

October 14, 1969

Present: F. Elliott Burch  
J. Wilmer Bowles  
George R. Aud

Meeting convened at 8:45 a.m.

#### Airport

Mr. Burch and Mr. Aud approved payment of \$2,000 to Rader and Associates for engineering services during the month of September for the county airport.

#### Invoices Approved

Approved payment of \$100 to Mr. Charles C. Raley in case State of Maryland vs. Arthur Robinson in Crim. No. 2663. Also approved payment of \$75.00 to Mr. Charles C. Raley in case State of Maryland vs. Charles M. Joy, Crim. No. 2666.

#### Watershed

Mr. John Hall, SCS, requested the Commissioners to write Mr. Edward R. Keil, State SCS, stating that the county agrees to pay the entire non-federal costs for Sites 4 and 5 of the Watershed Project. Said letter was prepared and signed by Mr. Burch.

#### IGA Foodliner

Reviewed bill from Walter Wise, Inc., to IGA Foodliner for \$250 for removal of unsuitable material and replacement of gravel at the IGA. The Commissioners requested that the bill be made out to the Commissioners instead of the IGA, as per agreement between the Commissioners and Mr. James W. Mattingly.

#### Philip E. Clarke Plat

The Commissioners accepted the plat submitted by Philip E. Clarke to Planning and Zoning for part of the Nace Dorsey property located in the Sixth Election District. Said plat is to be recorded with the recommendations made by the Planning and Zoning Commission. The recommendations are that the plat be recorded with the existing boundaries and the fact that it does not meet the technical requirements of the Commission. The reason for this action by the Planning and Zoning Commission is because homes have already been built and streets put in before the plat was submitted to Planning and Zoning for recommendations.

#### Friendly Mobile Manor, Inc.

Approved the extension of 22 trailer spaces for the Friendly Mobile Manor, Inc., Lexington Park, owned by Mr. John F. Richards.

Note: Minutes of preceding meeting held on October 7, 1969, end on Page 244. Pages 245 through 262 were inadvertently not used and have been renumbered as Page 301 through 318.



Mrs. Cecelia Adams - County Employee

Mrs. Adams, Mr. P. Raley. Mrs. Adams met with the Commissioners regarding her employment and her job performance. The Commissioners asked if she had received a copy of the recommendations submitted to the Commissioners by Mr. Raley through the mail. Mrs. Adams stated she had not and was presented with a copy of same. After reviewing the letter she stated she thought it would be a good idea if she was denied her annual increment. Mr. Bowles suggested that she explain to the Commissioners what she feels the problems to be and reasons for them. Mrs. Adams stated she did not know the importance of the two checks she sent out and had sent out checks before bearing more than one name, such as rent checks for sanitary landfills. The Commissioners questioned Mrs. Adams relative to leaving the office with money and checks left on her desk. The Commissioners agreed that at no time should money be left on the desk as anything could happen and she would bear the responsibility. Mr. Burch stated that there was no intention of anyone in the office to have her discharged, but that her problem is inefficiency, and the office cannot continue to operate in this manner. Mrs. Adams agreed that leaving money on her desk was carelessness. The Commissioners told Mrs. Adams if there was anything she was not sure of, always ask for instructions. Mr. Raley briefly outlined types of mistakes she has been making. He also stated it takes so long for her to do the mail as well as any projects he gives her to do. Mr. Burch asked if she had considered resigning. Mrs. Adams stated she had given it some thought but intended to keep on working. Mr. Burch stated with the type of work she is turning out that it is impossible for them to consider her for any type of advancement.

The Commissioners approved the recommendation submitted by Mr. Paul Raley that Mrs. Adams be denied her annual increment effective October 31. Also, it was decided that she would be suspended for a period of three days without pay from October 15 through 17. Mrs. Adams was informed of this decision and requested to give this situation serious thought and report to the Commissioners her future intentions on Tuesday.

Civil Defense

Mr. Otis Wood informed the Commissioners that Mr. Charles Donaldson has resigned from his position as Communication Clerk as of October 24. He has accepted the position of Fire Marshall for St. Mary's County.

Mr. Wood requested that Mr. Walter Downs be advanced to Communications Clerk II from Communications Clerk I. This raise would not involve an examination and Mr. Downs would be increased a step on the payscale. Mr. Wood stated he would have to write a letter to the state for approval. The raise will become effective November 3, and was approved by the Commissioners.

County Engineer Applicant

Judge Philip H. Dorsey, Jr., introduced Mr. August H. Wagener to the Commissioners as a candidate for the position of County Engineer. Mr. Burch asked Mr. Wagener if he would accept a contract if selected, since he is 70 years of age. Mr. Wagener said he would accept a contract and would like to receive the same salary as Mr. Pantaleo was receiving before the latter retired.



### County/Federal Information Exchange Project

Mr. George Hooper, Consultant for OEO; Dr. John Mills; Tri-County Council; Mr. W. S. Donaldson and Mr. Harris Sterling. Mr. Hooper presented the Commissioners with copies of a project report entitled "County/Federal Information Exchange Report". Mr. Hooper said the purpose for conducting this pilot project was to develop patterns of approach that would be useful in setting up a county/federal information exchange system. This project began in March 1969, and was completed June 30, 1969. The study was initiated by Dr. John Mills, who plans to use the results of the project to establish a similar system in Calvert and Charles Counties. OEO team consisted of James Lore and George Hooper. Discussed how this type program could help with keeping track of what is being spent in each department in the county. Dr. Mills stated he would report to the Commissioners details of any further progress. Mr. Hooper stated he would come back to the county if any further work is needed.

### Camp Merryelände

Mr. P. Raley talked with Mr. L. Phipps, CBA, relative to awarding the contract for Camp Merryelände to James L. Saunders Marine Construction Company. Mrs. Crandell returned the call and stated they will endeavor to get Department of Public Improvements' verbal approval by the end of this week. Bid bond would not be needed and Mr. Saunders would be required to get a performance bond. Mr. Hutchins called at 1:30 p.m. and confirmed Mrs. Crandell's message. Also, asked the status of Dukehart Creek and Mr. Phipps stated he was waiting for the Commissioners to send the property description of where the spoil area would be and it had been discussed with Mr. Hutchins last week that this information would not be necessary as they would make on on-site inspection.

### Compton Fill

Mr. George Raymond Taylor discussed employment as caretaker at subject fill. Mr. Taylor stated Saturday, Sunday and Monday evenings are the busiest time. Mr. Taylor was approved to work for \$1.60 per hour.

### County Insurance

Mr. Patrick Perry, representative from Blue Cross and Blue Shield, met with the Commissioners to discuss cost estimates for insurance for county employees. Also, discussed the possibility of county employees having the high option plan if the county participated. The county now has about 100 employees. Mr. Perry discussed the 70 day coverage cost for single and family plans and gave cost estimates for same. The county presently has the 30 day plan which is the lowest plan available. Blue Cross and Blue Shield rates are subject to change as of January 1. Mr. Perry stated he will be available to meet with the employees who would come under the insurance plan if the county decided to participate in same.

### Economic Development Commission

The Commissioners agreed to appoint the following to this Commission: Mr. Mark W. Miller, Mr. John B. Paradis, Mr. Cuthbert I. Fenwick, Mr. Charles E. Fenwick,

and Mr. J. Berkman Norris.

Meeting adjourned at 5:20 p.m.

Approved,

A handwritten signature in cursive script that reads "F. Elliott Burch". The signature is written in dark ink and is positioned above a horizontal line.

F. Elliott Burch, President