

BOARD OF COUNTY COMMISSIONERS' MEETING

Wednesday, November 6, 1974

Present: Commissioner J. Wilmer Bowles, President
Commissioner George R. Aud
Commissioner J. S. Guy, Jr.
Edward V. Cox, Chief Clerk
H. D. McGlade, Comptroller
Cecelia B. Adams, Recording Secretary

The meeting convened at 10:05 A.M.

READING OF MINUTES

The minutes of Wednesday, October 30, 1974 and Thursday, October 31, 1974 were read and corrected.

FENWICK MANOR

Present: Mr. Henry T. Waring

Mr. Waring presented a plat of Fenwick Manor Subdivision located on Md. Route 245 in Hollywood. Mr. Waring explained that this particular project was started and completed before the Economic Impact Fee was part of the County's rules and regulations. He continued stating that this subdivision was located on a State road and therefore, the road policy is not applicable to the development. Mr. Waring was requesting the Commissioners' approval of both the subdivision and the road bond.

Mr. Cox stated that he had spoken with Mr. John B. Norris, Jr., County Engineer, and had been informed that the Engineer's Office had signed the road design only. Mr. Waring was requested to meet with Mr. John B. Norris, Jr., County Engineer, regarding same.

PRESS CONFERENCE

Present: Randy Buehler, Beacon
Jack Kershaw, Enterprise
Jean Matheson, "
Richard Polk, "
Sunny Schust, "
Patty Muchow, Guardian
Dave Densford, Cablevision
Dick Myers, WKIK

At this time, the regular monthly Press Conference was held. A tape of the Conference is on file in the Commissioners' Office.

PUBLIC HEARING

REZONING REQUEST-JOSEPH H. TENNISON-#74-4

Present: Mr. and Mrs. Joseph H. Tennison
Mrs. Joseph A. Mattingly
R. L. Platt
Joseph Garner
Randy Buehler
Jean Matheson
Dick Myers

Mr. Edward V. Cox, Chief Clerk, read the legal notice for public hearing on application of Joseph H. Tennison and Laura V. Tennison, his wife, to rezone property located approximately 800 feet north of Chancellor's Run Road on the southwest side of Route 235. This application is a request for a reclassification from R-2 to C-1 Neighborhood Commercial.

The Planning Commission at a special meeting held on October 2, 1974, made a decision on this application, to be rezoned from R-1 to C-2. The Planning Commission with the agreement of Mr. Tennison's agent, Mrs. Joseph Mattingly, agreed to consider this parcel for C-1, Neighborhood Commercial, rather than C-2, Highway Commercial, as it is shown on the application. This change is based on their hope that the entire block from Chancellor's Run Road to the A & W Trailer Park would be served by as few entrances as possible. Their decision to rezone this tract to C-1 is based on the fact that there was a mistake made in the original classification of this area. The lands generally to the north and south of this property are all zoned C-1, and it would be a break in the continuity of the land use patterns to zone it otherwise.

Mrs. Joseph Mattingly stated that this was a mistake since she had been to the Planning Office the first part of December of last year and had been assured that it would be made Commercial since there is commercial surrounding this.

There was no objection to the rezoning of Mr. Joseph H. Tennison of California, Maryland.

Commissioner Aud made a motion to approve the rezoning of the property of Mr. Joseph H. Tennison and Laura V. Tennison, his wife, to C-1 Neighborhood Commercial. Commissioner Guy seconded the motion and Commissioner Bowles made it unanimous. Commissioner Bowles informed the Tennisons that they would be officially notified by letter.

PUBLIC HEARING

REZONING REQUEST-COUNTRY LAKES-#74-10

Present: Benjamin H. Burroughs, Jr.
Leon Etzler, Tri-County Council
Jean Matheson
Dick Myers
Randy Buehler
R. L. Platt
Joseph Garner
Daniel H. Raley

Mr. Edward V. Cox, Chief Clerk, read the legal notice for public hearing on application of Benjamin H. Burroughs, Jr., F. Elliott Burch, Jr. and Benjamin F. Asher, for the rezoning of certain lands known as "Country Lakes", fourth election district, containing 1,609.07 acres, located 2½ miles west of Mechanicsville, on the Mechanicsville-Chaptico Road. Said application is asking for rezoning from AR-2 District (rural residential) to a Planned Unit Development (PDR-1.5).

Mr. Cox presented a letter from the Planning Commission's Chairman, Mr. Joseph M. Gough, dated October 30, 1974, which stated that the application for rezoning was heard at their meeting of October 28, 1974. Said property was viewed at the Technical Review Board on June 19, 1974, by the Planning Commission on June 24, 1974, by the Technical Review on August 21, 1974 and the Technical Review Board of October 24, 1974. The letter went on to say that the Master Plan allows for a floating planned unit development to occur within the Agricultural District. An amendment to the Zoning Ordinance allows that a planned unit development may take place without public sewer, if the minimum lot size is one acre or more. It is under this provision that the Planning Commission is processing this application for rezoning. The Planning Commission made two comments regarding the preliminary development plan: (1) that the lots bordering the primary entrance be provided with a minimum of 225 foot frontage, a minimum of 250 foot depth, and a 75 foot front yard setback; (2) This road will receive considerable traffic with the development of this subdivision, and therefore, should be provided with ample protection through larger lot size. Sections 1, 2 and 3 have a

variety of lot sizes and gives the image of considerable open space. Section four which will be the last to be developed has little, if any, variety and should be broken up either with a 5-acre neighborhood park or larger lots to break up the total grid effect. The Planning Commission recommends that because of the distance to the recreational facilities, that five acres be reserved with public access for recreational use. The Planning Commission approved "Country Lakes" for the requested rezoning from AR-2 (rural residential) to PUD-1.5. Said approval was unanimous and was being recommended to the Commissioners for their approval.

Mr. Cox presented a letter from the Zoning Administrator, Mr. R. L. Platt, dated October 28, 1974, which stated that the application for rezoning of some 1,609 plus acres to be known as "Country Lakes" has been reviewed by the proper agencies without objection. Mr. Platt stated that the applicant has complied with all requirements of the Zoning Ordinance. The requested rezoning to Planned Unit Development, Residential, PDR-1.5 is adequate to accommodate the planned residential development and limited commercial uses. He felt that the Commissioners should specify in their action whether it is recommended that the Commercial area of some nine plus acres be rezoned, concurrently, either as: (1) Planned Unit Development Shopping Center, PD-SC and either a Neighborhood Center or a Community Center; or (2) Neighborhood Commercial (C-1).

Mr. Benjamin H. Burroughs, Jr. stated that he had not seen the letter from the Planning Commission dated October 30, 1974 and signed by the Chairman, Joseph M. Gough. He stated that he had been through the Technical Review three times and through the Planning Commission three times and has worked with every agency in the County and now after hearing the comments made by the Planning Commission, he would like to have the plan considered as it is rather than with these comments because they come as a last minute suggestion. He has been working a year and a half with all these agencies bringing it to the point where it is now. He commented on the suggestions to enable the Commissioners to evaluate same. There were no objections to the rezoning request from the general public.

Mr. R. L. Platt, Director of Land Use and Development Office, stated that the recommendations contained in the bottom portion of the letter from the Planning Commission dated October 30, 1974 were not made a part of their recommendations which was voted on by them that night. It was not in their formal recommendation on which a motion was approved of. The discussion may be in their minutes.

Commissioner Bowles stated that the Commissioners will review his application and consider his comments in relationship to the recommendations of the Planning Commission and Mr. Platt and will give Mr. Burroughs an answer without delay.

SHERIFF'S AUTOMOBILES-BID

Present: Mr. Paul R. Raley

Mr. Paul R. Raley, Director of Administrative and Logistic Services, stated that the specifications used for the automobiles to be placed on bid for the Sheriff's Department, had been changed in regard to the wheel base. This change had been made at the request of the incoming Sheriff, Mr. George Sanger, who had stated that this requirement is necessary to become eligible for Federal funding. The Sheriff has \$30,000.00 in his budget for the purchase of these eight automobiles and the lowest bidder, Suburban Chrysler-Plymouth-Dodge, was for the amount of \$32,739.60. Mr. Raley had spoken with Sheriff Williams and had been told that the additional funds can be transferred elsewhere in the budget. Commissioner Aud made a motion that the Commissioners award the bid to Suburban Chrysler-Plymouth-Dodge in the amount of \$32,739.60 and that they withhold 10% from the bidder until all cars are delivered and the specifications have been met. This is to include the transfer of all equipment. The awarding of the bid is also subject to Sheriff Williams meeting with Mr. H. D. McGlade, Comptroller, to determine where the additional money (\$2,739.60) can be taken from his budget. Commissioner Guy seconded the motion and Commissioner Bowles made it unanimous.

ECONOMIC IMPACT FEE

Commissioner Aud made a motion to approve County Resolution #74-42 entitled "Economic Impact Fee" and to rescind County Resolution #74-27 entitled "Economic Impact Fee" dated July 2, 1974. Commissioner Guy seconded the motion and Commissioner Bowles made it unanimous.

HOUSING AUTHORITY LOAN

Commissioner Aud made a motion that the Commissioners loan to the Housing Authority the amount of \$4,223.00 in order to pay rent that is passed due for the months of September and October, 1974 for Center Gardens units leased by the Housing Authority.

This amount is to be repaid at the earliest possible time without interest. Commissioner Guy seconded the motion and Commissioner Bowles made it unanimous.

FENWICK MANOR ROAD BOND

Present: Mr. Henry T. Waring

Mr. Henry T. Waring presented a road bond dated October 29, 1974 in the amount of \$182,000.00 (for a period of three years) for Fenwick Manor Subdivision, Sections 1, 2 and 3. Commissioner Aud made a motion to approve this road bond. Commissioner Guy seconded the motion and Commissioner Bowles made it unanimous.

At this time Commissioner Guy left the meeting.

PUBLIC HEARING

PROPOSED SUBDIVISION REGULATIONS

Present: Benjamin H. Burroughs, Jr.
Oliver Guyther
Walter Schroeder
Admiral Miller
Jack Clifford
James A. Kenney, III
John B. Norris, Jr.
Joseph D. Weiner
Joseph Kennedy
R. L. Platt
Daniel H. Raley
Joseph Garner
James K. Raley, Jr.

Mr. Edward Cox, Chief Clerk, read the advertisement for public hearing on the "Proposed Adoption of the Revised Subdivision Regulations". Mr. Cox also read the proposed resolution by the St. Mary's County Planning Commission proposing the adoption of the St. Mary's County Subdivision Regulations, 1974. This resolution states that the procedures governing the submission and approval of land subdivision plans in St. Mary's County, as adopted by Resolution 72-28 by the Board of County Commissioners of St. Mary's County, Maryland, on September 26, 1972, and the Regulations Relating to the Control of Land Subdivision in St. Mary's County, approved by the St. Mary's County Commissioners on January 12, 1954, presently in effect, are now antiquated by time and events

and according to Section 9.01 (b) of Article 66-B, Code of Public General Laws of Maryland, shall expire on December 31, 1974 unless readopted.

Mr. R. L. Platt, Director of the Office of Land Use and Development, gave a summary of the regulations.

Mr. Oliver Guyther stated that last Wednesday when the Planning Commission held their public hearing on the discussion of the proposed subdivision regulations, many of the people there had just received copies of the document. Most of those people felt that they could not digest the new control that quickly and they made some suggestions. A group of real estate people and developers decided to hold a meeting in an attempt to digest the new regulations keeping in mind that the existing regulations are nine typewritten pages and the new document is approximately 90 pages. They held a meeting Tuesday morning in Mr. Guyther's office (November 5). Those attending were: Pete Breck, Benjamin H. Burroughs, Jr., Benjamin F. Asher, James Mattingly, Spence Howard, George Arvanites, Kenneth Somner and Oliver Guyther. They broke down the work which was to offer constructive criticism to the proposed regulations and they decided to have a title and legal committee. James Waring, Marvin Kaminetz, James A. Kenney, III, will work on that phase. A second committee entitled administration and procedure was formed consisting of: James Mattingly, George Arvanites, Jack Clifford and Benjamin H. Burroughs, Jr. A third committee was formed called the Physical Improvements Committee consisting of: Kenneth Somner, Pete Breck, Benjamin H. Burroughs, Jr., James Mattingly, Benjamin F. Asher, George Arvanites, Preston Insley, B. I. Mattingly and Spence Howard. They are meeting again this Saturday morning in an attempt to have their subcommittees start on the revisions they feel would be constructive. Mr. Guyther asked the Commissioners to give them time to send to them a sensible revision of their thoughts. They will be using Stephens and Bob Moore, engineers, to advise them. They felt that if they could be given until December 10 to give the Commissioners a draft, knowing that the Commissioners have a deadline of December 31, they thought the document would end up as a much more workable document.

Commissioner Bowles stated that the Commissioners were extremely shocked to learn that the public had not been properly informed and public meetings had not been held, especially by the Planning Commission, following the receipt of this document. They were completed and sent to Mr. Robert C. Willard on July 23, 1974. At that time he had received twenty copies. The Commissioners had thought perhaps (since the information came to them

after the advertisement had been sent to the newspaper), they would recess the public hearing today and reconvene it next week and comply with the Planning Commission's recommendation that a decision not be made until November 30. Mr. Guyther stated that if they could reconvene on November 27, they would be able to provide them with a typewritten draft. Commissioner Bowles stated that this was placing the Commissioners within a difficult time frame since the new Board of County Commissioners will take office approximately the second week of December. Commissioner Bowles stated that if they reconvened on November 20, the Commissioners would then in time have an opportunity to act prior to their term of office expiring.

Commissioner Bowles stated that the Commissioners would then reconvene on November 20 and if the special committees would desire a work session, then the Commissioners could call a special meeting for that purpose.

Mr. Platt stated that the recommendations by this working committee should be in the form of recommended changes to the document prepared.

The Commissioners stated that the hearing would then reconvene on November 20, 1974 at 3:00 P.M. This hearing will also be advertised. Commissioner Bowles stated that this document has been reviewed on two occasions by the Planning Commission at which time all present now have been through this. In the interest of not being repetitious there does not seem any point in going through the document at this time. All attending agreed.

PUBLIC HEARING

BOCA BASIC BUILDING CODE

Present: Oliver Guyther
R. L. Platt
James K. Raley, Jr.
Dick Myers
Randy Buehler
Jack Kershaw
John B. Norris, Jr.
James Waring
Henry T. Waring
Daniel H. Raley
J. Patrick Jarboe
Col. Paul Hayward
Mrs. Judy O'Brien

Mr. Edward Cox, Chief Clerk, read the advertisement for public hearing on the proposed resolution to adopt the B.O.C.A. Basic Building Code (including all accumulated supplements), as the official Building Code of St. Mary's County.

Mr. R. L. Platt, Director of the Office of Land Use and Development, gave an adaptation of the building code. Mr. Platt stated that pursuant to the direction of the County Commissioners during the month of July, his office had proceeded to research and to prepare a resolution for the public hearing for the approval of the County Commissioners adopting the BOCA Basic Building Code preferably on or before November 15. The changes proposed are administrative by nature with the exception of the fees which are nationally required to be established. They borrowed some information from the sister Counties and also making contact with BOCA International they have come up with the draft proposal and changes. The fees have been verified with neighboring counties and in most cases are far below those charged in other Counties. The fees bear in mind the cost which the County incurs in making the necessary inspections required by the Code. Currently the fees are $\frac{1}{4}$ of 1% which does not defray much more than administrative costs. Mr. Platt continued stating that the document before them now was the basic document plus the accumulated changes through 1973. The Code as proposed has international standing. Charles County follows it. Entire states have adopted it, for instance the State of Virginia adopted it last year making it applicable to all Counties some of which are more rural than St. Mary's County.

Mr. Oliver Guyther read a letter from Mr. Joseph M. Gough, Chairman of the Planning Commission, dated November 4, 1974. Mr. Gough has requested Mr. Guyther to read the letter since he would be unable to attend. The letter summarized his reasons for suggesting that the Commissioners not adopt a comprehensive building code. Mr. Guyther stated that he too would like to go on record as opposing the adoption of the Code at this time. He stated that he recognized the fact that the Board of County Commissioners has a duty and an obligation to revise and adopt the subdivision regulations but he would think that this chore should be left to the new Commissioners since it is massive in detail and is not generally known by the citizens as to what it contains and is too much to digest in this short period of time.

Mr. Henry T. Waring agreed with Mr. Guyther and stated that he felt a building code at this time with all the changes that are due to be placed among the County regulations would be one added problem. Anything new would be almost chaos.

Mr. Jack Clifford agreed with Mr. Waring and stated that he did not think that it would improve the quality of building but rather would make it more difficult. He did not think that at this time the County has the staff to administer it. He stated that comparing a house being built today in the County to one being built in Prince George's or Montgomery County, the quality is much better here.

Mr. James A. Kenney, III, stated that he would like to second Mr. Guyther's comments without saying that there should or should not be a code. He stated that he would be very interested in hearing in a work session or public session why Calvert County chose one Code and Charles County chose another. They are two Counties close to us with comparable problems.

Mr. Jack Clifford stated that this brings up the need for someone to educate the citizens. They should be educated in the type of bureaucracy that is going to be required to administer this building code or any other code along with the approximate costs.

Mrs. Judith O'Brien read a letter from Mr. James Dobry, dated November 6, 1974. Mr. Dobry stated that he wanted to go on record as being generally in favor of modern and flexible, but minimum building codes for the County as long as such codes do not adversely interfere with the free enterprise system and the operations of the builders, suppliers, developers, contractors and businesses in general, or do not restrict the supply of affordable housing for the citizens. He felt that unfortunately, this has been the end result of far too many codes, especially those that have been allowed to become outmoded, excessively restrictive, and smothered in administrative and bureaucratic red tape. He went on to say that he was opposed to the adoption of this or any other building code for St. Mary's County at this time and respectfully urged the Commissioners to postpone the adoption indefinitely.

Mrs. O'Brien stated that she too would like to go on record as opposing the code.

Mr. R. L. Platt stated that he did not visualize any increase in cost to the taxpayers. He would think that the quality that would be assured by the Code would be offsetting any imagined increase in cost.

INVESTIGATION OF GEOHYDROLOGICAL
POTENTIAL OF PINEY POINT AQUIFER

Commissioner Aud made a motion to approve the investigation of the geohydrological potential of the Piney Point Aquifer. The County would agree to share in the cost with the Federal government and State government as set forth in the letter of November 4, 1974 from the St. Mary's County Metropolitan Commission. Commissioner Bowles seconded the motion.

PUBLIC HEARING
BOCA BASIC PLUMBING CODE

Mr. Edward Cox, Chief Clerk, read the advertisement for public hearing on the proposed resolution to adopt the B.O.C.A. Basic Plumbing Code, 1970 (2nd Edition), with all accumulated supplements, as the official plumbing code of St. Mary's County.

Mr. R. L. Platt, Director of the Office of Land Use and Development, stated that his office had been asked by the County Commissioners to consider the BOCA Plumbing Code along with the BOCA Building Code because they are published by the same organization and they are compatible and reference each other throughout. The prime reason for considering the BOCA Basic Plumbing Code was to continue along with the same publication. The County currently operates under the building permit ordinance of 1973 which adopted the Maryland State Plumbing Code. The proposed resolution includes those items that are current with the plumbing permit ordinance which now exists.

Mr. Dale Cropper, Plumbing Inspector, stated that there is very little difference from the State Code. He stated that any boy who studies (from an apprentice on up) would use this State Code in order to get his license. The County would still have to work from the State Code since they issue the licenses. Mr. Cropper stated that the Plumbing Board should be made aware of this proposal. Mr. Cropper recommended that the plumbers themselves have a work session on this proposal. Mr. Platt stated that Mr. Cropper's suggestion to meet with the Plumbing Board was a good idea and he would be happy to meet with them. Commissioner Bowles stated that this would be in order for Mr. Platt and Mr. Cropper to meet with the Plumbing Board and review the subject matter and if based upon their recommendation it would be advisable to have a meeting with the plumbers this could also be done. This would enable them to discuss the subject and get their input. Following that, the Commissioners would be ready to hear their recommendations.

COMMISSION ON AGING

Mr. Edward Cox, Chief Clerk, reported that a representative from the State Commission on the Aging was in the County on October 28 and November 4. They have finished their evaluation. The State Commission on the Aging has approved by telephone the requests for payment for August, September and October. They have an approved budget now and three requests for funds that have been approved will be released next week to pay off all bills through October.

Mr. Cox presented a letter from the St. Mary's County Commission on the Aging. The Commission on the Aging recommended that Mr. Henry Fisher's contract be terminated effective November 4, 1974 due to his failure to fulfill the requirements of said contract by being absent from work without approved leave for the period October 14, 1974 to date.

The Commission recommended that in the event the County Commissioners terminate Mr. Fisher's contract, action be initiated to hire a successor for the position of Executive Secretary. The recommendation was made independent of consideration of the availability of Title VII funds.

The Commission also recommended, dependent on the availability of funds and predicated on the hiring of a permanent qualified Director, that the Title VII Nutrition Program be reinstated.

The State Commission on the Aging has advised that the County use remaining funds to operate either using a temporary Executive Secretary for the Commission on the Aging to administer the Nutrition Program through December or to find another person who could administer the program and get ready for new program beginning January 1.

Mr. Cox stated that perhaps the Extension Office may know of such a person or perhaps Mr. Joseph Carter, Director of the Department of Social Services. The Commissioners stated that they would like to see the program continue providing a person can be had to administer the program. Mr. Cox will contact the above regarding same.

The Commissioners approved bills to be released for payment to the State up to and including October. Mr. Joseph D. Carter, Acting Chairman of the Commission on the Aging, will act as the approving authority for the bills.

BARTON-ASCHMAN AND ASSOCIATES-PAYMENT

Commissioner Aud made a motion to approve payment to Barton-Aschman and Associates, in the amount of \$15,000.00 Commissioner Bowles seconded same. The breakdown of charges is as follows:

(1)	Initial consultation on Water and Sewer Plan	\$ 1,314.47
(2)	Consultation on Airport Engineering Services	657.50
(3)	St. Clements Shore-Health Hazard Application	5,946.67
(4)	Preparation and attendance of Zoning Seminar for County Officials (6/17 and 18)	490.72
(5)	Interviews of Agencies-Officials per Subdivision agreement	1,759.75
(6)	Review meetings per subdivision agreements	577.50
(7)	Assistance in advertising, recruiting and review of applications for Zoning Administrator	703.50
(8)	Review and Orientation Sessions with Zoning Administrator	352.50
(9)	Review of State Transit Program	212.00
(10)	Consultation, Meetings and Conferences with County Officials, Planning Commission and County Zoning Commissioners	2,985.39
	TOTAL	\$15,000.00

MCEA-REQUEST FOR ADMINISTRATIVE LEAVE

Mr. Cox presented a request to grant administrative leave to the President and Vice-President of the MCEA Chapter, (Mrs. Sherry Gatton and Mrs. Joyce Nelson) while they attend a seminar being held at the University of Maryland on November 21, and 22, 1974. The Commissioners agreed to grant this leave.

YOUTH COMMISSION
REQUEST FOR INDUSTRY SEEKER

Mr. Edward Cox, Chief Clerk, presented a letter from the St. Mary's County Youth Commission dated October 21, 1974. The letter stated that at the regular meeting of the Commission on October 3, 1974, a report was submitted to the Commission from its Youth Survey Committee. This Committee was formed to analyze the results of a survey taken by the Youth Commission of seven hundred and ten St. Mary's County High School students. The results of the survey had been previously forwarded to the Commissioners.

After the committee presented its report, the Youth Commission voted to recommend to the Board of County Commissioners that they employ a full-time "Industry Seeker" to recruit industry to the County for the purpose of employing youth on a full-time and part-time basis.

The Commissioners requested Mr. Cox to refer this letter to Mr. Robert C. Willard.

YOUTH COMMISSION
DISTURBANCES IN LEXINGTON PARK

Mr. Edward Cox, Chief Clerk, stated that he had received several recommendations from the Youth Commission regarding the recent disturbances in the Lexington Park area. The youths who participated in Youth Day had reviewed the letter of recommendations and had felt that no action could be taken on any of them until some further research was done.

Commissioner Bowles made a motion to accept the recommendations of the youth and requested Mr. Cox to proceed as they had suggested and to send copies to the new Commissioners so they could be prepared for action when they come into Office. Commissioner Aud seconded the motion.

ANIMAL WARDEN-EXPENSES

Mr. Edward Cox, Chief Clerk, stated that \$2,215.00 had been budgeted for the animal warden's operations. To date \$1,537.04 has been spent leaving \$677.96 remaining in the budget. In light of that some of the items that have been included were the gasoline and maintenance for the vehicle (for a four month period) July to October, in the amount of

\$1,103.53. Mr. Cox commented that Charles County purchases a truck every other year. The Commissioners requested Mr. Cox to work with Mr. Paul R. Raley, Director of Administrative and Logistic Services, to advertise for bids on a new vehicle for the animal warden.

DANIEL H. RALEY
LETTER OF RESIGNATION

Mr. Edward Cox, Chief Clerk, reported for the record, he had received a letter of resignation from Daniel H. Raley, as Executive Secretary of the St. Mary's County Youth Commission. Mr. Cox stated that the vacancy should be advertised and the new Commissioners could make a selection to replace Mr. Raley. The Commissioners agreed that this should be done.

COMPREHENSIVE PLANNING ASSISTANCE WORKSHOP

Mr. H. D. McGlade, Comptroller, stated that the Department of State Planning has set up a Comprehensive Planning Assistance Workshop. The County now has \$10,000.00 in the '75 budget for grants and if the Commissioners are going to do anything in the area of community development there is a possibility that the County may want to apply for additional funds. Mr. McGlade stated that he would suggest that Mr. R. L. Platt and himself go to the workshop to be held on November 8. The Commissioners agreed.

VALLEY LEE TRANSFER STATION

Present: Mr. John B. Norris, Jr., County Engineer

Mr. John B. Norris, Jr., County Engineer, advised the Commissioners that a bid opening for transfer services at Valley Lee had been held on November 5, 1974 at 1:30 P.M. One bid was received from the Greater St. Mary's Disposal with a \$200.00 bid bond. In their letter of intent it was stated that their price would be \$55.00 per pick-up for (a) regular and (b) emergency hauling services at the Valley Lee transfer station. Mr. Norris reported that the low bid on the retaining wall was Melvin Construction Company in the amount of \$13,982.00. Part B (rough excavating) was deleted and will be done by the State Highway Administration forces for the amount of \$5,000.00 and the hauling services for this fiscal year would be a maximum of \$6,000.00. These three phases of the project total \$24,982.00.

Mr. Norris stated that if the Greater St. Mary's Disposal is awarded the bid for hauling services, the County would have a contract with them for a maximum of one year with an option to cancel with 60 day notice. Mr. Norris reminded the Commissioners that the County has two months remaining in the life of the Valley Lee disposal site. Mr. Norris stated this was the most economical route to take and commented that the County is running out of space at the present site.

Commissioner Bowles made a motion to approve the project for the transfer station at Valley Lee. Commissioner Aud seconded the motion.

LANDFILL EQUIPMENT MAINTENANCE

Mr. John B. Norris, Jr., County Engineer, stated that a tire on the front end loader at St. Andrews landfill had to be replaced at a cost of \$1,201.00. This item was not budgeted and Mr. Norris requested the Commissioners' approval to take these monies from the contingency fund. Commissioner Bowles made a motion to approve same, seconded by Commissioner Aud.

PURCHASE OF POWER SAW

Mr. John B. Norris, Jr., County Engineer, requested the Commissioners' approval to purchase a power saw from Guy Brothers Marine in the amount of \$196.00 (trade-in price). This would replace a two year old saw used by the State Highway Administration crews. Commissioner Aud made a motion to approve same, seconded by Commissioner Bowles.

PATUXENT BEACH ROAD-GUARD RAILS

Mr. John B. Norris, Jr., County Engineer, reported that the County had withheld 10% of the amount to be paid to Whitmire Brothers, Inc. for the purchase of guard rails for Patuxent Beach Road. The amount withheld was \$130.60 (the original price was \$1,175.40). Mr. Norris requested the Commissioners' approval that this amount be taken from the contingency fund. Commissioner Bowles made a motion to approve same, seconded by Commissioner Aud.

REQUEST FOR PREPARATION OF MYLAR SHEETS

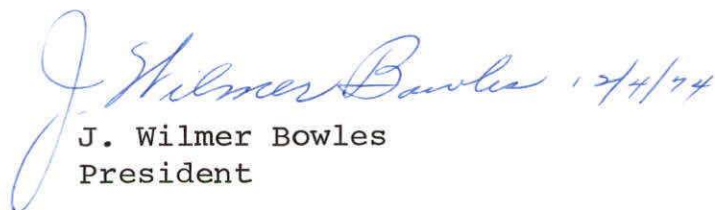
Mr. R. L. Platt, Director of the Office of Land Use and Development, requested the Commissioners' approval for the preparation of mylar sheets of the zoning maps. The estimated cost would be between \$2,000 and \$2,500. Commissioner Bowles

made a motion that an amount up to \$2,500 be taken from the contract funds being transferred to the Land Use and Development Office from the Planning Office, to be used for the preparation of the mylar sheets. Commissioner Aud seconded the motion.

KATHY KENNEDY-REQUEST FOR TRANSFER

Mr. Edward Cox, Chief Clerk, presented a request for transfer from Mrs. Kathy Kennedy, to be transferred from the Land Use and Development Office to the Commission on the Aging and Youth Commission Offices. Commissioner Bowles made a motion to deny the request, seconded by Commissioner Aud.

The meeting adjourned at 6:45 P.M.

 12/4/74
J. Wilmer Bowles
President

