

January 29, 1963

Present: All commissioners, Mr. W. S. Donaldson, Director of Finance.

Health Department

Dr. Alan Houser, County Health Officer, informed the commissioners that they are the County Board of Health. He discussed the various functions of the department and budget procedures. Stated the estimated minimum budget for July 1963 to 1964 is \$165,000. Dr. Houser stated that there are two vacancies in the department, one for sanitarian and one for supervisor. These positions are difficult to fill because state requires a degree be held by such personnel.

Dr. Houser said there was no provision in the budget for the Mental Health program presented by Mr. Paul Ludwig last week, but he will review the budget with Mr. Donaldson in an effort to raise the \$400 needed to carry the program through until June.

Employee's Salary - Anne Fowler

Mr. Donaldson explained that in the budget of 1961 to 1962, Anne Fowler was being paid \$3400. The supervisor requested an increase in salary for Anne in the amount of \$300. However, the amount of the budget that was approved by the previous commissioners was \$3600, but Anne Fowler has been drawing a salary of \$3700 since July 1st of last year. After reviewing this matter, the commissioners decided to continue Mrs. Fowler's salary at \$3700 per year.

Civil Defense

Mr. Donaldson said that Civil Defense has administrative officer and supervisor allowance of \$4500 per year but there is no one being paid in this capacity, or filling this particular job. He also cited discrepancies in budget allowances for payroll for other employees, and said these matters would have to be corrected.

Office for State's Attorney

Mr. Charles Norris set he would like to set up an office in the courthouse. Would like to have desk, chair, typewriter, file cabinet, and telephone, and has a young lady in mind to handle all paperwork involved. He said he would like to have office set up by the 18th of February, prior to Grand Jury coming into session. He also expressed desire for a free car radio to use in conjunction with his duties as state's attorney.

Heating System

Mr. Frederick Tilp and Mr. Lutz, engineer, discussed the courthouse heating system which does not heat the building properly. They explained that in order to ventilate the boiler room, openings were made in the wall, and now the heat was going up the wall. Suggested that these openings be blocked. Inconsistency of the heating system and air-conditioningsystem discussed, and it was suggested that a custodian be hired to maintain this equipment. Mr. Tilp said he would send a letter recommending what should be done to correct the systems, and also a set of plans for each system. Mr. Burch asked Mr. Tilp to please send outline of location of controls and what they cover. This will be done.

Roads

Forest Heights committee - Mr. G. C. Thrower, Mrs. E. S. Elam, Mrs. P. Graham, Mr. J. R. Gregory, and Mrs. Wade.

Mr. Thrower stated that the residents of this particular area had been trying for some time to have the road leading into their development repaired. They had gotten a letter from the navy giving them right-of-way over government property, but had heard nothing further. Mr. Thompson was not satisfied with the letter received from the navy and wanted something more concrete. Mr. Burch said he would talk with Mr. Guyther immediately and if he gave a favorable answer to the problem, he would see what Mr. Raley could do. Mr. Raley said he could make some repair to the road right away, with the commissioners permission. Mr. Burch said he would get in touch with Mr. Thrower concerning this matter in the near future.

Sanitary Fills and Dumps

Mr. Raley reported that approximately \$1700 is needed for this work to carry them through to the end of the year. (He stated that the roads commission started this work at the request of the commissioners.) Cost to maintain dumps per year is \$3500. Each fill cost about \$1200 to open and there are six at present. The possibility of transferring a sum of money from Parks and Wharves to complete work on fills and dumps was discussed, and Mr. Ridgell made a motion to transfer \$1500. Motion seconded and approved and the money was transferred by Voucher #23542.

Concerning Mrs. Brown's road, Mr. Burch said she is going to try to get permission from the property owners for a 40 foot right-of-way and have the necessary survey and plats made. When this is completed it will be necessary for the county to take over this road for maintenance. The commissioners were in agreement with this.

Mr. Raley reported they have enough right-of-way to take care of Mr. Barley's road. This is a dead end road about 7/10 of a mile long.

Mr. Raley asked what decision had been reached about the \$100,000 needed to complete the road oiling schedule. Mr. Bowles requested Mr. Raley wait another week for this decision and this was agreeable.

Parking Area - Court House

Mr. Bowles mentioned the congested parking around the courthouse and said that, at very little cost, could make a parking lot for the health building. Also suggested signs be placed designating police parking and health department parking. Mr. Raley will get an estimate of what this project would cost and so inform the commissioners.

Mileage Claims

Mr. Burch reviewed and approved claims for extra mileage submitted by the sheriff and deputies.

County Agent

Letter from Mr. Ben Smith read requesting approval to spend any unused funds. The commissioners agreed that Mr. Smith should state the amount of money involved and just what equipment he plans to buy.

Assessments

Mr. Herbert presented orders to decrease or abate assessments for Messrs. Peak, Carrol, and Carter. These were signed by the commissioners.

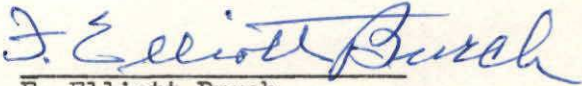
Mr. Herbert also discussed methods for keeping trailer files and records. He stated that all trailer cards were being pulled from records and would be kept in a separate file, if so desired.

Miscellaneous

Mr. Burch approved vouchers presented for payment.

Meeting adjourned.

Approved,

  
F. Elliott Burch  
President