

BOARD OF COUNTY COMMISSIONERS' MEETINGTuesday, April 23, 1974

Present: Commissioner J. Wilmer Bowles, President  
 Commissioner George R. Aud  
 Commissioner J. S. Guy, Jr.  
 Edward V. Cox, Chief Clerk  
 Judith A. Mullins, Recording Secretary

The meeting came to order at 9:30 a.m.

READING OF MINUTES

The minutes of April 16, 1974 were read and corrected.

APPROVAL OF MINUTES

Commissioner Aud made a motion to approve the minutes of April 9, 1974, seconded by Commissioner Guy and made unanimous by Commissioner Bowles, who signed same.

COUNTY INSPECTOR

Ed Cox advised the Commissioners that Mr. Thomas Cryer, County Inspector, will be 70 years old in May, the mandatory age for retirement under the Merit System. However, there is proposed legislation making retirement at the age of 70 optional to the employee subject to a review by an appeal board. Mr. Cox stated he was advised by May Down, Retirement Section of the State Department of Personnel, to comply with the current law. On this basis the County Commissioners authorized Mr. Cox to proceed and consider Mr. Cryer's employment terminated as of the date of his 70th birthday, May 23. This date was obtained from the records of the Finance Office.

BILLS APPROVED

The following bill was approved by the County Commissioners:

State Department of Health and Mental Hygiene dated April 15, 1974, for required local appropriation for hospital in-patient services; quarterly billing periods 1/1/74-3/31/74 and 4/1/74-6/30/74 - \$46,651.00.

TRI-COUNTY GROUP HOME

Ed Cox stated he received a telephone call from Dorothy Plummer, President, Board of Directors, Tri-County Group Home, inquiring as to the status of the paragraph of the Agreement dated February 28, 1973 between the County Commissioners and Tri-County Group Home, concerning funding through the Governor's



Commission on Law Enforcement directly to Tri-County Group Home. Mr. Cox requested approval of a letter to Mrs. Plummer which states that the Agreement shall remain in force as long as the grant continues or until such time as the Commissioners decide otherwise. Commissioner Aud made a motion approving this letter, seconded by Commissioner Guy and made unanimous by Commissioner Bowles, who signed same.

#### STATE AID AGREEMENT

Ed Cox stated that John Norris, County Engineer, recommended that the Commissioners approve the State Aid Agreement for county roads for 1974 with the Department of Transportation in the amount of \$72,047. Commissioner Aud made a motion to approve and authorize Commissioner Bowles to sign said Agreement, seconded by Commissioner Guy and made unanimous by Commissioner Bowles.

#### HANDBOOK - TRAFFIC ENGINEERING

Ed Cox stated that John Norris, County Engineer, requested approval to purchase a handbook entitled "Traffic Engineering" at a cost of \$21. Commissioner Aud made a motion approving this request, seconded by Commissioner Guy and made unanimous by Commissioner Bowles.

#### DATES OF BUDGET PUBLIC HEARINGS

The following dates have been set for the County's budget public hearings:

- May 15 at 8:00 p.m. - Board of Education Budget
- May 21 at 8:00 p.m. - Full County Budget
- May 22 at 2:00 p.m. - Full County Budget

#### COMPREHENSIVE LAND USE PLAN FOR ST. MARY'S COUNTY

Commissioner Bowles made a motion that the Comprehensive Plan be adopted as presented and recommended to the Commissioners by the Planning Commission Resolution as he was of the opinion it was in the long-range best interest of St. Mary's County, economically, socially, environmentally and all other related areas. The motion died for lack of a second.

Commissioner Guy stated that the pros and cons have been heard at the Planning Commission meeting last week. He said he had talked with affected groups living in the area designated in the Plan as Agricultural and he felt that it was important that the Plan be adopted and that any change would be subject to an annual review. Commissioner Guy continued, stating that if the rate of growth should exceed excessively to the



extent that it endangers the Plan it would behoove any future County Commissioners to exercise their duty and raise the acreage requirement in the Agricultural area. Commissioner Guy then moved that the Comprehensive Plan for St. Mary's County as presented to the County Commissioners by the Planning Commission be amended as follows: "That wherein said Plan as submitted by the Planning and Zoning Commission, mention is made of a minimum lot size of three acres per dwelling unit within the Agricultural zone, I move that the words 'three acres' be amended to read 'one and one-half acres.'" Commissioner Aud seconded the motion. Commissioner Bowles opposed.

Commissioner Aud stated that the action taken was in his opinion like a tax increase, wherein it is difficult to reduce taxes once they are raised; therefore, if the lot size in the Agricultural area is reduced at this time to one and one-half acres, it could be increased at a later time if necessary.

Commissioner Guy made a motion that the Plan as submitted by the Planning Commission with the amendment just mentioned be adopted by Resolution as the Master Plan for St. Mary's County. Commissioner Aud seconded the motion and Commissioner Bowles made it unanimous.

RESOLUTION NO. 74-15  
ADOPTION OF COMPREHENSIVE PLAN FOR ST. MARY'S COUNTY

Commissioner Guy made a motion to approve and sign Resolution No. 74-15 adopting the Comprehensive Plan for St. Mary's County, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

PERSONNEL MANAGEMENT SYSTEM STUDY

Present: Bill Degnan, U. S. Civil Service Commission  
Bob Mozer, State Economic Community Development

Mr. Degnan explained the process for the Personnel Management System Study and stated it would be a three-phase project.

1. Classification Study - the questionnaires that had been filled out by the employees will be reviewed, interviews given to a minimum of 20% of the employees and organizational charts will be developed. Employees will be grouped into various classes, such as Clerk Typist, Accountant, etc. Mr. Degnan stated he would give guidance to the Commissioners on how to handle appeals, if necessary. In addition, guidance will be given on maintaining the Plan once it is developed. It has to be kept up to date or it would be useless.



2. Pay Study Based on Classification Study - A comparative study will be made of other jurisdictions to determine what the pay scale should be for the various classifications. The positions would then be evaluated and a pay plan would be developed.

3. Development of a Personnel System - This would be the development of a Personnel Ordinance and Personnel Manual which would set up personnel policies for the County. Local and state laws having an impact on personnel administration will be reviewed.

Mr. Mozer said that the Economic Community Development will write up a contract with the County Commissioners which will obligate ECD for the amount of money to cover the cost of the study to the Civil Service Commission. The money will be directed to the County for appropriation to the Civil Service Commission. Mr. Mozer said this would take approximately two to three weeks.

Mr. Degnan presented copies of the contract between the County Commissioners and the U. S. Civil Service Commission, which the Commissioners will review. Ed Cox is to advise Mr. Degnan when it is approved and signed.

#### MOSQUITO PROBLEM AT COLTON'S POINT

Present: Dr. William Marek, Health Officer, Health Dept.  
Walter Raum, Director Environmental Hygiene, Health Dept.

Dr. Marek informed the Commissioners of the potential health hazard existing at Colton's Point due to the volume of mosquitos in that area. He stated that he had talked to Ralph Brown of Mosquito Control who explained that because of the salt in the silt in the marshing area, mosquitos were attracted to it. Commissioner Guy said he had talked to Ralph Brown the night before who told him that the breeding spot for the mosquitos is near the spill area where water collects from the rain and the salt in the silt mixes with it.

Mr. Brown had stated that Dr. Foster from the University of Maryland was to look at the area today.

Commissioner Guy stated that the regular Mosquito Control Program does not begin until June 10 and additional funding may be needed from the County to take care of this emergency situation.

Ed Cox will contact Mr. Brown to meet with the Commissioners and Dr. Marek this afternoon.



STATE GRANT TO ABATE OR PREVENT HEALTH HAZARDS

Present: Dr. William Marek, Health Officer  
Walter Raum, Director, Environmental Hygiene

Dr. Marek informed the Commissioners of funds that will be made available through a grant from the State Department of Health to abate or prevent health hazards. This grant would be for the "purpose of assisting the construction, extension and improvement of existing public sanitary sewer systems and where necessary, for the construction of temporary sewage treatment plants and related facilities to abate or prevent health hazards arising out of the failure or inadequacy of individual sewerage systems." Dr. Marek said the local Health Department could document the County's need. The Commissioners advised Dr. Marek to proceed with the application for the grant and offered their assistance.

PROCLAMATION NO. 74-12  
NATIONAL HISTORIC PRESERVATION WEEK

Present: Bruce Perrygo, Md. Historical Trust (St. Mary's Committee)

The Commissioners unanimously agreed to sign Proclamation No. 74-12 proclaiming the week beginning May 6, 1974, and ending May 12, 1974 as National Historic Preservation Week in St. Mary's County, and presented same to Mr. Perrygo.

PROCLAMATION NO. 74-13  
OLDER AMERICANS MONTH

Present: Joseph Carter, Commission on Aging  
Henry Fisher, Executive Secretary, Commission on Aging

The Commissioners unanimously agreed to sign Proclamation No. 74-13 proclaiming May as Older Americans Month and urging residents of the County to support federal, state and community programs, small groups in both private and public sectors designated to assist older americans and presented same to Mr. Carter and Mr. Fisher.

PROCLAMATION NO. 74-14  
CHARLOTTE HALL BICENTENNIAL BIRTHDAY CELEBRATION JUNE 1, 1974

Present: Al Barthelme, Recreation Supervisor  
Commandant Dan Jurachek, Charlotte Hall  
Cadet Lt. Col. Charles Evans  
Margie Wathen  
Donna Spalding  
Rene Williams

The Commissioners unanimously agreed to sign Proclamation No. 74-14 proclaiming that June 1, 1974 be Charlotte Hall School Day as a congratulatory commendation on the occasion of its bicentennial year, and presented same to the above persons.



PERSONNEL MANAGEMENT SYSTEM STUDY

Commissioner Aud made a motion to enter into a contract with the State Department of Econ. & Community Dev. to obligate funds for a personnel management system study for St. Mary's County. Commissioner Guy seconded the motion and Commissioner Bowles made it unanimous and signed same.

MOSQUITO CONTROL - COLTON'S POINT

Present: Ralph Brown, Mosquito Control  
Dr. William Marek, Health Officer  
John Norris, County Engineer

Mr. Brown explained that the dredged material from the creek has settled and ponded water causing a breeding area for the mosquitos. He stated that ditching and a culvert would be necessary, and recommended larvaciding and adultciding to control the mosquitos. He suggested spraying on an every third day basis for one week and this should be done before the area is drained. Mr. Brown and Mr. Norris will make the necessary telephone calls to arrange for a helicopter to spray the area.

Mr. Norris and Mr. Brown returned to the meeting and informed the Commissioners that arrangements had been made for a helicopter to spray the area starting tomorrow. He requested funds in the amount of \$5500 for the spraying of 57% malathon over approximately 700 acres. Commissioner Guy made a motion to approve the estimated expenditure of \$5500 to cover this emergency situation, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

LARIMER ROAD  
PINEY POINT

Present: Mrs. Sonja Patrick

Mrs. Patrick submitted a petition from property owners objecting to the fact that Larimer Road was not being improved. Commissioner Bowles explained that it may be a private road and not in the County or State system and, therefore, would not be the County's responsibility. He advised Mrs. Patrick that the Commissioners would make a determination if this is the case.

PLAQUE FOR CAPTAIN T. J. KILCLINE

The Commissioners authorized Ed Cox to proceed with having a plaque made to be presented by the County Commissioners to Captain Kilcline, Commanding Officer, NAS, who will be leaving St. Mary's County in May.



COMMISSIONERS' NEWSLETTER

Ed Cox proposed to the Commissioners the possibility of a monthly newsletter advising the public and other agencies of the various projects and activities of the County Commissioners. The Commissioners requested Mr. Cox to develop more-detailed information on the cost of such a project and to advise the Commissioners.

ST. CLEMENTS ISLAND

The Commissioners requested Ed Cox to develop a letter to Mr. Louis Phipps, Department of Natural Resources advising him that the County Commissioners encourage the State of Maryland to retain possession and ownership of St. Clements Island and that the Commissioners hoped that a course could be pursued that would see a close relationship between St. Mary's County and the State of Maryland through utilization of St. Clements Island.

ADMINISTRATIVE PROCEDURES

Present: H. D. McGlade, Comptroller

Mr. McGlade presented the Commissioners with administrative procedure recommendations for legal matters, advertisements, bills for legislation, ordinances and resolutions to be passed, for the Commissioners' review.

SUMMERTIME EMPLOYMENT

Present: H. D. McGlade, Comptroller

Mr. McGlade requested the Commissioners' approval to hire the two interns, James Hickey, in Ed Cox's Office and David Robbins, in Mr. McGlade's office for summertime employment at the rate of \$3.50 per hour. Mr. McGlade stated that there will be a need for additional help during the summertime and explained that because of the experience and knowledge gained during the past six months of their internship, their employment would be of great benefit to the County. David Robbins will be working on Budget Analysis and James Hickey will be working on the Personnel Management System. Based on this recommendation, Commissioner Guy made a motion to approve Mr. McGlade's request, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

BID OPENING - REPAIR OF PINEY POINT PIER LOCATED AT SWANN'S

Sealed bids were opened this date on the above project. Those present were: Mr. and Mrs. Crandell; Paul Raley, Administrative and Logistic Officer; Jay McGrath, Engineering Technician. Bids were as follows:



|                                   |             |
|-----------------------------------|-------------|
| Colliflower & Peterson, Inc.      | \$16,860.00 |
| Edwin A. & John O. Crandell, Inc. | \$21,120.00 |
| Delahay Pile Driving              | \$15,900.00 |

John Norris will review the bids and make recommendations to the Commissioners.

ST. CLEMENTS LANDFILL

Present: John Norris, County Engineer

Mr. Norris requested authority from the Commissioners to pay landfill employees double rate for hours worked in excess of their normal work week in order to open a new cell at the St. Clements Landfill. It would be an estimated 100 hours to do this project at a cost of less than \$1,000 to the County; whereas a contract would cost in the neighborhood of \$5,000 to \$6,000. Commissioner Aud made a motion approving this request, seconded by Commissioner Guy and made unanimous by Commissioner Bowles.

RECONSTRUCTION OF CHAPTICO MECHANICSVILLE ROAD

Present: John Norris, County Engineer

Mr. Norris stated his office is in receipt of a letter from Mr. Gardner, District Engineer, State Highway Administration, indicating his willingness to perform the reconstruction of the above road this summer if he could receive plans from the County and has assurances of right-of-way on or before June 1. Mr. Norris received a proposal from Lorenzi, Dodd and Gunnill based on an hourly rate as set forth in said proposal, sum total of which will not exceed \$5,000 to perform this project. Lorenzi, Dodd and Gunnill has background information, has done previous work on the north section of the road and has initiated portions of the work on this road. John Norris, therefore, recommended the Commissioners accept the proposal by Lorenzi, Dodd and Gunnill for the reconstruction of this road by State Highway Administration forces. Commissioner Guy made a motion to accept Mr. Norris' recommendation and authorize Lorenzi, Dodd and Gunnill to proceed with the development of the plans for the reconstruction of the Chaptico Mechanicsville Road, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

The meeting adjourned at 4:00 p.m.

*J. Wilmer Bowles 5/7/74*  
 \_\_\_\_\_  
 J. Wilmer Bowles  
 President