

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, August 13, 1974

Present: Commissioner J. Wilmer Bowles, President
Commissioner George R. Aud
Commissioner J. S. Guy, Jr.
H. D. McGlade, Comptroller
Edward V. Cox, Chief Clerk
Judith A. Mullins, Recording Secretary

The meeting convened at 8:30 a.m.

PROPOSED REFINERY AT PINEY POINT

Present: Joseph Weiner, County Attorney
John Norris, County Engineer

John Norris brought to the attention of the Commissioners that the Steuart Petroleum Company was proceeding with construction that would lead to the erection of a refinery; therefore, the Commissioners and Mr. Weiner, County Attorney, forwarded a letter to Mr. William Saul, Vice-President, Steuart Petroleum Company, stating that this construction would be contrary to the referendum held July 23, 1974 and that the County would seek an injunction to prevent the construction of a refinery should they fail to immediately cease construction of any structure that would imply their intent to build a refinery. A copy of this letter is on file in the Commissioners' Office.

A Press Release was presented to the news media informing them of the Commissioners' action.

READING OF MINUTES

The minutes of July 16, 1974 were read and corrected.

The minutes of July 30, 1974 were read and corrected.

Commissioner Guy made a motion to approve and adopt, as a full Board of Commissioners, the draft of the minutes of Aug. 6, 1974, due to the fact that he and Commissioner Aud were not present at that meeting; seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

APPROVAL OF MINUTES

Commissioner Guy made a motion to approve the minutes of July 9, 1974, seconded by Commissioner Aud and made unanimous by Commissioner Bowles, who signed same.

FENCE FOR CARVER ELEMENTARY SCHOOL

Commissioner Guy made a motion that the Commissioners appropriate funds in an amount up to \$2,000 for the purchase and

installation of a fence at the Carver Elementary School, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

BAY DISTRICT FIRE DEPARTMENT
CO-SIGNING OF MORTGAGE BY COUNTY

Mr. McGlade presented a draft of a letter to be forwarded to the Bay District Fire Department explaining that the County did not have the authority to co-sign the mortgage unless the third party, the lender, is a governmental agency. Commissioner Guy made a motion that this letter be put in final form for Commissioner Bowles' signature and forwarded to the Bay District Fire Department, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

CONTINGENCY FUND
TRANSFER OF FUNDS

In order to implement the Commissioners' decision relative to the establishment of a separate Zoning Office, Mr. McGlade submitted a list of adjustments to be made in the Planning Office and Engineering Office budgets as originally approved. \$47,000 in the Planning Office budget and \$2,079 in the Engineer's budget is distributed to the new Zoning Office budget. It was then determined that additional funding allocation was necessary for the revised Planning Office and the new Zoning Office, and Mr. McGlade recommended that \$37,804 be taken from the Contingency Fund and allocated as follows: \$6,393 to the Planning Office and \$31,411 to the Zoning Office. The revised total costs for the operations of each office would be as follows:

Office of County Engineer	\$ 202,484.
Planning Director Office	60,690.
Zoning Administration Office	76,827.

Commissioner Guy made a motion to approve the above transfers, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

PIN CUSHION ROAD - TICKLE HILL

John Norris is to be requested to look into the feasibility of cutting Tickle Hill from Pin Cushion Road, Third Election District.

(Commissioner Bowles left the meeting at this time.)

BID OPENING - UTILITY/STORAGE BUILDING
ST. ANDREWS LANDFILL

Present: Jerry Smith, Custom Metals, Inc.
 Harold Hancock, Custom Metals, Inc.
 Eugene Kopp, Bates & Associates
 Greg Abell, Steel Building Systems, Inc.
 Charles Facchina, Associate Builders
 John Norris, County Engineer

Five sealed bids were received on the above project.
 Bids were as follows:

Bates & Associates	\$16,224.28	10% bid bond enclosed
Custom Metals, Inc.	13,576.00	10% bid bond enclosed
Whalen & Purdy	21,197.00	10% bid bond enclosed
Jack Bays, Inc.	20,845.00	10% bid bond enclosed
Associate Builders	32,969.00	10% bid bond enclosed

John Norris will review the above bids and return to the Commissioners with recommendations.

BID OPENING - RECONSTRUCTION OF PUBLIC WHARF
ST. GEORGE'S ISLAND

Present: John Norris, County Engineer
 James Mattingly

Three sealed bids were received on the above project.
 Bids were as follows:

Delahay's Pile Driving Service	A. and B. - \$2,200
James Mattingly	A. (maximum of 10 bumper rails) - \$45.40 each
	B. (maximum of 40 deck members) - \$31.00 each
Cauliflower & Peterson	A. \$36.85 each
	B. \$15.26 each

John Norris will review the above bids and return to the Commissioners with recommendations.

BID OPENING - CHAPTICO WHARF

Present: John Norris, County Engineer
Steve Peterson, Cauliflower & Peterson

Two sealed bids were received on the above project.
Bids were as follows:

Delahay's Pile Driving Service	A. and B. - \$1,280
Cauliflower & Peterson	A. (maximum of five 2"x10"x10' decking on landing) - \$9.78 each
	B. (maximum of 40 2'x6"x7' deck members) - \$5.88 each

John Norris will review the above bids and return to the Commissioners with recommendations.

PROJECT PROPOSAL - CHAPTICO WHARF
GRANT REQUEST

Commissioner Guy made a motion to approve and authorize Commissioner Bowles to sign the project proposal for a \$5,000 grant request for the reconstruction of Chaptico Wharf, seconded by Commissioner Aud.

RECLASSIFICATION - NANCY HUTSON

Ed Cox advised the Commissioners that a letter dated July 18, 1974 was received from the Department of Personnel approving the reclassification of Nancy Hutson, in the Engineer's Office, from Secretary B to Office Secretary I. Commissioner Guy made a motion to approve this reclassification, effective August 19, 1974, seconded by Commissioner Aud.

FEDDERS PROPERTY

The Commissioners instructed Ed Cox to notify the County Attorney that it is their decision that he should contact Mr. Greenwald, Attorney, representing Mr. Fedders, and state that the Commissioners are unable to comply with his request for settlement and that it is their desire to leave the matter in the hands of the Court for decision.

MARYLAND ENVIRONMENTAL SERVICE
WASTE WATER SERVICE REGIONAL BOUNDARIES

Ed Cox stated that a letter dated July 17, 1974 was received from Maryland Environmental Service with the suggestion that

in accordance with the Federal Pollution Control Act of 1972, instead of regional boundaries, i.e., Charles, Calvert and St. Mary's, that the boundaries be in line with the drainage areas, how waste water affects an area. Mr. Cox stated that John Norris, County Engineer, reviewed this suggestion and recommended the change. Commissioner Guy made a motion to accept Mr. Norris' recommendation, seconded by Commissioner Aud.

COMPREHENSIVE EMPLOYMENT TRAINING ACT

Ed Cox advised the Commissioners that St. Mary's County is eligible to receive Comprehensive Employment Training Act funds to help relieve the unemployment problems in the County, because under Title II of CETA, any portion of a jurisdiction having a 6.5 unemployment rate, or higher, qualifies.

REGIONAL COMPREHENSIVE HEALTH PLAN

Ed Cox stated that the Tri-County Council has requested the three counties, Calvert, Charles and St. Mary's, to participate in the Regional Comprehensive Health Plan, and has received responses from Charles and Calvert agreeing to participate, but has not yet heard from St. Mary's. Mr. Cox stated that Dr. Richard Martin, Administrator, St. Mary's Hospital, recommend that the County participate. Commissioner Guy inquired as to the source of the \$6,000 for this Plan and requested that Mr. McGlade, Comptroller, review the Plan and make recommendations to the Commissioners.

LETTER FROM CECILE VON GOETZ

Ed Cox advised the Commissioners that a letter was received from Mrs. Cecile Von Goetz with the request to return to private ownership the access road to Mr. Butterfield's property. Mr. Cox was instructed to refer this matter to the County Attorney for his legal opinion.

BILLS APPROVED

The following bills were approved by Commissioners Aud and Guy:

Dan Raley, Executive Secretary, Youth Commission, July mileage - \$109.92;

Stardust Quality Inn, for Maryland Association of Counties Convention (Commissioner Aud) - \$201.11;

Chopticon High School, for custodial services during Secretarial Examination, July 27, 1974 - 4 hours @ \$4.50 per hour - \$18.00;

Edward V. Cox, Chief Clerk, July mileage - \$311.09;

Commissioner J. S. Guy, Jr., for Maryland Association of Counties expenses - \$363.64;

Free State Surveying & Land Planning, Inc., dated July 31, 1974, for engineering inspection and consultant services for the month of July; Hermanville Road, Project No. SM-352-1 - \$2,909.20;

County Engineers' Association of Maryland, 1974-75 dues - \$25.00;

Dale Cropper, Engineering Inspector, July mileage expenses - \$283.28;

Martin P. Callan, Engineer's Office, July mileage expenses - \$3.36;

John Norris, County Engineer, July mileage expenses - \$80.00;

State Highway Administration, dated August 1, 1974, for material inspection and laboratory costs in connection with construction of Hermanville Road - \$25.44;

State Highway Administration, dated August 1, 1974, for services in connection with material testing for the period of May 1974 - \$352.02;

State Highway Administration, dated August 1, 1974, for signing and striping walkways in the Town Creek Manor area - \$208.98;

State Highway Administration, dated August 7, 1974, for County's share of installation cost of traffic signal at Maryland Route 235 and Chancellors Run Road - \$8,899.72 (Contingency Fund);

Winters Sheet Metal, Inc., dated July 29, 1974, for installation of heating and air conditioning at the Lexington Park Health Department building - \$3,137.20 (County Building and Maintenance Fund FY 74);

Tri-County Council, dated July 10, 1974, for Xeroxing of the draft copies and final copies of the Refinery Report - \$260.70;

Col. R. R. Boyer, Board Member of Commission on Aging, for reimbursement of expenses incurred during the period Oct. 1973 through March 1974 - \$73.20;

David M. Gruber & Company, dated July 23, 1974, for services rendered re budget consultation and preparation from April 1, 1974 through May 28, 1974 - \$7,600;

Richard L. Platt, Zoning Administrator, May and June mileage expenses - \$43.05;

Richard L. Platt, Zoning Administrator, for expenses incurred at the attendance of the Maryland Association of Counties Convention - \$264.84;

Sheriff's Deputies, for coverage of Valley Lee Carnival - 51 hours;

Sheriff's Deputies, for coverage of Mechanicsville Carnival - 12 hours;

Sheriff's Deputies, for coverage at Hollywood Carnival - 64 hours'

Sheriff's Deputies, for coverage at Leonardtown Carnival - 61½ hours;

Cross & Adreon, Architects, dated August 6, 1974, for professional services rendered on the St. Mary's Nursing Home Project - \$685.62.

JUVENILE MASTER

Commissioner Guy made a motion to approve the annual salary of the Juvenile Master in Chancery for Juvenile Causes, Marvin Kaminetz, in the amount of \$5,200, seconded by Commissioner Aud.

SECURITY LIGHT - PINEY POINT

Commissioner Guy made a motion to approve the expenditure of \$42.16 to SMECO for the cost of the installation of a security light at the Piney Point Recreational Area, seconded by Commissioner Aud. This is a Contingency Fund item.

(At this point Commissioner Bowles returned to the meeting.)

CONSULTANT'S BILLS APPROVED

The following bills were approved by the Commissioners:

Barton-Aschman Associates, Inc., Invoice No. 13289, dated August 9, 1974, for services rendered from July 1 to July 22, 1974, in connection with the Zoning Ordinance - \$3,200;

Barton-Aschman Associates, Inc., Invoice No. 12966, dated June 19, 1974, for professional services rendered from May 6 through June 1, 1974, in connection with the updating of the Comprehensive Water and Sewer Plan - \$6,120.26;

Barton-Aschman Associates, Inc., Invoice No. 12664, dated May 15, 1974, for professional services rendered through May 5, 1974, in connection with the updating of the Comprehensive Water and Sewer Plan - \$2,973.15.

ESTIMATE NO. 9 - ST. ANDREWS CHURCH ROAD

Commissioner Guy made a motion to approve Estimate No. 9, in the amount of \$57,517.21 to Regal Construction Company for the reconstruction of St. Andrews Church Road, Project No. 599-1-518, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

ESTIMATE NO. 4 - HERMANVILLE ROAD

The Commissioners unanimously approved Estimate No. 4 in the amount of \$27,702.65, to McGuire & Rolfe, Inc. for the reconstruction of Hermanville Road, Project No. SM-352-1.

NURSING HOME PROJECT
APPLICATION FOR PAYMENT NO. 2

Ed Cox stated that the Application for Payment No. 2 to Mervell M. Dean, Inc. for the addition and renovation of the St. Mary's Nursing Home in the amount of \$13,320.00 was reviewed and approved for payment by Chauncey Karstens, Nursing Home Board Member. Commissioner Guy made a motion to approve the payment in the amount of \$13,320, seconded by Commissioner Aud and made unanimous by Commissioner Bowles. The Commissioners also approved a letter to be forwarded to Mervell M. Dean, Inc. forwarding this payment and concurring with their request for an off-site storage area for materials.

NURSING HOME PROJECT
CHANGE ORDERS R-1, R-2, R-3, R-4 and R-5

Commissioner Guy made a motion to approve and authorize Commissioner Bowles to sign the letter to Cross and Adreon, Architects, Nursing Home Project, approving Change Orders R-1 through R-5, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

NURSING HOME PROJECT
REPRESENTATIVE FOR PROJECT

Ed Cox stated that Chauncey Karstens, Nursing Home Board, recommended that the Commissioners designate a representative to act on their behalf with regard to the Project and recommended John Norris, County Engineer, for this position. Commissioner Guy made a motion accepting this recommendation, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

NURSING HOME PROJECT
PROJECT REPRESENTATIVE (INSPECTOR)

Ed Cox stated that Chauncey Karstens, Nursing Home Board member, recommended that the County Commissioners move to obtain a project representative who would act as an inspector on the job

site. According to the present contract, a modification to the contract must be made if this action is taken. The funds for this purpose in the project budget is in the amount of \$5,000. The Commissioners instructed Mr. Cox and Mr. Norris to proceed to investigate this possibility and make a recommendation to the Commissioners.

NURSING HOME
TAX EXEMPTION

A letter dated July 29, 1974 was received from Chauncey Karstens, Nursing Home Board, inquiring about the status of tax exemption for the Nursing Home. When the original contract was drawn the contractor had been given the impression that there was a tax exemption and has since been notified that this exemption does not exist. Mrs. Thomas of the Nursing Home Board was of the opinion that the contractor would be reimbursed for payment of taxes on the purchase of materials and supplies. Ed Cox stated that Chauncey Karstens estimated that reimbursement for taxes would not exceed \$10,500. The project includes in its overall cost estimate a contingency fee of \$17,837, which is to be utilized to cover the additional unanticipated cost to the County. The Commissioners directed Mr. Cox to submit a reply to Mervell M. Dean, Inc. regarding the tax exemption to Mr. Weiner, County Attorney, for review. The funds for the payment of these taxes are to come from the Contingency Fund of the Nursing Home Project.

NURSING HOME PROJECT
VINYL FLOORING

A letter was received from Cross & Adreon requesting to substitute 3/32" vinyl floor tile for the originally specified 1/8" vinyl floor tile because the contractor found the original unavailable. Commissioner Guy made a motion to approve this substitution and approving letter to Cross & Adreon regarding same, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

A change order will be submitted by the architect upon receipt of the above letter.

ST. MARY'S COUNTY LIBRARY BOOKMOBILE

Present: Kitty Hurry
Paul Raley, Administrative & Logistics Officer
David Robbins, Assistant to the Comptroller

Mrs. Hurry discussed the features of bookmobiles manufactured by two companies: Moroney and Gertenslager. She was of the opinion that a converted vehicle would not be suitable for the purpose for which it would be used. Mrs. Hurry inquired if the bids on the bookmobile should be for the entire vehicle or should there be separate bids for the chassis and one for the completion of the bookmobile. The Commissioners suggested that the bids be for the entire bookmobile. Paul Raley will review the bid specifications to determine if they are in order.

REFINERY REFERENDUM

Present: Jack Koegel, Citizens Coalition
Joseph Weiner, County Attorney
Richard Platt, Zoning Administrator
Jim Waring
Charles Mattingly
Orin Wilkinson

Mr. Koegel presented a letter dated August 12 to the County Commissioners in which he expressed several concerns with regard to the proposed refinery at Piney Point. A copy of said letter is on file in the Commissioners' Office.

Mr. Koegel was of the opinion that there should be some concern by the Commissioners of Steuart's request for a permit for the use of 1.2 million gallons a day of ground water and its potential effect on the County, and suggested the County work with the Tri-County Council on this. Commissioner Bowles stated that Dr. Tiller of the Tri-County Council has done a tremendous amount of research on this question.

Another question raised by Mr. Koegel was the request for an extension of the pier at Piney Point. Commissioner Guy stated that if the extension of the pier was in any way related to the proposed refinery the Commissioners should take a stand; however, if it is for the purpose of improving the pollution or oil spill problem, he saw no objection.

Mr. Koegel raised the question concerning how the real and personal property of Steuart was being assessed, and said he felt that the appropriate County departments should be directed to reassess the property.

Commissioner Bowles said this would be looked into and if corrective legislation is needed that the Commissioners would appreciate Mr. Koegel's support to which Mr. Koegel agreed. Mr. Sterling and Mr. McGlade will look into this and develop information for the Commissioners.

Mr. Weiner asked Mr. Koegel that if the Commissioners bring suit against Steuart would the Coalition join in the suit with the Commissioners. Mr. Koegel was of the opinion that it would.

FLOOD INSURANCE PROGRAM

Present: Robert Willard, Planning Director

Mr. Willard discussed the meetings he has had with members of HUD and other agencies concerning flood insurance for the County. He stated that if St. Mary's does not obtain flood insurance by FY 76 they will not be able to obtain any type of flood

insurance, and people in flood-prone areas would be denied flood insurance after this time. He stated that the County would have until December 1974 to obtain this insurance and with the passing of the Zoning Ordinance, we should be able to handle flood insurance. The Commissioners requested Mr. Willard to work with Mr. Platt, Zoning Administrator, and John Norris, County Engineer, to analyze the program and return to the Commissioners with recommendations.

SUBDIVISION REGULATIONS

Present: Robert Willard, Planning Director
Richard Platt, Zoning Administrator
John Norris, County Engineer

Mr. Willard advised the Commissioners that the Planning Commission was to have a meeting this evening to set up a timetable for the Subdivision Regulations.

LEXINGTON PARK AREA MASTER PLAN

Present: Robert Willard
Richard Platt
John Norris

The Commissioners requested Robert Willard to submit recommendations from the Planning Commission on how to handle the Lexington Park Area Master Plan; i.e., whether or not to adopt the Plan. The Commissioners agreed that a public hearing should be held.

Commissioner Bowles suggested that there be a meeting with the County Commissioners, Planning Commission, Robert Willard, John Norris, Mr. McGlade and Leon Etzler, TCC, to discuss this.

LAUREL GROVE PARK - BID RECOMMENDATIONS

Present: John Baggett, Director, Recreation and Parks

Mr. Baggett stated that bids were opened on the above project July 23. The bids for the total project totalled \$81,000 and he requested permission to increase the project in this amount, since \$70,000 was budgeted. The Commissioners requested Mr. Baggett to discuss transfer of funds with Mr. McGlade.

Mr. Baggett recommended awarding the contract for the general construction - ball diamonds, grading, etc. - to MacRae Excavating Co., the lowest bidder, in the amount of \$24,965. Commissioner Guy made a motion to accept this recommendation, seconded by Commissioner Bowles. Commissioner Aud abstained.

Mr. Baggett recommended awarding the contract for the tennis courts to B & J Nursery, the lowest bidder, in the amount of

\$24,300. Commissioner Guy made a motion to accept this recommendation, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

Mr. Baggett recommended awarding the contract for the General Contract for electrical work to Owens Electric Co., the lowest bidder, in the amount of \$2,484. Commissioner Guy made a motion to accept this recommendation, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

Mr. Baggett recommended awarding the contract for the General Contract for the plumbing to John E. Beavers, the lowest bidder, in the amount of \$4,683. Commissioner Guy made a motion to accept this recommendation, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

OFFICE SPACE FOR RECREATION AND PARKS
LEASE AGREEMENT

Present: John Baggett

Mr. Baggett presented the Lease Agreement between Clarence T. Melvin and Nancy L. Melvin and the St. Mary's County Commissioners and the Board of Recreation and Parks for St. Mary's County for the use of office space for the Recreation and Parks Supervisor.

Commissioner Aud made a motion to approve the above lease to be effective September 1, 1974, subject to approval by the County Attorney and verification of Paragraph 7, Page 3 by the Director of Finance as to the requirements for insurance being included in the County blanket policy, and acceptance by the landlord, Clarence and Nancy Melvin, of a letter from Harris Sterling, Director of Finance, in lieu of a policy or Certificate of Insurance, seconded by Commissioner Bowles. Commissioner Guy abstained.

AIRPORT HANGAR - FRANCHISED BUILDER CONTRACT

Commissioner Guy made a motion to approve the Contract between Whalen and Purdy, Inc. and the County Commissioners of St. Mary's County for the construction of a metal hangar, seconded by Commissioner Aud and made unanimous by Commissioner Bowles, who signed same.

AIRPORT HANGAR - GENERAL CONTRACTOR

Present: Robert Gabrelcik, Airport Committee
Thomas McGuyre, Airport Committee
John Norris, County Engineer

John Norris discussed the general contractor portion of the Airport Hangar with the Commissioners and the Commissioners

requested Mr. Norris to submit suitable contracts for the work, i.e., foundation, electrical, plumbing, etc., for the Commissioners' approval.

ROAD SIGN RESOLUTION

Present: John Norris, County Engineer

John Norris submitted a road sign resolution to restrict the speed limit on Delabrooke Road, Mechanicsville, to 40 miles per hour. Commissioner Guy made a motion to approve this resolution, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

RESOLUTION NO. 74-30
AMENDMENT TO THE COMPREHENSIVE WATER AND SEWAGE PLAN

John Norris submitted the above Resolution requesting the Commissioners' approval. Commissioner Guy made a motion to approve Resolution No. 74-30 reflecting the following changes as presented at the public hearing held July 19, 1974:

"(a) Add - Section 2, Dukehart's Creek Sanitary District - Water Supply, paragraph B.9" (Planned Extension to the Mt. Pleasant Water Company to be changed from W-5 to W-2);

"(b) Amend - Section 8, Pine Hill Run Sanitary District - Water Supply, paragraph B.19" (Planned Extension of the Town Creek Water Company to serve the additional section of Esperanza Farms changed from W-4 to W-2).

Commissioner Aud seconded the motion and Commissioner Bowles made it unanimous.

LEONARD HALL OFFICE SPACE

Present: John Norris, County Engineer

John Norris discussed the possibility of the County Engineer's Office moving to Leonard Hall and stated it would necessitate spending approximately \$2,000 for renovations at Leonard Hall. John Norris and Paul Raley are to look at the main building at Leonard Hall to determine what needs to be done and the feasibility of other offices being moved to that building and make a report to the Commissioners.

Paul Raley will be coordinator of space utilization at Leonard Hall.

RESOLUTION NO. 74-31
STATE ROAD BOND PROGRAM

Present: John Norris, County Engineer

Commissioner Guy made a motion that the County participate in the State Road Bond Program to the extent of \$600,000, and that the Commissioners sign Resolution No. 74-31 documenting the approval of the Commissioners to participate in this Program and to authorize Commissioner Bowles to sign the Agreement with the State related to same, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

LEASE FOR SANITARY LANDFILL
CALLAWAY, MARYLAND

Commissioner Guy made a motion to approve the Lease for the Sanitary Landfill, Second Election District, South of Callaway, Maryland, between Mayfield P. and Raymond Bennett, Lessors, and the County Commissioners of St. Mary's County, Lessees. Said lease is for a period of one year beginning May 12, 1974 at a rental of \$335.00 per year.

NEW PHOENIX HOPE, INC.
HOPEWELL MANOR

A letter dated July 18, 1974 was received from John W. McClean, First National Bank, Baltimore, first mortgagee on a portion of Hopewell Manor mobile home park, Lexington Park, stating there is \$10,130.48 due and payable in back occupancy fees and \$730 licensing fee due July 20, 1974. Mr. McClean suggested that the County set up a payment program for the \$10,130.48 due the County in six installments.

Commissioner Guy made a motion that Mr. McClean be advised that the fees are due and payable upon receipt of the Commissioners' letter, and if payment is not made in full, appropriate legal action will be taken, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

BARTON-ASCHMAN CONTRACTS

Ed Cox made the following recommendations for the signing off of bills from Barton-Aschman for their various contracts. Railroad right-of-way - John Norris; Comprehensive Water and Sewer Plan - John Norris; Subdivision Regulations - Robert Willard; Zoning Ordinance - Richard Platt.

Commissioner Guy made a motion that the Commissioners accept Mr. Cox's recommendations and appoint the above individuals as project managers, and that they fulfill their duty including, but not limited to, signing off on bills. The motion was seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

NURSING HOME BOARD
LEGAL ASSISTANCE

Ed Cox advised the Commissioners that the Nursing Home Board is requesting legal assistance for their Board when and if needed. The Commissioners advised Ed Cox to request them to contact Mr. Weiner, County Attorney.

COMMITTEE ON MUSEUM AND VISITORS CENTER - COLTON'S POINT

Commissioner Guy submitted the following names to serve on the above Committee for the Commissioners' approval: Ed Beitzell, Michael Humphries, William Herbert, Robert Pogue, S. M. Bailey, Jr., Robert Kopel, and J. S. Guy, Jr. The Commissioners approved these names and requested Mr. Cox to forward letters to them requesting them to serve.

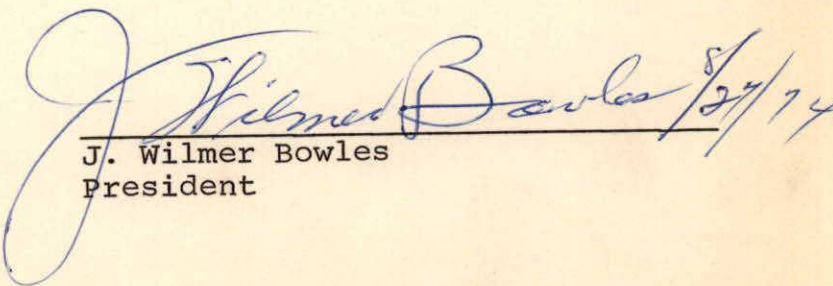
WALTER RAUM - DEPARTMENT OF HEALTH
TUITION FEES

A letter dated August 12, 1974 was received from Dr. Marek, Health Department, requesting the use of \$3,000 of their Environmental Hygiene Fund to meet the tuition cost for Walter Raum at the Johns Hopkins School of Hygiene and Public Health. Commissioner Guy made a motion approving the above use of these funds, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

MARYLAND CLASSIFIED EMPLOYEES ASSOCIATION CONVENTION
REQUEST FOR ADMINISTRATIVE LEAVE

A letter dated August 7 was received from Edward Kreiner, Executive Director MCEA, stating that Governor Mandel has authorized one day's administrative leave without charge to leave to any MCEA representative to attend the Annual Convention September 12 and 13 in Baltimore, Maryland. Mr. Kreiner requested that the Commissioners grant one day's administrative leave to authorized MCEA County representatives attending the Convention. The Commissioners granted this request.

The meeting adjourned at 6:30 p.m.


J. Wilmer Bowles
President