

BOARD OF COUNTY COMMISSIONERS' MEETING

July 23-24, 1975

Wednesday, July 22, 1975

Present: Commissioner James M. McKay, President
Commissioner J. Patrick Jarboe
Commissioner Larry Millison
Commissioner John K. Parlett
Edward V. Cox, Chief Clerk
Judith A. Mullins, Recording Secretary

(Commissioner Dean is on vacation this week.)

The meeting was called to order at 9:15 a.m. by Commissioner President McKay.

READING AND APPROVAL OF MINUTES

The minutes of July 16-17, 1975 were read and corrected. Commissioner Jarboe made a motion to approve the minutes as corrected, seconded by Commissioner Parlett. All Commissioners present voted in favor of this motion.

CONCENTRATED CRIME PREVENTION PROGRAM

As had been recommended by Clark Gravelle of the Governor's Commission on Law Enforcement, Mr. Cox, Chief Clerk, presented a letter of intent for the Commissioners' signature, to Mr. Robert Bendler, Director of Planning, Governor's Commission on Law Enforcement, stating that St. Mary's County intends to initiate plans for the submission of a grant request regarding the Concentrated Crime Prevention Program.

Commissioner Parlett stated that he had learned from Mr. Gravelle that this grant would not apply to the Resident Trooper Program.

CETA PROGRAM

Correspondence was received from the Employment Security Administration showing the breakdown for St. Mary's County for the CETA Program as follows: FY '75 carryover - \$10,623 and FY '76 allocation - \$19,492, totalling \$30,115. Mr. Cox stated these funds should last until September 5 at the current rate of expenditure for 18 positions.

In addition to the above, there will be a Title VI allocation to St. Mary's County of an as yet undetermined amount, which should be the same as or greater than the amount we received for Title II during FY '75. Announcement of the funding level is expected during the month of August, and we will then transfer our Title II participants over to Title VI.

BILLS APPROVED

The Commissioners approved payment of the following bills:

Thrift Oil Company, for fuel for landfills - June 1975 - \$1,283.14;

Fenwick Ford, Inc. for purchase of one-ton dump truck, as per contract - \$5,631.53;

Fenwick Ford, Inc. for purchase of equipment trailer, as per contract - \$2,518.00;

Alban Tractor Co., Inc. for one caterpillar compactor and one Balderson Dozer - \$42,633;

Board of Education of St. Mary's County for release of \$40,000 for Recreation and Parks facility at the new Leonardtown Middle School;

Cross and Adreon, for architectural services rendered at Nursing Home project - \$1,098.41;

Mervell M. Dean, Inc., for addition and alterations for Nursing Home Project - \$6,137.00;

St. Mary's Hospital for equipment - \$8,285.81;

C. R. "Bob" Moore, Engineering services for Golden Beach Road centerline stakeout - \$3,040;

Metropolitan Commission for service performed in various sanitary districts during the quarter ending June 30, 1975 - \$1,449.09.

Prior to making a motion, Commissioner Jarboe raised some questions regarding the itemization of services rendered by the Metropolitan Commission.

Commissioner Jarboe made a motion to approve payment of the afore-mentioned bills, seconded by Commissioner Millison. All Commissioners present voted in favor of this motion.

STORM DAMAGE

Mr. Cox, Chief Clerk, informed the Commissioners that an investigating team had toured the County with regard to storm damage and the procurement of low interest loans. As soon as the final report has been issued, there will be the necessity of a letter from the Board of County Commissioners.

ST. MARY'S HOSPITAL EQUIPMENT PURCHASE

Mr. Cox, Chief Clerk, brought to the Commissioners' attention that St. Mary's Hospital, in an attempt to purchase certain pieces of equipment, discovered that costs had risen to the point that some items would have to be deleted from their equipment purchase list in order to cover increased costs. The Commissioners agreed that the hospital could delete items and purchase others as long as they did not exceed the total allocated amount.

COMPLETION OF PROBATIONARY PERIOD - MARTHA ELAINE JONES

Harris Sterling, Finance Director, forwarded a memorandum to the Commissioners stating that Martha Elaine Jones, Fiscal Clerk II, in the Finance Office, had satisfactorily completed her six month probationary period and recommended that she be placed on permanent status. Commissioner Jarboe made a motion to accept Mr. Sterling's recommendation, seconded by Commissioner Parlett. All Commissioners present voted in favor of this motion.

MINUTES OF PUBLIC HEARING

RAILROAD RIGHT-OF-WAY FROM LAUREL GROVE TO HILLVILLE

The County Engineer's Office submitted minutes for the Public Hearing held June 26, 1975 at the Oakville Elementary School for the replacement corridor - Railroad Right-of -Way from Laurel Grove to Hillville.

Commissioner Parlett made a motion to approve said minutes, seconded by Commissioner Millison. All Commissioners present voted in favor of this motion.

ROAD RESOLUTION NO. 75-17 -OLD ROUTE 235

The County Engineer's Office submitted Road Resolution No. 75-17 recommending that the maximum speed limit on Old Route 235 be restricted to 30 miles per hour. Commissioner Jarboe made a motion to approve said Resolution, seconded by Commissioner Parlett. All Commissioners present voted in favor of this motion.

TRANSFER TO CETA POSITION FROM CIVIL DEFENSE OFFICE TO
SHERIFF'S OFFICE IN LEXINGTON PARK

Sheriff Sanger submitted a request to the Commissioners that Susan Fieldman, CETA Secretary in the Civil Defense Office be transferred to the Sheriff's Department in Lexington Park for the months of August and September. The Commissioners will make a decision on this at tomorrow's meeting.

Commissioner Milliosn expressed concern over the fact that the Lexington Park Sheriff's Office is not a fire proof building and that no one should be left alone in the lock-up cages. This concern will be passed on to the Sheriff.

230 KV TRANSMISSION LINE

Correspondence dated July 15, 1975 was received from the Public Service Commission recommending denial of the application of SMECO for a Certificate of Public Convenience and Necessity for the construction of a 230 KV transmission line from Chalk Point to Lexington Park via Calvert County.

EXPANSION OF RIDGE ELEMENTARY SCHOOL

With regard to the letter that had been received from the Board of Education concerning expansion of Ridge Elementary School and the problem with obtaining a building permit and an occupancy permit from the Office of Land Use and Development because they had not met the recommendation of the Fire Board for an emergency water supply for fire fighting purposes, the Commissioners requested Mr. Cox to respond to the Board of Education that the County will not hold up the building permit. A letter had been received from the Fire Board stating that they had requested some form of emergency water supply but could not demand it. The Board of Education is to be encouraged to follow the recommendations of the Fire Board in all future expansion and construction of schools.

The Commissioners also suggested that the Fire Marshal, Stanley Donaldson, and George McWilliams, Chairman of the Fire Board, come before the Commissioners to discuss the possibility of making it a County Regulation to include an emergency water supply in the expansion and construction of all public schools so that the State would fund for this provision.

EMPLOYMENT CONTRACT - HENRY DONALD MCGLADE

Present: Donald McGlade, Comptroller

Mr. McGlade appeared before the Commissioners to publicly announce his decision to leave county employment for personal reasons and brought to the Commissioners' attention those tasks previously assigned to him for reassignment; Day Care Center Committee, Clearinghouse Projects and the Resolution for Control Procedures for Financial Management. The Commissioners agreed to meet in Executive Session with Mr. McGlade tomorrow morning.

LAUREL GROVE - PROPOSALS FOR INSTALLATION OF SEPTIC SYSTEM

Present: John Baggett, Director, Recreation and Parks

Mr. Baggett presented proposals for the construction of the septic system at Laurel Grove as follows:

J. O. Hills	\$2,045
B. I. Mattingly	\$4,700
Pratt Brothers	\$1,789
Eugene Copsey	\$1,936
Mole Excavators	\$1,800

Mr. Baggett recommended awarding the bid to Pratt Brothers, the lowest bidders, in the amount of \$1,789. Commissioner Jarboe made a motion to accept Mr. Baggett's recommendation, seconded by Commissioner Millison. All Commissioners voted in favor of this motion.

CODE ENFORCEMENT

Present: Bill Bryant, Code Administration, Dept Economic and Community Development
Richard Platt, Director, Land Use Office
Dan Raley, Chief Permits and Inspections

Mr. Bryant came before the Commissioners to discuss the advantages of having a building code. It gives protection to the government, builder, purchaser and owner. Mr. Bryant presented a complete set of documents on various codes, such as building, electrical, plumbing, etc., which have been adopted by most of the jurisdictions in Maryland.

He stated that the One and Two Dwelling Code and the companion document, One and Two Family Electrical Code would take care of the greatest percentage of situations in the County. He stated that if the County adopts the Code it would be his Department's responsibility to provide the County with services to get the Code Department started. They have available a large number of training aids; audio-visual aids, and conducting seminars. In addition, his agency has a Certification Program to test and certify local building inspectors.

There was some discussion as to the number of inspectors that would be necessary to carry on the Code Enforcement Program adequately if a Building Code is adopted, as well as discussion of fees that would be incurred.

Mr. Bryant suggested that the County conduct an analysis of fees being generated now, who is paying them and compare with costs that would be incurred if a Building Code was adopted. Mr. Platt inquired whether the Middle Department Inspection Agency would continue to make electrical inspections if the Code was adopted. Mr. Bryant replied that there were two things to take into consideration in this regard: (1) accountability of Middle Department to the County and (2) does the Middle Department have the manpower to make all the inspections required.

Mr. Bryant provided the Commissioners with Department of Economic and Community Development - Maryland Model Performance Code Regulations, Industrialized Building and Mobile Home Regulations, and Changes in the Regulations which became effective July 1, 1974.

In response to a question from Commissioner Parlett, Mr. Bryant said he would be available for public hearings should the County decide to adopt the Code and he would also be available to answer any questions to the Commissioners may have.

TOUR OF CONTROL CENTER

At this time the Commissioners toured the Control Center at the invitation of Otis Wood, Acting Director, Civil Defense.

TELEGRAM TO PRESIDENT FORD

The Board of County Commissioners agreed to send a telegram to President Ford asking him to sign H. R. 5901 Education Division Appropriation Bill for Fy '76. Commissioner Parlett made a motion to forward this telegram, seconded by Commissioner Jarboe. All Commissioners present voted in favor of this motion.

INDUSTRIAL SITE PLAN - SAILING SPECIALTIES, INC.

Present: Jim Kenney, Attorney
Joe Garner, Zoning Technician
Mrs. Parks, Sailing Specialties, Inc.

Mr. Kenney, representing the Parks family, sole shareholders of Sailing Specialties, Inc, explained the situation regarding the Parks' purchase of land south of Lexington Park to carry on their small manufacturing operation of sailboats. The area is zoned

Industrial, and the Zoning Ordinance require approval of the County Commissioners of all Industrial Site Plans. Mr. Kenney stated that at the last Planning Commission meeting, the Parks were of the understanding that they were on the agenda for Site Plan review; however, the Planning Commission thought it was for concept approval of a one-lot subdivision.

The Planning Commission asked that the Site Plan be stamped so that at the next Planning Commission meeting the Commission could act on both the one-lot subdivision and the Industrial Site Plan, but this was not done. In some essence of time, Mr. Kenney requested the Commissioners' approval of the Site Plan, subject to receiving Planning Commission approval.

Mr. Kenney said that requirements to satisfy the Fire Marshal and Metropolitan Commission were needed and this was being done. Mr. Garner stated that his Department does not recommend that the County Commissioners approve the Site Plan until all agencies have approved it and the Planning Commission has tried to avoid "subject to" approvals.

Mr. Garner stated that there has been some confusion with regard to the Site Plan in that different site plans had been distributed to the various county agencies by the surveyor for Mr. Parks. Mr. Kenney and Mrs. Parks stated that they were unaware of this situation.

It was decided that Mr. Kenney would present the proper plans to the Planning Commission at their meeting of July 28 and return to the Commissioners at next week's meeting if all approvals have been received.

REQUEST FOR REISSUANCE OF BUILDING PERMIT

Present: Harry Barrett, Barrett Auto Body
Joe Garner, Zoning Technician

Mr. Garner submitted a memorandum to the Commissioners explaining the situation with reference to Mr. Barrett's property located at Great Mills Road in Lexington Park, which is zoned GA (Garden Apartments). Mr. Barrett had obtained a Building Permit on November 14, 1973 and under the terms of the Building Permit Ordinance, effective November 1, 1973, his building permit expired because construction had not commenced four months from date of the issuance.

Also the Zoning Ordinance effective May 28, 1974, stipulates that all permits "shall expire no later than 120 days from the effective date of issue unless actual construction shall have begun and continued pursuant to the terms of said permit".

Mr. Garner went to explain that Mr. Barrett's building permit expired March 14, 1974 and he would have to had established a non-conforming commercial use of the property prior to March 14. Mr. Barrett submitted what was in his opinion proof that he had established a non-conforming use (cancelled checks for purchase of steel, list of customers, etc.) and stated that he had dug footings prior to the expiration of the building permit.

Mr. Garner stated that if Mr. Barrett had not been adversely affected by the Building Permit Ordinance and the Zoning Ordinance he would have met difficulty with the building permit requirements in that he changed location and size of the site of the building from the rear (30 x 60) as proposed on the building permit issued November 14, 1973 to the front (40 x 160). In addition, Mr. Garner stated that site preparation (digging of footings) does not give Mr. Barrett vested right for non-conforming use.

The Commissioners recommended that Mr. Barrett either make application for rezoning from Garden Apartments to C-2 or to go before the Board of Appeals to state that he is of the opinion that he has established use of the property as a non-conforming use. Mr. Barrett thanked the Commissioners and stated that he would apply for rezoning.

COLLAPSE OF FILL - OLD MD. RTE, 5

Present: John Norris, County Engineer

Mr. Norris stated that the County owns the railroad right-of-way and just north of the Williams property, there is a 40 foot fill over the right-of-way which has two 40" barrel pipes through a concrete headwall that carries the water from the dual lane of Route 5 to Old Md. Rt. 5 just north of the Williams house to the railroad right-of-way. The fill has collapsed and closed off the end of the pipe and the water has backed up to Md. Rt. 5. Mr. Norris stated that the SHA will not be able to open it and that he would take the necessary action to correct and repair the situation.

Mr. Norris suggested that the County Attorney review the Agreement between the County Attorney review the Agreement between the County and SMECO to determine SMECO's responsibility concerning the right-of-way. The Commissioners agreed.

BULLDOZER AT ST. ANDREWS LANDFILL

Present: John Norris, County Engineer

Mr. Norris stated that the TD-18 Bulldozer that was purchased from SHA is in need of extensive work and recommended that it be sold, as is where is. It would be advertised for sale for at least 20 days. Commissioner Jarboe made a motion to accept Mr. Norris's recommendation, seconded by Commissioner Parlett. All Commissioners present voted in favor of this motion.

LONGVIEW BEACH CITIZENS ASSOCIATION - HAULING OF TRASH

Present: John Norris, County Engineer

Commissioner McKay brought to Mr. Norris' attention the fact that he had received a telephone call from Walter Gant of Longview Beach Citizens Association concerning a charge for a hauling permit for the Citizens Association's truck to haul trash to the landfill. Mr. Norris stated he had considered it as a commercial vehicle in light of the county's ordinance.

Commissioner McKay stated he would contact Mr. Gant to obtain a more definitive statement in writing that it is a non-profit operation and that if so, the fee may be waived.

ASSOCIATE ENGINEER

Present: John Norris, County Engineer

Mr. Norris submitted costs estimates for inspectors on the St. Andrews Road project and the Hermanville Road project and stated that it would cost approximately \$30,000 to \$40,000 to contract inspection for Golden Beach Road. Mr. Norris recommended bringing on an Associate Engineer at the associate level IV or V of the SHA at a salary of approximately \$12,000 per year. To justify the need of this individual, Mr. Norris stated that in addition to Golden Beach, there were many other projects in the future that would necessitate inspection work such as Chaptico-Mechanicsville Road, Control Center, Leonard Hall, Tanners Creek marine project, etc.

The Commissioners took this matter under advisement.

SUBDIVISION BOND WORK

Present: John Norris, County Engineer

Mr. Norris recommended that policies be established by the Commissioners relative to outstanding road construction bonds and Mr. Norris submitted points to consider regarding this.

The Commissioners discussed the taking of roads into the County System that have not been brought up to standards.

It was agreed that the Commissioners would take a tour to look at some of the road problems in the County in order to make a better judgement.

SUBDIVISION PLAN REVIEW - ENGINEERING SERVICES

Present: John Norris, County Engineer

Mr. Norris submitted a list of Subdivision Plans presently in the Engineer's Office as of July 17, 1975. In order to avoid a backlog of subdivision review in his office, Mr. Norris stated that he had reviewed the qualifications of several firms to do the review of the following subdivision plats:

1. Southgate (Storm Drainage)
2. Land O'Lake (Section I)
3. Land O'Lake (Section II)
4. Wicomico Shores (Section 1, Plat 1)
5. Wicomico Shores (Section 1, Plat 2)

Mr. Norris recommended the firm of Wilson T. Ballard Company to do the above subdivision plat review. Mr. Norris submitted letters of recommendation for Wilson T. Ballard Company and a letter from Wilson T. Ballard Company submitting a proposal to provide the engineering services in connection with the review of subdivision plans. The firm estimated that the maximum fee for this service will not exceed \$2,000.

Commissioner Parlett made a motion to accept Mr. Norris' recommendation to employ the services of The Wilson T. Ballard Company for the above mentioned subdivision plan review, as outlined in their proposal of July 11, seconded by Commissioner Jarboe. All Commissioners present voted in favor of this motion.

Commissioner Jarboe made a motion to authorize the transfer of the \$2,000 for this project from the Contingency Fund to the appropriate account within the County Engineer's Office, seconded by

Commissioner Parlett. All Commissioners present voted in favor of this motion.

KAREN KNOLLS SUBDIVISION

Present: John Norris, County Engineer

Mr. Norris advised the Commissioners that the developer of Karen Knolls Subdivision, located in Charles County, has built posts and a fence on the railroad right-of-way, which has caused SMECO some problems. Mr. Norris recommended that the County Attorney be directed to request the developer's attorney to remove the posts and fence from the right-of-way. The Commissioners concurred.

COMPREHENSIVE WATER AND SEWER PLAN

Present: John Norris, County Engineer

Mr. Norris stated that the State Health Department is requiring certain details to be performed in the update of the Comprehensive Water and Sewer Plan that Mr. Norris had understood were going to be deleted and stated that if someone pursues this diligently, the County could save monies and have a more realistic plan. Mr. Norris recommended that as an interim measure, Mr. Platt be requested to handle this task as it is a planning function. The Commissioners accepted Mr. Norris' recommendation.

RAILROAD RIGHT-OF-WAY - LAUREL GROVE TO HILLVILLE

Present: John Norris, County Engineer

In discussing the public hearing held June 26, 1975, on the railroad right-of-way from Laurel Grove to Hillville, Mr. Norris stated prior to proceeding with the actual acquisition, response on the basic data submitted by the County pertaining to the right-of-way alignment and acquisition from the State Department of Transportation is needed.

Commissioner Parlett made a motion to adopt alignment No. 2 for the replacement corridor from Laurel Grove to Hillville as presented at the public hearing held June 26, 1975 to Oakville Elementary School, seconded by Commissioner Millison. All Commissioners present voted in favor of this motion.

Mr. Norris presented the Right of Entry Agreement submitted by the State Highway Administration and related plats and recommended the Commissioners' execution of same. Commissioner Jarboe made a motion to approve and authorize Commissioner McKay to sign said Agreement and associated plats, subject to the County Attorney's review, seconded by Commissioner Parlett. All Commissioners present voted in favor of this motion.

The Commissioners also requested that Mr. Norris forward a letter to SHA requesting them to review and make comments on the basic data which had been submitted to them and that the total 235 dualization project be expedited. Copies should be forwarded to our legislative delegation.

DUKEHART'S CREEK

Present: John Norris, County Engineer

Mr. Norris stated he received correspondence from the County Attorney stating that he had been notified that Mr. Cheseldine intends to file suit to make adverse possession claim on property the county currently had a deed for and recommended that the Commissioners refrain from taking any positive steps toward the construction of the project until litigation is settled.

AIRPLANE DAMAGE CLAIM - JOE DUNN

Present: John Norris, County Engineer

Mr. Norris stated he received a letter from Joe L. Dunn presenting a damage claim against the County in the amount of \$125, for damage to the spinner on the propeller of his plane which he believed was caused inadvertently by a county-operated front-end loader. The Commissioners instructed Mr. Norris to turn this matter over to the insurance company.

SECURITY LIGHT AGREEMENTS
(FOREST LANDING AND ST. GEORGE ISLAND BRIDGE)

Present: John Norris, County Engineer

Mr. Norris submitted two Security Lighting Agreements, one for Forest Landing, which had received approval previously and required Commissioner McKay's signature and the other for St. George Island Bridge. Commissioner Millison made a motion to authorize Commissioner McKay to sign the Agreement for the Security Light at St. George Island Bridge, seconded by Commissioner Parlett. All Commissioners voted in favor of this motion.

VALLEY ROAD

Present: John Norris, County Engineer
Joseph Ernest Bell, II, County Attorney

Mr. Norris requested the Commissioners' input as to how to advise the SHA to proceed with the curbing on 235 at the Valley Road location, whether to have a curb cut or a straight curb. The County Attorney raised the point that he was not sure that the deed corresponded with the actual layout of the road, and questioned whether the County had the authority to accept a road that was not brought up to standards. With

regard to this, Commissioner Parlett inquired that if by curbing Valley Road would the Commissioners be saying that we are in fact accepting what the past Board had done in accepting this road into the system.

After lengthy discussion, the Commissioners agreed to table this matter until next week.

LEONARDTOWN BOAT RAMP

Present: John Norris, County Engineer

Mr. Norris stated he had received two bids for the Leonardtown Boat Ramp project; one in the amount of \$13,000 and the other in the amount of \$13,710, both of which he felt were too high. He stated he solicited proposals from other firms and received a bid from Colliflower and Peterson and Ted Stroud Concrete (joint bid) for a total of \$6,167. A \$5,000 grant will be received from the Department of Natural Resources on this project. \$3,000 was budgeted for this project and therefore requested a transfer from the Contingency Fund in the amount of \$3,167 to total \$6,176. The County will be reimbursed by DNR in the amount of \$5,000. Commissioner Jarboe made a motion to authorize this transfer, seconded by Commissioner Parlett. All Commissioners voted in favor.

RESURFACING OF GOLDEN BEACH ROAD

Present: John Norris, County Engineer

Mr. Norris stated that he has funds in the surface treatment account and recommended that the State Highway be authorized to resurface the shoulders of Golden Beach Road during reconstruction. The Commissioners took this under advisement.

GRAVES ROAD

Present: John Norris, County Engineer

Mr. Norris discussed with the Commissioners the situation involving the property owners on Graves Road. Judge Mattingly extended the Court Order to open the roadway. Mr. Norris stated he received a letter from Mr. Guyther, Attorney, who wants to relocate the right-of-way, which would be shorter and more acceptable to the property owners. Mr. Norris recommended that the County authorize J. R. McCrone, Jr. to do survey work to establish the new right-of-way and the County quit claim interest in the old right-of-way. Mr. Guyther will draw up the deed.

The Commissioners suggested that all parties involved or their attorneys meet with the County Attorney on this matter.

EVALUATION OF HIGHWAYS IN ST. MARY'S COUNTY

Present: John Norris, County Engineer

The County Engineer's Office received a proposal from the University of Maryland Civil Engineering Department outlining County Highway Evaluation Program Study. Mr. Norris stated that this study would identify hazardous roads which would be totally refundable under the Federal Highway Safety Act of 1973. Approximate cost of this study would be \$5,000.

The Commissioners will review this evaluation and advise Mr. Norris of their decision at a later date.

BOUNDARY ROAD - GOLDEN BEACH

Present: John Norris, County Engineer
Joseph Ernest Bell, II, County Attorney

Commissioner Jarboe discussed with Mr. Norris the meeting the Commissioners had last week with Col. Olson of Boundary Road in Golden Beach and inquired if some emergency measure could be taken with regard to this road. Mr. Norris stated that the County did not own the right-of-way and it would require authority to enter onto the property to perform the work. The SHA would not be able to perform any of the work since it was not in the County Maintenance System.

The County Attorney was directed to determine ownership of the right-of-way in Golden Beach.

LEONARD HALL - DRAINAGE PROBLEM

Present: John Norris, County Engineer

Commissioner Parlett advised Mr. Norris that Ray Hall, Chairman, Leonardtown Commissioners, is insistent that the County talk to the SHA people to have the drainage problem corrected in front of Leonard Hall.

The meeting recessed at 6:15 p.m.

Thursday, July 24, 1975

Present: Commissioner James M. McKay, President
Commissioner J. Patrick Jarboe
Commissioner Larry Millison
Commissioner John K. Parlett
Edward V. Cox, Chief Clerk
Judith A. Mullins, Recording Secretary

The meeting reconvened at 10:10 a.m.

CONDITIONAL USES - AMENDMENT TO ZONING ORDINANCE

Commissioner Jarboe made a motion that on the basis of the County Attorney's recommendation and after conducting a public hearing that the Commissioners amend the Zoning Ordinance for St. Mary's County to give the task of hearing and deciding Conditional Uses to the Board of Appeals, seconded by Commissioner Parlett. All Commissioners voted in favor of this motion.

SHERIFF'S DEPARTMENT - TRANSFER OF CETA SECRETARY

Commissioner Jarboe made a motion to authorize the transfer of the CETA Secretary, Susan Fieldman, from the Civil Defense Office to the Sheriff's Office in Lexington Park for the months of August and September, seconded by Commissioner Millison. All Commissioners present voted in favor of this motion.

SHERIFF'S DEPARTMENT - FUNDS FOR CRIMINAL INVESTIGATION

Commissioner Parlett made a motion to authorize the transfer of \$1,000 from the Contingency Fund to the Sheriff's Department for the purchase of stolen property and to acquire information for the Criminal Investigation Division and that a quarterly report be submitted to the Commissioners as to how the money is expended, as long as the funds are not involved in prosecution and litigation, seconded by Commissioner Jarboe. All Commissioners voted in favor.

EXECUTIVE SESSION

Commissioner Jarboe moved and Commissioner Parlett seconded that the Commissioners meet in Executive Session to discuss personnel Friday evening July 25 at 7:30 p.m. All Commissioners agreed.

BIDS ON INVESTMENTS

Present: Harris Sterling, Finance Director

Mr. Sterling stated that bids were opened this date with the following person present: Paul Raley, Director of Administrative and Logistic Services; Joseph P. O'Dell, Budget Officer; and Harris Sterling, Finance Director. Bids were as follows:

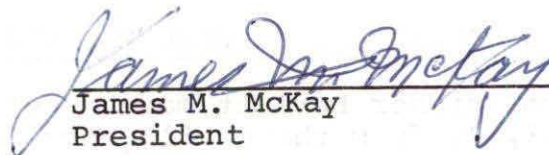
<u>AMOUNT</u>	<u>TERM</u>	<u>First Nat'l</u>	<u>Md. Nat'l</u>	<u>Md. Bank & Trust</u>
\$650,000	60 days	6.26%	6.105%	5.98%

Mr. Sterling recommended that the bid be awarded to The First National Bank of St. Mary's the highest bidder.

Commissioner Jarboe made a motion to accept Mr. Sterling's recommendation, seconded by Commissioner Parlett. All Commissioners voted in favor of this motion.

The meeting adjourned at 10:30 a.m.

Approved,


James M. McKay
President