

March 10, 1964

Present: All commissioners, Mr. Oliver Guyther.

Railroad Siding - Hollywood

Mr. Buck Briscoe reported that the PRR does not want to keep books on charging money for the use of the siding. He stated money could be placed in escrow for any repairs on the siding. Mr. Burch suggested sending a letter to the railroad to this effect. Signed contract will be returned to the PRR.

Lexington Park Rescue Squad

Delegation of three stated they need another radio as they have one piece of equipment operating without same. Proposed budget submitted last year did not include the cost of a radio, and Mr. Burch said they should submit a budget this year. They received \$1,000 from the county last year but nothing from the state, and all of this money has been spent for gasoline, maintenance, insurance, etc. Mr. Burch said these things should be included in the budget when it is submitted and this would give the commissioners a complete picture of what the organization needs. An actual operating statement would be helpful. He further suggested that all of the squads coordinate their operation, decide what is needed, then present this as a whole to the commissioners. This should be coordinated under Civil Defense under Gen. Hogaboom.

Youth Commission

Dr. Alan Houser, Chairman, Rev. Wilkinson, Rev. Watts. Presented budget and reviewed same with the commissioners. Are requesting money for the repair of Nicolet Park in the amount of \$2500. This figure covers repairing the old equipment, but allows for no additional facilities. Mr. Barthelme has stated that he would like to hire leaders to supervise this area to make sure it is taken care of after the repairs are made. These leaders would be paid for their supervision.

Dr. Houser said that the schools have agreed to let the Youth Commission use their facilities for the planned program. A full time secretary is also needed to keep contact with the various people working on the program, receive telephone calls, take care of the correspondence, etc. Salary requested for this position is \$2600.

Also requesting a full time Youth Coordinator, to be paid \$8500, plus expense allowance of \$1500, and mentioned that Mr. Barthelme might be hired in this capacity. If Mr. Barthelme does not take this job, he possibly could work with the Youth Commission until someone is found to fill this position. Dr. Houser said the ultimate plan was to have a recreational area similar to Nicolet Park in each district in the county, but one difficulty would be transportation.

Mr. Burch suggested that Mrs. Dawson be approached about continuing on as the full time secretary the Youth Commission is requesting, if this would not infringe on her duties in the office of the Register of Wills.

Hood's Trailer Park

Mr. A. E. Hood, Mr. W. Sterling, Mr. L. Cryer present. Mr. Hood is protesting occupancy fees being charged for four trailers in his park. Mr. Sterling stated that Mr. Hood is a trailer sales agent and sells new and used trailers in his park, and had written a letter to the commissioners explaining this. Mr. Sterling asked Mr. Hood to explain his method of doing business. Mr. Hood said he has one new trailer which is not connected, the others are connected in order to demonstrate for sale purposes, or to rent, but only partially connected. He said the trailers are not in one locality but are spotted throughout the park. (Mr. Cryer said he does not recall seeing any for sale signs on these trailers prior to two weeks ago.)

Mr. Guyther reviewed Mr. Hood's account, and stated that trailers for sale should not be charged a fee, but if the trailers are hooked up the fee should be paid, as these trailers are in rental status. Mr. Sterling suggested that Mr. Hood could report to the commissioners between the 1st and 10th of each month the number of trailers for sale and the number for rent, and the trailers for rent would be required to pay the \$2.00 fee whether they are rented or not.

Mr. Guyther said that Mr. Hood could demand the \$2.00 from persons leaving trailers there for him to sell. If the trailer is rented, the tenants could pay this amount. Mr. Burch stated that if the trailers for sale are all over the park he did not see how this could be done other than to collect the fee on them. Mr. Sterling explained to Mr. Hood that the owner is responsible for seeing that the \$2.00 fee is paid on the trailers. He further stated that Mr. Hood could make arrangements with persons leaving trailers to pay for the cost of moving same from one location in the park to another. Mr. Hood has stated that he does not have enough space to set up a separate sales lot, but Mr. Guyther said he could still locate all the trailers for sale in one spot and not require additional space. Any trailer left with Mr. Hood is subject to the trailer law.

Mr. Guyther suggested giving Mr. Hood 90 days to relocate any trailer for sale in a certain spot, and any trailer that is not in this area should be taxed. Mr. Sterling agreed with Mr. Guyther. Should make a regulation that separation had to be made between trailers for sale and those for rent.

State Institution Matters

Mr. R. Maranto, Director, Division of Reimbursements. Stated that his office takes care of all admissions and determines who is or is not able to pay the cost of confinement. In some instances the county will receive a back credit. Mr. Guyther suggested having the court include in their court cost the expense of maintaining a particular person in an institution if the court sentences them to same. Mr. Maranto said if there is court commitment for less than 30 days, the county is liable for the full cost of care and maintenance, \$188 per month. He said he would like to see the criminal commitments eliminated from the reimbursement laws.

Mr. Maranto said that the letters received from the various state hospitals are actually requests for admission slips verifying that the person committed is a resident of St. Mary's County. Stated that the county has no responsibility whatsoever in determining what patients will pay for confinement expense, and suggested deleting phrase on commitment slips stating that the county is responsible, as this is misleading to some patients, who think that these slips automatically make the county liable for their support.

Bond Signing

Resolutions concerning issue of school bonds signed by the commissioners to be returned to Mr. E. Clarke, with covering letter stating that Mrs. Tillman will be in Baltimore on Monday, March 23rd, at 10:00 a.m. to sign the bonds. The letter will also grant to Mrs. Tillman ^{authority} to accept the check for the commissioners.

Roads

Mr. T. Hall reported there will be approximately \$20,000 in the budget for March, April and May, for maintenance. Maintenance report for March 2 - 10 - \$4,300.98. The 11th Series Bond Issue reviewed, and the amount allocated for St. Mary's County is \$124,000.00. If the county does not participate in this we will have to put up this money.

Welfare program workers are on Willows Road today. Mr. Ridgell said these people should be used on roads that are travelled so that other people could see what they are doing. Happy Land Road would be expensive to widen. Could build mile out towards Rt. 249, as there ^{are} more people on that end of the road. Might ask these people themselves, which end they would prefer to have taken care of. Mr. Burch and Mr. Ridgell (Mr. Bowles not being present) agreed that Mr. Jarboe and Mr. Joe L. Yates will be asked to submit a bid for this road for one mile. Mr. Hall will draw up a plan for this project to give to these men, for one mile from Rt. 249.

Saratoga Drive - letter must be written asking that this be taken into the county system, and a second letter requesting construction of same, along with check in the amount needed. New pipes have been put on St. Andrews Road and drainage problem corrected. Also fixed large hole in road.

Project work to be done - Willows Road, Clayton's Marina Road, Saratoga Drive, Chaptico-Mechanicsville Road, Lanedon Road, Snow Hill Road, have asked that Golden Beach and St. Andrews Roads be FAP; have talked about 800 feet of bulkhead, the 7 Gables Road, recommended blacktopping Coral Drive and Tulagi Place in Lexington Park, and oiling schedule. St. John's Road will be daylighted on the hill. Mr. Hall will check distances on the Geo. Mattingly Road and Oraville Road.

Reviewed bill which, if passed, would give the county federal aid on the 7 Gables Bulkhead. Indian Bridge Road - ditches were cleaned last summer. Have patched potholes in this road, put in new pipe and corrected drainage. Will take welfare gang in to work on this road.

Mr. P. Raley was called in and asked about having pickup truck at the courthouse. He said Mr. Bean has complained about using his own car for hauling purposes and this might be a good thing. Use of the truck would be controlled from the commissioners' office and Mr. Raley would keep the keys. He will give this some thought and report back to the commissioners.

Civil Defense

Gen. Hogaboom, Director, is concerned about the illness of Mr. Donaldson, because when he is out there is a real loss in the overall supervision and management of the control tower. He is the only one who knows the answers to all questions. Gen. Hogaboom feels there is a real need for an overall supervisor, or operations officer, and Mr. C. Donaldson is in agreement with this. This man could take over when Mr. Donaldson is ill, and is needed from the standpoint of safety for the county. When Mr. Donaldson is back at work, then this second man could do the routine office work and keep paperwork current. Might have matching funds for the salary of this man.

Mr. Donaldson has asked for two additional men, but Gen. Hogaboom does not recommend this now, but would rather have the one man for the time being. Mr. Burch asked if there was another man who worked very closely with Gen. Hogaboom and Mr. Donaldson, would this possibly be enough. Gen. Hogaboom said that the two additional men were requested by Mr. Donaldson as the volume of the work as increased greatly. The man hired should be able to work the communications system, and when he is on an emergency he must understand that he is to stay on duty until the emergency is over, but would receive no overtime pay. He should come to the office everyday, and if not, should be in a position to be contacted if needed. Gen. Hogaboom feels that getting another man at the present time is the most important thing. Mr. Donaldson knows about the qualifications of the job, and a job description would have to be written up. The commissioners agreed that this man should be hired immediately. Gen. Hogaboom will look around and make a recommendation for the person to be hired for this job and also will find out the status of getting matching funds.

County Agent - Mr. B. Smith

Reviewed budget for this department. For the first time, Mr. Smith and Mr. Lancaster have combined expenses into one budget. Various salary increases are in the budget and a \$100 increase in the travel allowance of Mr. Smith. There will be a savings of \$1266.64 in salary this year and \$266.64 in travel expense. County proportion is one-third, state one-third, and federal one-third. County share this year would be \$17,543.00, an increase of \$1400 over last year's budget. Mr. Smith requests that the \$1266.64 in savings be used to furnish office equipment, and Mr. Burch said he thinks a letter should be sent to Mr. Smith giving him permission to use this money for this purpose. Mr. Smith said he has need of a duplicating machine, costing about \$200 - \$300, and as the money saved was county money, the machine could be used by other offices in the courthouse. Mr. Smith will make a report of equipment he wants to buy and present this to the commissioners.

Fire Board

Mr. Kennedy Abell and Mr. Lloyd Goddard. Presented budget for the fire departments in the county, excluding Lexington Park. Amount requested is \$2500 for each department. These men stated they have had difficulty with the GE radios and had no contact with Ridge on occasion except by telephone. They are now requesting three additional radios and a base station, 300 W. They drew up a set of specs and sent them to Motorola and GE. Motorola submitted bid of \$570 each, completely installed. GE gave an estimate of \$2,000 for the base station, but submitted no bid for the radios. Mr. Burch suggested asking GE for same. The present base station in the control tower will be transferred to Hollywood, and the new one installed. The radios requested would be for the 2nd District Fire Department and one each for the Lexington Park and Mechanicsville Rescue Squads, and would be 6 - 12 volt units. Explained that the fire department allows the rescue squads to use their frequency and actually, this is illegal.

Civil Defense will not pay half the cost on the base station because their requirements have not been met, as yet. Concerning the radios purchased from GE, these do not have enough volume. Wilmer's has said they can correct this on one of their regular monthly runs.

Mr. Burch said he would like to see Civil Defense, the Fire Departments, ^{and} the Fire Board coordinated under one control. These men said they had a meeting relative to this just recently. One of the most important requirements is to have the generator installed at the control tower immediately. Mr. Burch asked why the county should have to be responsible for the installation of the generator. It was explained that most of the departments have done their own installation, but the county must do the one at the control tower. Mr. Goddard stated that the building would have to be re-wired in some places, and the housing for the generator enlarged. Mr. Burch said he feels the three organizations should work out the problem of the installation of the generator at the control tower. Mr. McKeever could inspect this and tell what is needed and ~~where~~ to put this in operation.

The 2nd District has a new fire house and needs a new fire siren. There is \$900 available in matching funds through the civil defense office. The federal government will pay half the cost of the siren, the state one-fourth, and the county's share would also be one-fourth. The siren would cost approximately \$1100, and \$257 would be the county share, and it is requested that the county pay same. If the state does not have their share, the 2nd District Department will pay the state share. If the commissioners will agree to this, the letter can be sent in to get the siren. The federal money is available until March 20th.

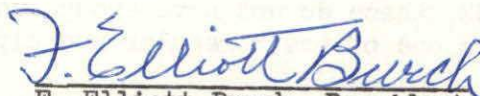
Mr. Goddard reported that they had called in the State Forestry Department, and worked out a policy of protection for the County during the fire season. The State is going to provide the equipment necessary, SRC will work with the fire departments 100%, and County equipment is also available. The local forest ranger and the first company at the fire will be boss. Will establish

a command post headquarters similar to the control center, and no orders will be issued by anyone except the person in command. Will call forestry material from anywhere in the State if needed. The forest ranger will have a working party and everyone will come to the command post and groups will be sent out with leaders to get a better working situation. State police will direct the traffic and keep this in order. Will set up call units to deploy men where needed. People will be admitted to the fire area only if they are wearing a special insignia. Food will be dispensed by one individual instead of by groups of women.

They are asking for a Civil Defense matching fund of \$5,000 in the budget to be drawn on as needed, also. This was requested last year, but was not granted.

Meeting adjourned.

Approved,


F. Elliott Burch, President