

BOARD OF COUNTY COMMISSIONERS MEETINGTuesday, July 3, 1973

Present: Commissioner J. Wilmer Bowles, President
 Commissioner George R. Aud
 Commissioner J. S. Guy, Jr.
 Paul Raley, Administrative Officer
 Judith A. Mullins, Recording Secretary

Also present were: Dave Fox, WPTX; Patty Muchow, Beacon;
 Dick Myers, WKIK; Jack Kershaw, Enterprise.

The meeting came to order at 9:30 a.m.

READING OF MINUTES

The minutes of June 26-27, 1973 were read and corrected.

WILLIAM GATTON - CUSTODIAN

Paul Raley is to write a letter to Mr. Gatton stating that as of July 1, 1973 he is employed as Custodian of county office buildings and setting forth his salary in that position.

CERTIFICATION OF TAX LEVY

Commissioner Guy made a motion to approve and sign the certification of tax to the Comptroller of the Treasury - Certification of Tax Levy against real or personal property sufficient to collect a minimum of One Dollar per capita of revenue; total levy for July 1, 1973 through June 30, 1974 is \$4,341,095.77, population of St. Mary's County is 47,388, actual amount of tax per capita is \$91.61. Commissioner Aud seconded the motion and Commissioner Bowles made it unanimous and signed same.

COUNTY BANK CONFIRMATION SIGNATURE FORM

Commissioner Aud made a motion that Commissioner Bowles sign the County Bank Confirmation Signature forms for the following accounts: General Fund, Special Road Account, State School Loan Account, Sinking Tall Timbers Bond Account, Sinking Fund Road Bond, Courthouse Bond Sinking Funds, Sinking Fund School Bonds, Account 35-00-007-7, Account 5417, and Regular Checking Account. Commissioner Guy seconded the motion and Commissioner Bowles made it unanimous and signed same.

METROPOLITAN COMMISSION

Present: Ed Clark, Attorney
 Jim Kenney Attorney
 John Pliesse, Attorney
 Admiral Thurston B. Clark
 Harris Sterling, Finance Director

Ed Clark presented a draft Resolution of the St. Mary's County Metropolitan Commission providing for the issuance of

\$650,000 of bonds to be sold at private sale for the purpose of acquiring Patuxent Water Company, Inc. \$600,000 is the principal amount of bonds sold at private sale to Patuxent Water Company and \$50,000 is the aggregate principal amount of bonds to be sold by the Metropolitan Commission at a private sale. Public sales would incur unnecessary expenses.

In addition, Ed Clark presented another draft of the Resolution of the Board of County Commissioners concurring in the passage and adoption of the above Resolution of the Metropolitan Commission.

Admiral Clark discussed the various pending litigations and the losses that would result.

Ed Clark is to forward corrected changes to the Commissioners after which time the Commissioners will review and discuss the Resolutions.

CUTTING OF GRASS AT AIRPORT

Present: John Baggett, Director, Recreation and Parks

Mr. Baggett stated that the maintenance man from Recreation and Parks has been cutting the grass at the Airport and he questioned whether it would be more financially advantageous for his Department to do the work or someone from State Roads. Commissioner Bowles stated the area along the road entering the Airport should be the responsibility of State Roads, the area leased by base operator should be his responsibility, and the area outside of those two areas may possibly be Recreation and Parks' responsibility.

John Norris, County Engineer, is planning to hire summer-time employment for the landfills, and legal advice is needed from Mr. Weiner, County Attorney, as to the age someone could operate equipment such as tractors, mowers and dump trucks.

TRASH COLLECTION ON ROUTE 242

Present: John Baggett
John Norris

Mr. Baggett stated that Buddy Thompson has been picking up trash along Route 242 for one year as a civic duty; however, the year is up and the trash needs to be collected. John Norris is to notify State Highway Administration to have the trash collected.

RECREATION AND PARKS INFORMATION TO THE COMMISSIONERS

Present: John Baggett

Mr. Baggett stated that in order to keep the Commissioners informed of the activities of his office, he has issued orders

to his office that all information that is given to his Board should be sent to the Commissioners along with minutes of the Board meetings.

CHANGE OF CONTRACT FOR PUBLIC BIDS

Present: John Baggett

Mr. Baggett said he would like to make a change in his basic contract. Presently, he is having difficulty having the tennis courts at Leonardtown completed because of problems with the contractors. Mr. Baggett said he does require a performance bond, but now he proposes to rewrite his contract agreement setting a time for work to be completed and allowing 14 days beyond that time, and if it is not substantially complete in that time, a charge of \$10 a day for every day over and above that would be required. Mr. Baggett said this may up the bids; but it should eliminate holdups on projects. Commissioner Bowles requested Mr. Baggett to develop a form-type contract and submit it to the Commissioners and the County Attorney for review and approval.

P. A. SYSTEM

Present: John Baggett

Commissioner Aud made a motion that Mr. Baggett be allowed to purchase a P. A. System in the amount of \$1100 for the roller skating program. This will come from encumbered Recreation and Park monies for fiscal year 1973. Commissioner Guy seconded the motion and Commissioner Bowles made it unanimous.

DRINKING FOUNTAINS - GREAT MILLS

Present: John Baggett

Mr. Baggett stated that the drinking fountains at Great Mills are almost completely demolished by vandals. The Federal Government requires that the fountains be replaced by the County and kept in operation for a three-month period. They cannot be moved to another location. Mr. Baggett recommended that just a few be replaced and that they be almost vandalproof. Mr. Baggett is to return to the Commissioners with the number of fountains to be replaced and the cost.

OCEAN HALL PROPERTY

Present: John Baggett

Mr. Baggett listed some of the features of the Ocean Hall property; 101.6 acres of property, with 250 feet of waterfront. There has been some erosion, but Mr. Baggett said it was not serious. There is seven acres of woodland, a tenant house and two tobacco barns. The house is an example of early architecture

in St. Mary's County. The historical significance would make a good district waterfront park. Mr. Baggett stated he could foresee a community park being developed with ball diamonds and a district waterfront park being developed over a period of time. The State is interested in obtaining land on the Potomac and they would make arrangements for it to be financed over a period of time if the County wanted. The owners are willing to sell and Mr. Baggett recommended the County purchase it over a protracted period of time. Acquisition of the land would be 100% state funded. Mr. Baggett said he could obtain a 30-day option to make appraisals and a six month option at 5% of purchase price.

SCHOOL BUS

Present: John Baggett

Mr. Baggett stated that payment has been stopped on the check received from John Hufton for the purchase of the Chevrolet School Bus. (Bids on the bus were opened April 18). Commissioner Guy made a motion that all bids be rejected and new bids be accepted, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

HERMANVILLE RADAR GAP SITE

Present: John Baggett

Mr. Baggett said all equipment has been removed from the site and the building now needs repairs. \$354 has been received for the sale of the equipment and Mr. Baggett requested that this money be used towards modifying the building. The Commissioners agreed that the money be used for the improvements and Mr. Baggett is to develop what is needed for the building and the cost estimates and return to the Commissioners for approval.

DUKEHART CREEK JETTY

Present: John Norris, County Engineer

Commissioner Guy made a motion that Commissioner Bowles sign the plat for the jetty at Dukehart Creek, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

ST. ANDREWS CHURCH ROAD PROJECT

Present: John Norris

John Norris stated he received a letter dated June 19 from Mr. Al Tate, State Highway Administration, requesting the County to sign a new state program data sheet for an additional \$73,000 of county money. Commissioner Guy made a motion approving and committing \$73,000 to the State Highway Administration, Commissioner Aud seconded the motion and Commissioner Bowles made it unanimous.

BIDS FOR WATER AND SEWAGE FOR TRAILER

Present: John Norris

John Norris stated he received bids for the water and sewage installation and connection for Agnes Abell's trailer located on St. Andrews Church Road:

J. C. and W. A. Guy	\$2150.00
B. I. Mattingly	\$ 950.00

John Norris recommended that the bid be given to B. I. Mattingly in the amount of \$950. Commissioner Aud made a motion to accept this recommendation, seconded by Commissioner Guy and made unanimous by Commissioner Bowles.

BILLS APPROVED

Present: John Norris

John Norris stated he inspected the cooling tower at the Control Center and a few things need to be done, and the contractor, J. Carroll Morgan & Son, does not have all the equipment necessary. This may take a few more weeks. Mr. Norris recommended that the bill for J. Carroll Morgan & Son in the amount of \$5,283 be approved less 10% until work is completed. Commissioner Guy made a motion to accept this recommendation, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

The following bills were unanimously approved by the Commissioners:

The Washington Post dated June 23, 1973, for advertisement of disposal area for concrete rubble - \$309.30.

Lorenzi, Dodds & Gunnill dated March 8, 1973, for restaking of McLeod property - \$320.00.

Hayden Auto Supply, Invoice No. A-14223, dated June 26, 1973, for tools for landfill - \$433.81.

J. Moakley Mattingly, dated July 2, 1973 for operating truck at Oakville Landfill - \$925.00.

Franklin Hewitt, dated June 29, 1973, for reimbursement for fill dirt - \$67.20.

National Academy of Sciences, dated June 19, 1973, for Special Report #87 - \$10.50.

Day-Timers, Inc., dated June 15, 1973, Invoice No. 3166 0104 for two pocket day-timer refills - \$21.74.

COUNTY ENGINEER

Present: John Norris
Harris Sterling, Finance Director

Mr. Norris stated he has been employed by the County for 14 months and is now a certified engineer in Virginia and Maryland. He requested that his title be changed from Assistant County Engineer to County Engineer. Commissioner Guy questioned whether a new contract should be written or should procedures be taken for an examination as outlined under the Merit System. Commissioner Bowles stated the contract could be rewritten by mutual agreement to change the title. Mr. Norris said he would just like to have the word "Assistant" dropped from his title at this time and discuss the contract at a later time. Commissioner Aud made a motion that John Norris' title be County Engineer, seconded by Commissioner Guy and made unanimous by Commissioner Bowles.

OPERATOR SUPERVISOR FOR LANDFILL

Present: John Norris
Harris Sterling

John Norris recommended that Howard A. Adams, Operator Supervisor for Landfills, be given a step increase from Grade 7, Step 2, to Grade 7, Step 3. Commissioner Guy made a motion to accept this recommendation, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

PROMOTION FOR BARBARA TIPPETT

Present: John Norris
Harris Sterling

John Norris recommended that his secretary, Barbara Tippett, be promoted from Stenographer, Grade 3, Step 4, to Secretary A, Grade 5, Step 3, effective July 1, 1973. Commissioner Guy made a motion to accept this recommendation, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

INSPECTOR FOR ENGINEER'S OFFICE

Present: John Norris
Harris Sterling

John Norris requested that he be able to make a selection from those who applied for the position of Plumbing Inspector and have this individual put on a one-year contract to be trained for road inspector as well as plumbing inspector. The Commissioners had no objection to Mr. Norris developing a one-year contract for this position.

PATUXENT RIVER BRIDGE

Present: John Norris

John Norris presented the plans for the proposed Patuxent River Bridge. The Commissioners recommended a deacceleration lane on the north side of the bridge approach lane leading in the direction of the Seven Gables Hotel. Also, the entrance from the Edwards property to the bridge approach lane is in a very hazardous location and should be moved in a westerly direction to the intersection of the approach lane to Seven Gables Hotel. Mr. Norris is to submit the recommendations to State Highway Administration for their review.

BOARD OF LIBRARY TRUSTEES

Present: Harris Sterling, Finance Director

Mr. Sterling stated that the tri-county delivery service was eliminated from the state aid program for the Library and, Trustees are requesting a contribution of \$2500 from each county to keep this service going.

LEONARD HALL

The Commissioners approved and signed an agreement with Leonard Hall, Inc. to rent the second story of Building No. 4 for a term of one year with three one-year options at an annual rental fee of \$2400, subject to their acceptance.

WILLIAM GATTON - CUSTODIAN

Present: Mr. William Gatton
Mrs. Mary Gatton

Paul Raley reviewed the situation concerning Mr. Gatton's position and said he had given Mr. Gatton a copy of the job description for the position of jailer and as custodian. Mr. Gatton said he could not accept the job description as written because of the salary. Mr. Raley said he advised Mr. Gatton to remain as custodian because he would be eligible for retirement under the merit system. The position of jailer is not under the merit system. Mr. Raley stated that if Mr. Gatton worked just as Custodian, his take home pay would be \$1160.20 less a year and the jail work would be eliminated, which is 40 hours less a week. Mrs. Gatton said that there was no way Mr. Gatton could get his work done in eight hours the way the job description is written. Mr. Gatton said he could not work under those conditions or under the salary he would be making.

Commissioner Aud suggested that Mr. Gatton keep track of all overtime for the next thirty days and he would receive overtime pay for those hours over 40 hours a week. Mr. Gatton agreed to do this.

The meeting adjourned at 5:20 p.m.

J. Wilmer Bowles 8-1-73
J. Wilmer Bowles

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