

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, August 27, 1974

Present: Commissioner George R. Aud
Commissioner J. S. Guy, Jr.
Edward V. Cox, Chief Clerk
H. D. McGlade, Comptroller
Judith A. Mullins, Recording Secretary

The meeting came to order at 9:45 a.m.

READING OF MINUTES

The minutes of August 20, 1974 were read and corrected.

APPROVAL OF MINUTES

Commissioner Guy made a motion to approve the minutes of August 13, 1974, seconded by Commissioner Aud and made unanimous by Commissioner Bowles. (This action was taken in the afternoon session of the meeting after Commissioner Bowles arrived at the meeting.)

BILLS APPROVED

The following bills were approved by Commissioners Aud and Guy:

Dr. Carl Everstine, for editing 1974 Supplement to the St. Mary's County Code - \$150.00;

Mrs. Mary L. Hammer, for secretarial and proofreading work in the publication of the 1974 Supplement to the St. Mary's County Code - \$50.00;

Board of Zoning Appeals, for meeting held August 6, 1974 - Edwin Peregoy, Joseph E. Bean and Joseph Ellis, \$50 each, totaling \$150.00;

St. Mary's Hospital, for blood test for a paternity case - \$10.00;

St. Mary's County Metropolitan Commission for quarter ending December 31, 1973, for work performed in the various Sanitary Districts of the County - \$746.78;

St. Mary's County Metropolitan Commission for quarter ending March 1974, for work performed in the various Sanitary Districts - \$1155.20;

The Washington Post, for advertisement of the position of Civil Engineer - \$56.73;

David M. Gruber & Co., for professional services rendered for fourth quarter of fiscal year (73-74 budget) - \$2,750.00;

Maryland Department of Agriculture, dated August 6, 1974, for special spraying and larvaciding done at Colton Point from April 22, 1974 through May 1, 1974 (total expenditure - \$636.58, County's share - \$318.29);

Kathy Kennedy, for Tanner's Creek Public Hearing and Transcript - 12 hours @ \$3.00 per hour - \$36.00;

Kathy Kennedy, for Zoning Ordinance Public Hearing and transcript - 18 hours @ \$3.00 per hour - \$54.00.

DEPARTMENT OF SOCIAL SERVICES
TRAINING ACCOUNT

A letter dated July 24, 1974, confirming a request of July 1, 1974 was received from the Department of Social Services. The July 1 correspondence provided the Director of Finance with information that the balance of the funds of Social Services authorized for education and conference had been obligated and that additional fund requirements would be chargeable to the Department's FY 75 budget. The letter of July 24 indicates that the total cost of the referenced training would be \$216, of which approximately \$27.28 would be charged to FY 75. An analysis by Harris Sterling, Director of Finance, of the balance available in 1974, i.e. \$187.93, indicates that the FY 75 amount should be \$28.07. Commissioner Guy made a motion to approve the Social Services' request with the adjustment as set forth above, seconded by Commissioner Aud.

BARTON-ASCHMAN
SUBDIVISION ORDINANCE INVOICES

Mr. Cox presented Invoice No. 12969 in the amount of \$4,038.80 from Barton-Aschman, representing 100% completion of tasks 2 and 3 of the Subdivision Ordinance Contract. Commissioner Guy made a motion to approve payment of this invoice, seconded by Commissioner Aud.

Mr. Cox presented Invoice No. 13177 in the amount of \$2,361.20 from Barton-Aschman, for professional services rendered from March 18, 1974 to July 27, 1974 in connection with subdivision regulations. Commissioner Guy made a motion to approve payment of this invoice, seconded by Commissioner Aud.

YOUTH SERVICES BUREAU

A letter dated August 14, 1974 was received from Dr. Allen G. Schor, Director of Tri-County Youth Services Bureau, requesting

reapportionment of their 1974-75 budget appropriation as follows:

First Quarter ending Sept. 30, 1974	\$8,206.00
Second Quarter ending Dec. 31, 1974	\$5,581.00
Third Quarter ending March 31, 1975	\$5,581.00
Fourth Quarter ending June 30, 1975	\$2,956.00

This reapportionment is requested in order to begin the Lexington Park Office renovation.

Commissioner Guy made a motion to approve this reapportionment, seconded by Commissioner Aud.

RECLASSIFICATION REQUEST
FINANCE OFFICE

A memorandum dated August 27 was received from Harris Sterling, Director of Finance, requesting that a new position of Account Clerk D be established in his Office and that Mary Lou Norris be reclassified from Account Clerk D, Grade 8, Step 6, to Accountant Associate III, Grade 12, Step 1, and that Mary Jane Alvey be reclassified from Account Clerk D, Grade 8, Step 4, to Accounting Associate II, Grade 11, Step 2.

These reclassifications will be given consideration at the time the classification study for all personnel is completed.

ROAD RESOLUTIONS

Ed Cox stated that John Norris, County Engineer, presented a Road Resolution for the erection of a stop sign at the intersection of River Road and Tall Timbers Road and a Road Resolution that a stop sign be erected at the intersection of Tall Timbers Road and Creek Road. Commissioner Guy made a motion to approve the above Resolution, seconded by Commissioner Aud.

RIDGE DISPOSAL AREA

Ed Cox stated that John Norris, County Engineer, recommended that Mr. Ambrose Fenwick be hired as Caretaker of the Ridge Disposal Area, at an hourly rate of \$1.90 per hour, effective August 30, 1974.

This action has been necessitated by the cessation of employment of John Thomas, St. Andrews Landfill Caretaker. James E. Evans has been transferred to St. Andrews Landfill to replace Mr. Thomas, and Mr. Fenwick will replace Mr. Evans at the Ridge Disposal Area.

APPROVAL OF MILEAGE EXPENSES FOR DEPARTMENTS

Commissioner Guy made a motion to give Ed Cox authority to certify, on behalf of the Commissioners, the mileage expenses of

the various departments when the Department Heads have verified the expenses of their particular departments. The motion was seconded by Commissioner Aud.

DEED FOR LARIMER ROAD AND BLOCH AVENUE
PINEY POINT, MARYLAND

John Norris submitted a Deed for the above roads and requested the Commissioners' approval and acceptance of said roads into the County system.

Commissioner Guy made a motion to accept the above roads as follows: Larimer Road, extending from its intersection with Furlong Road, approximately 325 feet to its intersection with Leahy Street; and Bloch Avenue, extending from its intersection with Leahy Street for its entire length of approximately 230 ft. Commissioner Aud seconded the motion.

ASSIGNMENT OF ITEMS OF ZONING ORDINANCE AMENDMENTS
(BARTON-ASCHMAN LETTER)

Dick Platt, Zoning Administrator, forwarded a memorandum to the Commissioners stating his office has assumed staff responsibility for Items 1, 2, 5, 6, and 9, as set forth in a letter dated July 1 from Barton-Aschman, and recommended that the responsibility for action on the other Items 3, 4, 7 and 8 be assigned to the County Planner, to be assisted by the County Engineer where needed.

The Commissioners approved this recommendation.

AIRCRAFT IMPACT DISTRICTS

As had been requested at last week's meeting Mr. Platt, Zoning Administrator, consulted the County Attorney regarding how to proceed with the above. In a memorandum to the Commissioners Mr. Platt advised that Mr. Weiner, County Attorney, recommended adoption of a Resolution by the County Commissioners after an advertised public hearing without resorting to a formal amendment of the Zoning Ordinance.

Ed Cox was requested to contact Captain Laney, Commanding Officer, NAS Patuxent River, concerning timing for a public hearing on this matter.

The possibility of having the public hearing at the same time as the Subdivision Regulations public hearing was discussed.

NACO CONVENTION

Ed Cox stated that he received a request from Mr. McGlade to attend the above convention on General Revenue Sharing to

be held in Washington D. C. September 23 and 24. The cost will be \$100.

Commissioner Guy made a motion to grant this request and to approve Line Item change from Budget Analysis to cover cost, seconded by Commissioner Aud.

(Commissioner Bowles joined the meeting at this time.)

LEXINGTON PARK AREA MASTER PLAN

Present: Robert Willard, Planning Director
 Richard Platt, Zoning Administrator
 Joe Garner, Technician (Zoning Office)
 John Norris, County Engineer
 J. Frank Raley, Planning Commission
 Francis Hewitt " "
 Joseph Gough " "
 Leon Etzler, State Planning (TCC)
 Byron Koste, Cedar Cove
 Jean Matheson, Enterprise

Mr. Gough presented a memorandum from the Planning Commission recommending payment to the consultant for the Lexington Park Master Plan and that the Lexington Park Master Plan be accepted by the Commissioners as a concept plan only.

Commissioner Guy made a motion that the Commissioners accept the Lexington Park Master Plan as a concept plan only with no legal status, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

Commissioner Guy made a motion that the Commissioners develop a letter to become part of the Plan, signed by all three Commissioners, that states that the Plan is a concept plan only, for purposes of study. This letter should preface the Plan. The motion was seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

REVIEW OF APPLICATIONS AND PERMITS RE: ZONING ORDINANCE

The Zoning Administrator's Office compiled a folder of the various permits and applications with a list of approving authorities for various types of actions under the provisions of the Zoning Ordinance.

During the review, changes and suggestions were made as follows:

Certificate of Occupancy - The Commissioners were of the opinion that any construction should be inspected prior to issuance of Certificate of Occupancy to insure said construction complies with the requirements of the Zoning Ordinance.

Site Plan Application - Mr. Platt stated that a decision by the Commissioners was needed as to approving authority for the various categories of site plans. He recommended that the Commissioners reserve ultimate approval themselves for complicated site plans and for less complicated site plans the Planning Commission would have ultimate approving authority. The Commissioners requested Mr. Platt to submit a list of what the Commissioners should have authority to approve.

Zoning Amendments - Mr. Platt requested that his office be advised by the Planning Office of any request for rezoning. This would require coordination between the Zoning Office and Planning Office.

J. Frank Raley, Jr. suggested that the Planning Office provide a documented page that a subdivision, for example, conforms with the Master Plan, Water and Sewer Plan, Transportation Plan and guidelines that the Commissioners have established and will establish, and that it conforms with the Site Plan, Zoning Ordinance, Subdivision Ordinance, and road controls. This way when the plans are submitted to the Planning Office all these points can be documented as well as the fact that Mr. Platt and Mr. Willard have looked at it. Mr. Platt agreed that the Zoning Office should be included in subdivision procedures even if just to review, and that the Zoning Office should be provided a copy of all approved subdivisions.

Mr. Gough advised that the Subdivision Regulations are being completed and these recommendations would be helpful.

DEMETRIOU CONTRACT - LEXINGTON PARK AREA MASTER PLAN

The Commissioners discussed the Demetriou Contract with Mr. McClade, Comptroller, and Mr. McClade was requested to make a determination if the State would accept the Plan as just a concept plan.

LARREDORE ROAD

The Commissioners requested Ed Cox to develop a Press Release stating that engineering design is under way for the realignment and reconstruction of Larredore Road. This project is funded in the FY 74-75 budget and will be advertised for bids as soon as plans and specifications are completed.

SMECO
RAILROAD RIGHT-OF-WAY

Present: Joseph Weiner, County Attorney

Mr. Weiner came before the Commissioners to inform them of SMECO's concern over the railroad right-of-way, its mortgage and the funds derived from the sale of the railroad tracks and

ties. Mr. Weiner discussed with the County Commissioners several alternative proposals, one of which was to pay off the existing balance of the mortgage on a 50-50 basis - County/SMECO, which Mr. Weiner suggested. The Commissioners requested Mr. Weiner to confer with Mr. Wigginton to arrive at a suitable solution and return with recommendations to the Commissioners.

PROCLAMATION NO. 74-32
RETIREMENT - RADM. ROY M. ISAMAN

The Commissioners signed Proclamation No. 74-32 extending their congratulations to RADM. Roy M. Isaman upon his retirement after 34 years of service with the United States Navy.

BILL APPROVED
LEXINGTON PARK HEALTH DEPARTMENT BUILDING

Present: John Norris, County Engineer

Commissioner Guy made a motion to approve the bill dated August 23, 1974 in the amount of \$1,279.00 to Leonard Harding, Jr. for electrical work at the Lexington Park Health Department Building, seconded by Commissioner Aud, and made unanimous by Commissioner Bowles.

(Commissioner Aud left the meeting at this time.)

RESURFACING OF COUNTY ROADS - WILLOWS ROAD, SHANGRI-LA DRIVE
and ESSEX DRIVE (TRANSFERRING OF FUNDS)

Present: John Norris, County Engineer

(See Minutes of August 20, 1974). Mr. Norris stated that \$21,486.68 is needed in order to make up the difference of funds needed for surfacing and resurfacing of the above roads. Mr. Norris made the following recommendations. Under the category of highway surfacing and resurfacing account in the approved FY 75 budget, the following amounts should be transferred: \$10,000 estimated as a carryover from FY 74; and \$12,000 from the Lincoln Avenue Project.

Commissioner Guy made a motion to accept this recommendation, seconded by Commissioner Bowles.

FEDERAL GENERAL REVENUE SHARING FUND CERTIFICATION
BOARD OF EDUCATION

Mr. Sterling presented the amended report on Federal General Revenue Sharing Fund Certification by the Board of Education for the Commissioners' approval.

Commissioner Guy made a motion that the Commissioners approve \$31,195.16 expended Federal General Revenue Sharing Funds by

the Board of Education for the period ending June 30, 1974,
seconded by Commissioner Bowles.

Mr. Sterling recommended the encumbrance of \$58,680.35
by the Board of Education of Federal General Revenue Sharing
Funds. Commissioner Guy made a motion to accept Mr. Sterling's
recommendation and verification of the Board of Education, and
authorize payment of the encumbrance of \$58,680.35. The motion
was seconded by Commissioner Bowles.

The meeting adjourned at 6:00 p.m.

J. Wilmer Bowles 10/2/74

J. Wilmer Bowles
President