

BOARD OF COUNTY COMMISSIONERS' MEETING

Wednesday, November 20, 1974

Present: Commissioner J. Wilmer Bowles, President
Commissioner J. S. Guy, Jr.
Commissioner George R. Aud
Edward V. Cox, Chief Clerk
Judith A. Mullins, Recording Secretary

Also present were: James Manning McKay, Commissioner President-elect
Dr. J. Patrick Jarboe, Commissioner-elect
Larry Millison, Commissioner-elect
John Knight Parlett, Commissioner-elect
Jean Matheson, Enterprise
Carol Spears, Guardian
Randy Buehler, Beacon
Dick Myers, WKIK

The meeting came to order at 9:45 a.m.

READING OF MINUTES

The minutes of November 13, 1974 were read and corrected.

HERMANVILLE ROAD CONSTRUCTION

Commissioner Aud made a motion to delete surface treatment of shoulders out of the contract for the reconstruction of Hermanville Road and to have the guardrail put back into the slope instead of a concrete block, seconded by Commissioner Guy and made unanimous by Commissioner Bowles.

BILLS APPROVED

The following bills were approved by the Commissioners:

Barton-Aschman Associates, dated November 7, 1974, Invoice No. 13925 for professional services rendered in connection with Golden Beach Road - \$5,200;

Mervell M. Dean, Inc., Application No. 5 for a period from October 1, 1974 to October 31, 1974 for additions and alterations to St. Mary's Nursing Home - \$55,575.00;

Cross & Adreon, architects, for professional services rendered on the St. Mary's County Nursing Home project - \$1,290.79;

Commissioner Guy made a motion to approve the above bills seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

BILLS APPROVED

The following bill was approved by the Commissioners:

St. Mary's College of Maryland dated November 15, 1974 for 15 students @ \$150 per student per semester - \$2,250.00.

Commissioner Guy made a motion to approve the above bill, seconded by Commissioner Aud. (Commissioner Bowles was not present - Circuit Court - Steuart trial)

LINE ITEM TRANSFERS

Sheriff's Department - \$30,000 was budgeted for eight vehicles and the accepted bid totalled \$32,739.60; therefore, the Sheriff's Department requested a transfer from Auto Gas and Service Account in the amount of \$1,089.60 and from Miscellaneous Revenue in the amount of \$1,650.00, totalling \$2,739.60, the difference needed, to be placed in the Replacement of Cars Account.

Civil Defense - The Civil Defense Office requested a transfer in the amount of \$722 for the citizens band transmitter receiver and associated equipment from the FY '75 Contingency Fund.

Recreation and Parks - The Recreation and Parks Department requested a transfer of funds from the FY '75 Contingency Fund to the Miscellaneous Development projects: Town Creek Development #2 - \$700.00; Great Mills Development #2 - \$1,500; St. Clement Shores Development #2 - \$7,611; St. Andrews Estates Development #1 - \$800; Chaptico Recreation Wharf Development #1 - \$100; and Ridge Project - \$25.00, totalling \$10,736. These amounts are to be reimbursed by the State.

Commissioner Guy made a motion to approve the above transfers, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

CHRISTMAS HOLIDAY

Ed Cox stated that Paul Raley brought to his attention the fact that County employees had been granted Christmas Eve off and would this be so this year. The Commissioners were in agreement to grant Christmas Eve off subject to approval by the new Board of Commissioners.

TRI-COUNTY COMMUNITY ACTION COMMITTEE

Melvin Holland submitted his resignation, effective October 31, 1974, as a Board Member of the Tri-County Community Action Committee.

ST. MARY'S COUNTY YOUTH COMMISSION

Leslie S. George, Jr. and Rev. Stephen D. Sigmun submitted a letter of October 31, 1974 resigning from the Youth Commission. Commissioner Guy suggested that this letter be placed on file for inclusion in the Legislative Package for consideration by the new Board of County Commissioners.

SOUTHERN MARYLAND HOUSING CONFERENCE

Ed Cox stated that there will be a Southern Maryland Housing Conference December 18, 1974 at the Martha Washington Inn sponsored by the Southern Maryland Tri-County Community Action Committee to explore the meaning of the 1974 Housing and Community Development Act for the tri-counties. The Housing Authority has been made aware of this Conference and Ed Cox was requested to bring it to the attention of the new Board of Commissioners.

CLOSING OF ACCOUNTS

Harris Sterling, Finance Director, forwarded a memorandum recommending that the County Commissioners authorize Commissioner Aud and Paul Raley to sign necessary forms in order to close out the Savings Book Account with Tri-County Federal Savings & Loan and the two Certificates of Deposit with the Baltimore Federal Savings & Loan. Commissioner Guy made a motion accepting Mr. Sterling's recommendation, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

GUARD RAIL - SEVEN GABLES ROAD

A letter dated November 19, 1974 was received from Richard L. Somazze requesting that a guardrail be constructed at the corner formed by Patuxent Beach Road and Mill Cove Road. Ed Cox was instructed to direct John Norris, County Engineer, to make recommendations to the Commissioners to correct the situation.

STATE'S ATTORNEY'S OFFICE

Present: George Sparling, State's Attorney-elect

Mr. Sparling came before the Commissioners to discuss the setting of his office. ie, personnel and office space. He stated that House Bill 1681 passed by the General Assembly in Annapolis this year allowed him to appoint two or more assistant State's Attorneys and one or more investigators and that the County shall make provisions for secretaries, office facilities, office equipment, supplies, etc. Mr. Sparling's term of office

will begin January 6, 1975 and he stated that he would like for his office to be able to continue the regular functions without any lag. He requested that his office be located in the Courthouse because access to the Courts is essential. Mr. Sparling further stated that he would be serving full-time and would have a full-time assistant, a part-time assistant, and an investigator coordinator. In addition there would be two clericals. He requested that the full-time assistant be paid \$23,500 annually and the part-time be paid \$11,500. \$12,500 is budgeted for the Investigator Coordinator (on a shared basis through LEAJ). Commissioner Bowles stated the County Engineer's and Land Use and Development Offices would soon be moving to the Leonard Hall building and those offices would become available upstairs.

The Commissioners requested Mr. Sparling to meet with Mr. McGlade, Comptroller, to discuss what had been budgeted and what is now proposed.

RESOLUTION NO. 74-44
IDENTIFICATION OF SITE PLAN APPROVING AUTHORITY

Commissioner Guy made a motion to approve and sign the above Resolution, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

PROCLAMATION NO. 74-45
VOICE OF DEMOCRACY SCHOLARSHIP PROGRAM

Present: Mrs. Robert Miedzinski, Chairman
Mr. and Mrs. Richard Quade, Assistant Chairmen

Commissioner Guy made a motion to approve and sign the above Proclamation commending the Veterans of Foreign Wars and its Ladies Auxiliary for their sponsorship of the 28th Annual Voice of Democracy Program, seconded by Commissioner Aud and made unanimous by Commissioner Bowles. Said Proclamation was presented to the above persons.

ALICE V. BAILEY
CHIEF CLERK'S SECRETARY

Ed Cox stated that Alice Bailey passed the Secretary B examination and therefore, recommended that her employment be approved for Secretary to the Chief Clerk, Secretary B, Grade 6, \$6,723 per annum, effective November 18, 1974. Commissioner Guy made a motion to accept Mr. Cox's recommendation, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

DEEDS OF CONVEYANCE TO COUNTY - CLERK'S OFFICE

A letter dated November 13, 1974 was received from the Clerk of the Circuit Court requesting clarification from the Commissioners as to the approving authority for recordation of Deeds and other documents.

Ed Cox was instructed to look into this and determine if an approving authority had been designated.

HOME FOR THE ELDERLY

A letter dated September 23, 1974 was received from J. Patrick Jarboe, Board of Directors, St. Mary's Home for the Elderly requesting the County to ask the Annapolis delegation to introduce legislation authorizaing the County Government to grant the Home for the Elderly up to \$100,000 as a one-time grant. The facility should be self-supporting once it begins operation. This letter is to be placed in the Legislative Package file for further consideration,

ST. CLEMENT'S ISLAND AND POTOMAC RIVER MUSEUM COMMITTEE

Commissioner Guy made a motion to place Arthur Goode and Roger Butterfield on the St. Clement's Island and Potomac River Museum Committee, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

ST. MARY'S HOSPITAL
CAPITAL EXPENDITURE BUDGET

Present: Dr. Richard Martin, Administrator, St. Mary's Hospital

Dr. Martin came before the Commissioners to discuss the Capital Expenditure Budget for FY '74, '75 and '76 for the St. Mary's Hospital and submitted a current assessment of priority needs totalling \$109,400, and requested appropriation of same by the County. The Commissioners informed Dr. Martin that a legal determination would have to be made by the County Attorney as to what authority the County would have in appropriating these funds.

RECREATION AND PARKS

Present: John Baggett, Director

RENT FOR RECREATION AND PARK'S OFFICE - MELVIN CONSTRUCTION COMPANY - John Baggett requested approval by the Commissioners for the rent due from July 1, 1973 through September 23, 1974, (period of time office space was used prior to the signing of the lease) for the office space used by Recreation and Parks at the Melvin Construction Company. Commissioner Aud made a motion giving this approval for payment in the amount of \$132.30, seconded by Commissioner Bowles. Commissioner Guy abstained.

(Commissioner Bowles left the meeting for Circuit Court - Steuart trial).

USE OF HOUSE ON LAUREL GROVE PROPERTY - Mr. Baggett stated that a man wanted to live in the one-room house located on Laurel Grove property and would make the necessary repairs to make it liveable. He stated he had contacted the County Attorney and was informed that it would be legal. The Commissioners were not in agreement to this and suggested that the house be disposed of.

PAYMENT ON LEONARD HALL PROPERTY

Present: H. D. McGlade, Comptroller

Mr. McGlade stated that in order that the County does not lose interest we are earning on Certificates of Deposit that we currently have placed in various banks under Federal Revenue Sharing and General Funds of the County and in order to permit us to use the cash balances that are currently available for the payment of the balance due on the Leonard Hall purchase, that the Finance Director be authorized to co-mingle funds in order that he can draw this check as soon as possible and charge it to Federal General Revenue Sharing as an authorized FY '74 transaction. The FY '74 County Audit Report reflects this anticipated payment.

Commissioner Guy made a motion to accept Mr. McGlade's recommendation and authorize the co-mingling of funds to provide the necessary cash to expedite the payment for the Leonard Hall property as a charge to the Federal Revenue Sharing Funds, seconded by Commissioner Aud.

TRI-COUNTY COMMUNITY CORRECTION CENTER

Present: Joseph R. Killeen, County Coordinator
Community Corrections Task Force
Lawrence Williams, Sheriff
Dr. J. Patrick Jarboe, Commissioner-elect
Ford L. Dean, Commissioner-elect
John K. Parlett, Commissioner-elect

Mr. Killeen came before the Commissioners to discuss the Tri-County Community Correction Center to be located at Hughesville. Mr. Killeen stated that the Center would be in two parts; first, a post-trial - pre-sentence facility and second, the State has been negotiating with the three counties for a pre-trial program, which would replace, if the three counties are willing, the three County jails. The local jails would then become a lock-up facility.

Mr. Killeen continued, stating that each County would contribute 1/3 of 1/2 of the cost of the pre-trial facility. The State would bear the cost of the other half. Calvert County has accepted the Program and Charles County is at the same stage of decision making as St. Mary's County. The cost per prisoner per day at the facility, if all three counties participate would be \$14.22, if two counties participate - \$14.79, and if only one county participates, the cost would be \$15.66.

It was decided by the present and future Board of Commissioners (those present) that a letter of intent be forwarded to the Department of Public Safety and Correctional Services stating that St. Mary's County would agree to participate in the use of the pre-trial facility subject to the following conditions:

1. That the capital cost for the construction of the facility will not be borne by St. Mary's County, but borne entirely by the State;

2. That our County jail be kept a lock-up facility, subject to the standards of a lock-up facility only and not to the new jail standards;

3. That the State would be charged for any expenses incurred for prisoners while prisoner is being held in lock-up facility for a pre-trial charge by the State;

4. That a feasibility study be made, as had been requested in our letter of February 27, 1974 to Mr. Donald Pointer, Deputy Secretary of Correction, Department of Public Safety and Correctional Services. Upon completion of this study, a determination would be made by St. Mary's County whether it would be more economical to participate in the use of the facility, rather than maintaining our own jail facility.

Mr. Killeen was requested to furnish the Commissioners with a copy of the new jail and lock-up standards.

(Commissioner Bowles returned to the meeting.)

OFFICE OF LAND USE AND DEVELOPMENT

Present: Richard L. Platt, Director

Commissioner Guy made a motion to abolish all positions in the former Planning Office and Zoning Office, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

Commissioner Guy made a motion to re-establish positions in the Office of Land Use and Development as follows:

Director

Planning Technician

Chief Permits and Inspection

Plumbing Inspector

Building and Zoning Inspector II

Building and Zoning Inspector I

Zoning Technician

Permits and Inspections Secretary

Administrative Assistant/Secretary to Planning Commission

Planning and Zoning Secretary

Planning Commission and Board of Appeals Recorder and
Zoning Records Administrator

Commissioner Aud seconded the motion and Commissioner Bowles made it unanimous.

Mr. Platt recommended that the above positions be filled as follows:

Planning Technician - Vacancy

Chief Permits and Inspection - Daniel H. Raley

Plumbing Inspector - Vacancy

Building and Zoning Inspector II - Vacancy

Building and Zoning Inspector I - James Raley

Zoning Technician - Joseph Garner

Permits and Inspections Secretary - Teresa Schaffer

Administrative Assistant/Secretary to Planning Commission -
Lelia Rogers

Planning and Zoning Secretary - Elinore Mattingly

Planning Commission and Board of Appeals Recorder and
Zoning Records Administrator - Vacancy

Commissioner Guy made a motion to accept Mr. Platt's recommendations and appoint the above persons to those positions, subject to appropriate county personnel policies

and procedures, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

Commissioner Guy made a motion to authorize Ed Cox, Chief Clerk, in cooperation with Mr. Platt, to proceed with advertising to fill vacancies as needed, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

Commissioner Guy made a motion to approve the Employment Contract for Director of the Office of Land Use and Development, Richard L. Platt, upon terms and conditions as set forth therein, effective November 18, 1974 and authorize Commissioner Bowles to sign same, seconded by Commissioner Aud and made unanimous by Commissioner Bowles.

(Judith Mullins left the meeting at this time and Cecelia Adams took minutes for the remainder of the meeting.)

PROPOSED SUBDIVISION REGULATIONS
PUBLIC HEARING (RECONVENING)

At this time a public hearing was held on the proposed Subdivision Regulations, presided over by the Board of County Commissioners. A tape of the proceedings, a summary of the minutes and a list of all present is on file in the Commissioners' Office.

WALDEN COUNSELING CENTER

Mr. Paul Raley, Director of Administrative and Logistic Services, stated that he had received a request from the Walden Counseling Center to have a partition constructed in the trailer at the St. Andrews Church Road site. Mr. Raley explained that he had obtained an estimate for the price of the materials needed in the amount of \$700.00. The work required would also include the replacement of an outside door. Mr. Raley stated that at the present time, there is limited privacy for the counselors. The Fire Marshall has given his approval to install same. Commissioner Aud made a motion to approve the expenditures from the building account, Commissioner Guy seconded the motion and Commissioner Bowles made it unanimous.

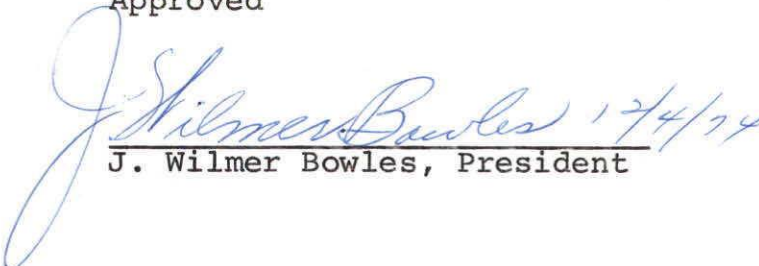
SUBDIVISION REGULATIONS

Commissioner Guy moved that the Commissioners proceed with the advertising necessary to establish a public hearing on December 18, 1974 for the purpose of readopting the subdivision ordinance of 1954. Commissioner Aud seconded the motion. Commissioner Bowles abstained.

Commissioner Guy moved that the Commissioners take the subdivision ordinance on which hearing was held this date and that they very strongly recommend that the new Board of County Commissioners continue with adoption of subdivisions and the Commissioners pass it on to them as a working session of the Board. Commissioner Aud seconded the motion and Commissioner Bowles abstained.

The meeting adjourned at 5:20 p.m.

Approved


J. Wilmer Bowles 1/7/74
J. Wilmer Bowles, President