

Airport Advisory Board Meeting (Monday, October 28, 2024)

Generated by Allison Swint on Monday, January 27, 2025

Members present

Albert Babcock, Robert Zaorski, George Hill, Sam Hughes, Adam Osborne Jr, Christopher Fuller, Michael Skrabacz

Meeting called to order at 6:04 PM

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman Report

Are AAB Members interested in creating and disseminating a newsletter. Discussion; constant contact vs email addresses. Who is the audience? Further discussion at next meeting.

Information: 2. DPW&T Report

Pergola out front. Completion on Wednesday.

Runway extension update.

PMP update, awaiting FAA comment.

Information: 3. FBO Report

No report

Information: 4. Pax Air Ops Report

Discussed RNAV approach for 29 and 11.

Information: 5. DED AeroPark Update

Pergola. State funding, DPW&T.

Bird Dog bistro, done well, anticipating furnishings. They hope furniture increases foot traffic. Company who has furnished furniture for other airports chose the furniture.

Working with MEDCO to analyze west end. Airport Rd to connect to Lawrence Hayden Rd.

Once road is complete, utilities will be run. Interested parties can build.

Sign plan. Trailblazers and markers to show stakeholders and directional parking. 9 signs in first phase. Ready but need funds.

Monument sign on 235, no funding and sign not finalized.

MEDCO, Carl Anderson, coming to meet CSMC. Touring terminal, TechPort, AIRTech, Platform Aerospace and Farmer's Market.

D. OLD BUSINESS

Action, Minutes: 1. Approve September 30, 2024 Meeting Minutes & Action Items

Motion to approve the September 30, 2024 meeting minutes & action items

Motion by Robert Zaorski, second by Michael Skrabacz.

Final Resolution: Motion Carries

Yea: Albert Babcock, Robert Zaorski, George Hill, Sam Hughes, Adam Osborne Jr, Christopher Fuller, Michael Skrabacz

Discussion: 2. Review/Update Action Item list

Discuss frequency update.

E. NEW BUSINESS

Information: 1. Next business meeting December 2, 2024 at 6PM

F. PUBLIC COMMENT

G. ADJOURN

Action: 1. Motion to adjourn

Motion to adjourn meeting at

Motion by Albert Babcock, second by Robert Zaorski.

Final Resolution: Motion Carries

Yea: Albert Babcock, Robert Zaorski, George Hill, Sam Hughes, Adam Osborne Jr, Christopher Fuller, Michael Skrabacz

In Person Meeting at Regional Airport Terminal

Airport Advisory Board

Minutes –10/28/2024

Meeting Started: 6:00 PM

Accomplished ROLL Call: (* Attended)

Board Members:

Chair	Vice Chair	Sec						
*Hill	Stickney	*Skrabacz	*Babcock	Fuller	*Zaorski	Osborne	*Dimarco	

- Present

County Staff

DPW&T	DPW&T		Director					
*Swint-DPWT	*Gotsch-DPWT	Whipple-DPWT	*Kaselemis-DED					

- Present

Others

*Reed	*Weaver	*LCDR Hughes	Doug Dickens	*Stanton

Ex-Officio– LCDR Hughes (NAS Pax River Air Operations), Officio- Doug Dickens (Aviation Safety Officer, Naval Test Wing Atlantic)

Chairman's Remarks:

- **Hill: Seeking best method for information dissemination to aviation community**
 - o **Swint offered airport master distribution list option as necessary to get information out**

DPWT Report:

- Gotsch: reported on airport construction progress and status of runway extension.
- Swint, Airport Manager; Added Reminder for pilots to check NOTAMS to get latest runway operational status.

FBO Report – Nothing to report

Pax Air Ops Report:

--LCDR Hughes Acknowledged some limitations for 29 approach during runway construction phase

AeroPark Update:

-Kaselemis: Provided updates and status of various DED projects.

-Old Business:

. Approval of 'September 2024 Minutes': Accomplished motion/second and approval.

Action item review:

- Hill reviewed Active action items #39, #40 and #42 (no change)

New Business:

- Hill introduced member requested new business items;
 - A. Concern: regarding potential unidentified RF emitters operating on airport property. Request to bound unknown risk by identifying and characterizing any RF emitters located on airport property.
 - a. **Goal:** Protect Airport critical operating frequencies from Electromagnetic Interference (EMI)
 - Action** – Identify/characterize RF transmitters operating on airport property

B. Concern: PIREP – AWOS transmissions weak/unreadable at times

Action – AWOS transmitter unit is scheduled to be replaced / Monitor status

Public Comments:

7:00 PM

Request to Adjourn; Motion Second

Submitted by: Hill