

BOARD OF COUNTY COMMISSIONERS' MEETING

October 22-23, 1975

Present: Commissioner Vice-President John K. Parlett
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe
Commissioner Larry Millison
Edward V. Cox, Chief Clerk
Judith A. Mullins, Recording Secretary

(Commissioner McKay was not present due to the fact that he was on vacation. Commissioner Vice-President Parlett presided over the meeting.)

The meeting was called to order at 9:10 a.m.

READING AND APPROVAL OF MINUTES

The minutes of October 15-16, 1975 were read and corrected. Commissioner Dean made a motion to approve the minutes as corrected, seconded by Commissioner Jarboe. All Commissioners present voted in favor of this motion.

CITIZENS FOR PROGRESS

Mr. Cox alerted the Commissioners to the fact that an encumbrance voucher representing the two delayed payments to the Citizens for Progress would be presented to the Commissioners at that time Mr. Sterling appears before the Commissioners with the encumbrance vouchers. Payment of this voucher is recommended by Mr. O'Dell and Mr. Cox for the following reasons:

1. CFP has made an attempt to improve their financial record keeping procedures and are continuing to do so under the direction of Mr. O'Dell;

2. Although CFP has not complied with our requirements of August 1975 for an audit of their financial records of the last fiscal year, they expect within a period of two weeks to 30 days to have presented all financial records in proper form to Mr. O'Dell;

3. CFP, because of the delays of payments caused by their non-compliance of our audit requirement, have been placed in a severe financial situation to the point where they have threatened to close their doors on Saturday, October 25, 1975.

PRESENTATION OF ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Finance Director

Mr. Sterling presented Encumbrance Vouchers for the Commissioners review and approval. Commissioner Jarboe made a motion to authorize the payment of Voucher No. 3982 to Citizens for Progress for August and September payments in the amount of \$1,574 (\$787 for each month), seconded by Commissioner Dean.

All Commissioners present voted in favor of this motion. Commissioner Jarboe made a motion to authorize payment of Voucher No. 5339 payable to Larry Millison for overpayment of taxes, seconded by Commissioner Dean. Three Commissioners voted in favor of this motion, with Commissioner Millison abstaining.

Commissioner Jarboe made a motion to approve payment of the remaining Encumbrance Vouchers, seconded by Commissioner Millison. All Commissioners present voted in favor of this motion.

PETITION FOR ADDITIONAL DEPUTIES

Present: Dan Morris) Prince George's County deputies
Dennis Brugman) residing in St. Mary's

The above persons submitted a Petition signed by 344 residents of St. Mary's (with more to come) requesting additional law enforcement officers in the County using the "surplus" 2.5 million dollars. Mr. Morris stated they are recommending ten additional officers. He further stated that he had talked to several deputies in the Sheriff's Department and they were not requesting more pay but better working conditions. Mr. Morris gave percentages per population for police protection and cost per man.

Commissioner Parlett explained that the Board of County Commissioners are aware of the problem and have discussed the situation since taking office. Commissioner Parlett listed the steps taken by the Commissioners: increased the Sheriff's Department, given deputies rank and assignments; in the process of developing a Merit System for the deputies; established a Sheriff's Department sub-station in Lexington Park and are in the process of having police services study conducted through a grant we received to determine what is needed in the way of police protection for St. Mary's County.

Commissioner Dean explained that the 2.5 million dollars unexpended fund referred to in the petition could not, by law, be touched this fiscal year because they are unallocated funds. They would have to be allocated in the FY '77 budget.

The Commissioners sated they appreciated their interest and advised that this matter would be taken under consideration at budget time.

DEPARTMENT OF NATURAL RESOURCES
1975 NATIONAL ASSESSMENT (WATER/LAND RESOURCES)

Correspondence was received from the Department of Natural Resources regarding the 1975 Ntional Assessment of the Nation's water land resources in the Mid-Atlantic Region and that the DNR will be Maryland's representative to the Coordinating Committee. The Commissioners requested Mr. Cox to refer this to the Environmental Study Committee.

PROPOSED HOME FOR THE ELDERLY

Present: Mr. F. Elliott Burch, Sr.

Commissioner Jarboe stated that as of yesterday, he has resigned as President and member of the Board of Directors for the Home for the Elderly and that Mr. Burch is one of the Vice-Presidents. The Home for the Elderly Board is trying to obtain a mortgage from HUD for an apartment complex outside of Leonardtown and in order to obtain a firm commitment from HUD for these funds, the Board must have increased assets.

Mr. Burch stated that a Resolution is needed from the Commissioners stating they are in favor of this project and that if funds are needed the County would assist.

Commissioner Jarboe read the proposed draft Resolution in which the County would pledge and guarantee a sum up to a maximum of 32,000 to be available on an as needed basis for the Home for the Elderly, Inc. and that it would be understood that the Board of Directors of the Home for the Elderly would attempt to obtain these funds from other sources, such as community fund raising.

Commissioner Jarboe made a motion to approve the concept of the above Resolution and that it be typed in final and reviewed for legal sufficiency by the County Attorney, seconded by Commissioner Dean. All Commissioners present voted in favor of this motion.

ECONOMIC DEVELOPMENT COORDINATOR

Present: George Clark

Mr. Cox, Chief Clerk, stated that the three member committee appointed by the Commissioners to review the applicants for Economic Development Coordinator have nearly completed their assignment. The Committee was in agreement with one individual to be the number one selection; however, Mr. Clark was of the opinion the position should be readvertised.

The Commissioners advised that they would make a decision whether to readvertise at tomorrow's meeting.

LAND O' LAKE SUBDIVISION

Present: Oliver Guyther, developer
John Norris, County Engineer
Dick Platt, Land Use Office
Dan Raley, Land Use Office

Mr. Guyther came before the Commissioners to discuss the access roads to the Land O' Lake Subdivision, which is located off of MacIntosh Road. There are two proposed intersections; MacIntosh Road and Riva Road and Cloverhill Road and Allston Lane (which is located at the Gillens Grove Subdivision). The Cloverhill Road intersection posed a dangerous situation because of curve causing poor sight distance. Mr. Guyther proposed that the County condemn necessary portions of the road and construct a safer intersection. Mr. Guyther suggested that in the interim that Land O' Lake

be segregated from Gillens Grove, requiring residents of Land O' Lakes to use Riva Road to MacIntosh until such time as this problem is solved.

Mr. Norris referred to an Agreement and the action by the past Board of Commissioners whereby the Commissioners authorized the County Engineer to approve the subdivision plat as the developer of Gillens Grove had agreed to commit to the County all rights- of way acquired in lieu of reconstruction of the road because of the developer's inability to acquire property to realign the road at the intersection of Allston Lane and Clover Hill Road.

Mr. Norris stated that MacIntosh Road will be in the County's reconstruction Program in the next ten years.

The Commissioners requested Mr. Norris to forward to them a copy of the Agreement concerning Gillens Grove and the action of the past Board in their minutes of June 11, 1974.

The Commissioners agreed that this matter should be discussed with the County Attorney and obtain his opinion.

SUGGESTIONS FOR SUBDIVISION REGULATIONS

Present: Oliver Guyther, developer

Mr. Guyther stated he would like to offer some suggestions to the Zoning Ordinance/Subdivision Regulations:

1. Width of lots requirement changed from 225 feet to 175 feet;
2. Change present Health Department requirement for a two-foot contour of the property to the ten thousand square feet that is needed for a septic tank and drainage field and not the entire property.

The Commissioners thanked Mr. Guyther for his presentation and stated they would give consideration to these suggestions.

JEFFERSON ISLAND SHORE EROSION AGREEMENT

Mr. Cox presented the Shore Erosion Control Agreement which has been effected by the Jefferson Island Club and had been signed by Commissioner McKay prior to his leaving, pending the Board's approval. Commissioner Dean made a motion to approve the above Agreement between the Jefferson Island Club and the County Commissioners, seconded by Commissioner Millison. All Commissioners present voted in favor of this motion.

INTRA-ACCOUNT TRANSFER FOR RECREATION AND PARKS

Mr. Cox presented a memorandum from Mr. O'Dell, Budget Officer, requesting approval of the following transfer:

INCREASE - Account No. 67-68281, Consultant and Contractual Services by \$2,520

DECREASE - Account No. 67-68191, Salaries - General by \$2,520.

The above transfer is necessitated because of the manner in which the officials will be paid during the Patuxent River Football League games.

Commissioner Dean made a motion to authorize the above transfer, seconded by Commissioner Millison. All Commissioners present voted in favor of this motion.

LEASE FOR TRAILER FOR OUTDOOR DRAMA ASSOCIATION

Mr. Cox presented the six-month lease for the trailer used by the Outdoor Drama Association for the "Wings of the Morning" which has been signed by Commissioner McKay prior to his leaving, pending the Board's approval. The Commissioners requested Mr. Cox to have the County Attorney review said lease and return to the Commissioners with his comments.

BURGLAR ALARMS IN COUNTY BUILDINGS

Mr. Cox brought to the Commissioners' attention the request from the libraries and the Health Department concerning the need for burglar alarms. Commissioner Parlett requested Mr. Cox to direct Paul Raley, Director, Administrative and Logistic Services, to investigate the need for burglar alarms (and smoke and fire detectors) at the Health Department and libraries and any other building having a problem and obtain estimates of costs.

Commissioner Jarboe made a motion to accept Commissioner Parlett's recommendation, seconded by Commissioner Millison. All Commissioners present voted in favor of this motion.

PROCLAMATION NO. 75-68

YOUTH DAY

Present: Robert Wentworth, Executive Secretary, Youth Commission
Nick Smith, Chamber of Commerce
Sue Berry, College Intern
Rube Beaman, Chamber of Commerce

At this time the Commissioners presented to the above persons Proclamation No. 75-68 proclaiming November 14, 1975 as Youth Day.

PROCLAMATION NO. 75-69
CLEAN UP LEXINGTON PARK DAY

Present: Ken Rossignol, JC's
Phil Fenton, Lexington Park Boosters
Jack Kershaw, Enterprise

Mr. Rossignol and Mr. Fenton came before the Commissioners and explained the project of cleaning up Lexington Park which would involve several groups (JC's, Boy Scouts, Lexington Park Boosters, Navy personnel) and requested the Commissioners' participation.

The Commissioners presented Proclamation No. 75-69 to the above persons proclaiming Saturday, November 1, 1975 as "Clean Up Lexington Park Day".

GRAVES ROAD

Present: John Norris, County Engineer

Mr. Norris advised that correspondence was received from State Highway Administration which stated that the estimated cost for the proposed extension of Graves Road will be approximately \$1500 and the SHA will acquire a project number and do the construction once their office has received the deed. Mr. Norris recommended that the SHA be authorized to do the project.

Commissioner Jarboe made a motion to accept Mr. Norris' recommendation and that Mr. O'Dell, Budget Officer, determine the source of funding, seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

NURSING HOME PROJECT

Present: John Norris, County Engineer

Mr. Norris stated that Chauncey Karstens, on behalf of the Nursing Home has attempted to solicit proposals for work to be done at the Nursing Home (grease traps in the kitchen) and received only one, which was from B.I. Mattingly in the amount of \$808.

Commissioner Dean made a motion to authorize B. I. Mattingly to perform work in the amount of \$808 and that the financial arrangements are to be worked out with Mr. O'Dell, Budget Officer, Mrs. Thomas, Nursing Home Director and Chauncey Karstens, Nursing Home Board, seconded by Commissioner Jarboe. All Commissioners present voted in favor of this motion.

PUBLIC WORKS AGREEMENT

Present: John Norris, County Engineer

Mr. Norris requested the Commissioners' assistance in developing a method to place the burden of having roads constructed on the developer as much as it is on the County.

Presently, if the County does not have a bond or adequate bonding from the developer, the developer can still obtain building permits and therefore has no incentive in constructing the road. Mr. Norris presented a Public Works Agreement, which has been reviewed by the County Attorney and Mr. Platt, Director, Land Use and Development and the County Attorney has affixed his signature to the Agreement, approving the format. Mr. Norris requested the Board's approval to enter into a Public Works Agreement with a developer proposing to construct, streets and roads in a subdivision in St. Mary's County.

Commissioner Dean made a motion to accept Mr. Norris' recommendation, seconded by Commissioner Jarboe. All Commissioners voted in favor of this motion.

DEEDS FOR ACCEPTANCE OF ROADS INTO THE COUNTY MAINTENANCE SYSTEM

Present: John Norris, County Engineer

Mr. Norris presented the following deeds and recommended acceptance of the streets and roads indicated:

Esperanza Farms - Deed dated August 18, 1975 for Cecil Road, Patuxent View Road, Calvert View Road and Lewis Creek Road

Rolling Acres Subdivision - Deed dated September 17, 1975 for Oak Drive, Hickory Drive, Holly Drive

Shady Dale Subdivision - Deed dated December 4, 1974 for Hancock Drive, Hill Street and Esther Lane.

Hollygaf Subdivision
Winterseat Subdivision - Deed dated September 5, 1975 for those roads as recorded in the plat for these subdivisions.

Commissioner Dean made a motion to accept Mr. Norris' recommendation and accept the streets and roads in the above-mentioned subdivisions as set forth above, seconded by Commissioner Jarboe. All Commissioners present voted in favor of this motion.

The Commissioners requested Mr. Norris that in the future all Deeds for acceptance of roads in the County Highway Maintenance System should include the County Engineer's recommendation for acceptance, and a place for the President of the Board of County Commissioners' signature with the statement "Authorized by the Board of County Commissioners by their minutes of _____".

MOUNT PLEASANT SUBDIVISION

Present: John Norris, County Engineer

Mr. Norris stated that correspondence was received from Thomas Downs, willingness to surface treat the existing street width approximately 26 feet wide in Sections One and Two of Mount Pleasant Subdivision.

Mr. Norris recommended granting the variance to the construction standards to better conform with the streets as it exists today and that the following be done:

1. Developer must properly construct the road with a double bituminous surface treatment application, 26 feet in width and,
2. Provide adequate drainage for all streets and stabilize drainage swales.

Mr. Norris stated that approval should be contingent upon the work being performed prior to June 1, 1976.

Commissioner Millison made a motion to accept Mr. Norris' recommendation, seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

The Commissioners requested Mr. Norris to contact the County Attorney with regard to the statement in Mr. Downs' letter regarding TEC holding up Section Four of Mount Pleasant Subdivision and request that he respond to this matter.

PORTNEY'S OVERLOOK SUBDIVISION

Present: John Norris, County Engineer

Mr. Norris stated that Mr. Guyther has responded to the County Engineer's Office with regard to the resurfacing of certain roads in Portney's Overlook Subdivision. Mr. Norris suggested that a resurfacing with asphalt 18 foot in width and stabilizing the shoulders with top soil, reseeding, correcting drainage problem and regrading where necessary and also install street name signs and that the work be done in a time frame that should be accomplished on or before May 1, 1976. Mr. Norris will request Mr. Guyther to rephrase his letter to include the above. The Commissioners requested Mr. Norris to prepare a letter to Mr. Guyther for the Commissioners' signature.

TANNER CREEK PROJECT

Present: John Norris, County Engineer

Mr. Norris stated that the jetty project is in order to proceed and that the Department of Natural Resources has accepted Williams Enterprises as the lowest bidder to do the project.

A letter dated April 14, 1975 had been received from DNR setting forth reimbursement procedures to the County by DNR. Mr. Norris advised that he would be obtaining a confirming letter from DNR concerning commitment of funding expressing DNR's willingness to reimburse the county for funds expended on this project. The Commissioners gave concurrence.

40 to 50 FOOT RIGHT-OF-WAY REQUIREMENT

Present: John Norris, County Engineer
Joe Garner, Zoning Technician
Richard Platt, Director, Land Use and Development

Mr. Garner discussed the County's requirement for a 40 foot right of way or 50 foot easement shown as an access to two or three lots in a subdivision. He stated that there was no justification for this requirement if these streets and roads are not going to be constructed to county standards and placed in the County Highway Maintenance System.

There was discussion as to how many lots a father could give his children and still be considered a small or family subdivision.

Commissioner Dean stated that he wanted to bring this matter before the Board and deal with it as a possible amendment to the Subdivision Regulations and road profiles. He further stated that there would be little harm and much good by allowing access to two or three lots back on a farm; however, there was the question as to how this could be accomplished and prevent future development. Commissioner Dean suggested that there be two sets of standards; one to allow access to lots back on a farm and another if further development could occur in the future and that this should be monitored in some way.

Commissioner Dean directed Mr. Garner to work on this and that the Commissioners would each give some thought to the matter and it would be brought before the Planning Commission at their next meeting.

BURGLAR ALARMS - LIBRARIES

Present: Catherine Hurry, Director, Southern Maryland Regional Library Association.

Mrs. Hurry appeared before the Commissioners to bring to their attention the need for burglar alarms in the two libraries in the County.

Commissioner Parlett advised Mrs. Hurry of the action taken by the Board at this morning's meeting in that an investigation will be made of buildings in the County, including the libraries and the Health Department building. After this analysis is made and a determination is made of which buildings need burglar alarms, smoke or fire detectors, the County could then obtain a better price by doing them all at one time. Mrs. Hurry concurred with this decision.

TRI-COUNTY LIBRARY MAIL SERVICE

Mrs. Hurry informed the Commissioners that the Tri-County daily delivery service will begin next week for the Courthouse.

RESOLUTION NO. 75-70
HOME FOR THE ELDERLY, INC.

Commissioner Jarboe made a motion to approve and sign Resolution No. 75-70 "Home for the Elderly, Inc.", seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

AID FOR DEPENDENT CHILDREN GRANT APPLICATION

Present: George Sparling, State's Attorney
Joe Carter, Social Services
Joe O'Dell, Budget Officer

Mr. Sparling and Mr. Carter presented the Grant Application with the State Department of Employment and Social Services for a program designed to provide services to Aid for Dependent Children recipients and potential AFDC recipients in accordance with the HEW approved state plan to establish paternity and secure support. This Grant calls for an additional State's Attorney to handle these cases. Mr. Carter explained the Program and the responsibilities of the Social Services Office and State's Attorney's Office. Total amount of grant is \$22,068; county share -\$5,521.

Commissioner Jarboe made a motion to authorize Commissioner Vice-President Parlett to sign said Grant Application on behalf of St. Mary's County, seconded by Commissioner Millison. All Commissioners voted in favor of this motion.

The Commissioners advised that the Contract and any financial arrangement be brought back before the Board of Commissioners.

TRICK OR TREAT NIGHT FOR HALLOWEEN

Commissioner Dean made a motion to declare the official night for Trick or Treating Friday, October 31, seconded by Commissioner Parlett. All Commissioners present voted in favor of this motion.

JOINT MEETING - COUNTY COMMISSIONERS, EDC AND CHAMBER OF COMMERCE

Present: "Buck Briscoe, Director, Economic Development Commission
Jim Marsh, Chairman " " "
Mr. Lloyd " " "
Buddy Loffler " " "
George Clark, Chamber of Commerce
Nick Smith, Chamber of Commerce
Rubye Beaman " " "

Commissioner Parlett opened the meeting by discussing the proposed Tourist Information Center to be located at Charlotte Hall. He stated that the EDC and Chamber of Commerce are both endeavoring

to bring industry into the County and development of our natural resources. Commissioner Parlett recommended that the Chamber of Commerce be requested to work with Mr. Briscoe through the EDC to consider assuming the major role of tourism for the County. This would enable the EDC to direct their actions towards industrial development and development of our natural resources and also work with the new Economic Development Coordinator when he is hired.

In addition, Commissioner Parlett suggested that the EDC Office and the Chamber of Commerce Office be located at the Information Center. The EDC and Chamber of Commerce are to bring these items before their respective Boards and advise the Commissioners if they are agreeable to the above-mentioned suggestions.

Mr. Marsh advised the Commissioners of his discussions with Mr. Brincefield concerning the Maryland Virginia Ferry proposal and that Mr. Marsh was interested in having additional people on the committee to study this proposal other than the three EDC people who are presently serving. Commissioner Parlett stated that the study should include the feasibility of another location and route for the Maryland side.

(Commissioner Millison left the meeting during this portion of the meeting.)

WATERSHED PROJECT

The Commissioners requested Mr. Cox to invite the Department of General Services Secretary of Department of Natural Resources, Mr. Coulter and Mr. Fred Eskew of Open Space, State and local Soil Conservation Service to appear before the Commissioners to discuss the St. Mary's River Watershed Project - Sites 3, 4, and 5.

The meeting recessed at 4:50 p.m.

Thursday, October 23, 1975

Present: Commissioner Vice-President John K. Parlett
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe
Commissioner Larry Millison
Edward V. Cox, Chief Clerk
Judith A. Mullins, Recording Secretary

The meeting reconvened at 9:00 a.m.

REZONING DECISION

HARRY W. BARRETT -CASE NO. 75-10

The Board of County Commissioners conducted a public hearing on October 8, 1975 on the rezoning request by Harry W. Barrett for property containing approximately 1.6 acres, located approximately 1,000 feet from intersection of Rt 246 and Chancellors Run Road Eight Election District to be rezoned from Garden Apartments (GA) to Highway Commercial (C-1).

Commissioner Dean made a motion to grant the rezoning request because the findings of fact justify the change as follows:

1. The subject parcel contains 1.6 acres and therefore cannot meet the minimum five acre requirement for Garden Apartments as currently zoned;
2. Commercial zoning is compatible with the area and the Comprehensive Land Use Plan.

Commissioner Jarboe seconded the motion. All Commissioners present voted in favor.

CETA CONTRACT

Mr. Cox presented the CETA Title VI County Agreement. Because of administrative problems on the state level and inaccurate information from the state submitted to the federal government, the present Agreement represents only 75% of the funds required to provide for the CETA positions we have requested to be funded. (Request of \$80,092 times 75% equals \$60,069). Once the miscalculations are corrected at the state level with the Department of Labor, a new Agreement will be presented to the County with the exact allocation for our area and our grant will be adjusted accordingly. It was Mr. Cox's opinion that with the already signed Agreement for CETA Title II FY '76 and the present Agreement for CETA Title VI and FY '76 and the current negotiations taking place for an upward adjustment of CETA Title II carry-over from FY '75, we would be able to finance all current CETA positions through Fiscal '76.

Commissioner Jarboe made a motion to approve the Contract for funding for the CETA Program, seconded by Commissioner Dean. All Commissioners present voted in favor of this motion.

LEONARDTOWN BOAT RAMP

Present: John Norris, County Engineer
Joseph O' Dell, Budget Officer

Mr. Norris presented two bills from Colliflower and Peterson for cost overruns for material and labor for the Leonardtown Boat Ramp project (Vouchers No. 4293 and 5259) totalling \$4,195 for the Commissioners' approval. Mr. O'Dell recommended the transfer of \$1,475 from the Contingency Fund to the Leonardtown Boat Ramp Account (No. 95-98911) to cover these costs.

Commissioner Jarboe made a motion to accept Mr. Norris' recommendation to pay the above-mentioned bills and Mr. O'Dell's recommendation to approve the transfer of funds, seconded by Commissioner Millison. All Commissioners present voted in favor of this motion.

RECREATION AND PARKS SUPERVISOR

Mr. Cox brought to the Commissioners' attention the Selection Committee's recommendation for the Recreation and Parks Supervisor:

1. Hire the gentlemen that seems to be more qualified but that he be advanced to Step 2 of Grade 12; or
2. Hire the other gentlemen, who could not be first choice but would be acceptable for the position at Grade 12 Base.

After some discussion, Commissioner Jarboe made a motion to accept recommendation No. 2, and hire Claude M. Clarke as Recreation Supervisor at Grade 12, Base, seconded by Commissioner Millison. All Commissioners present voted in favor of this motion.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Commissioner Jarboe made a motion to appoint the following persons to the following Board or Commission:

MENTAL HEALTH ADVISORY COMMITTEE

Ken Sola for a two year term to expire 6/30/77

CATV STUDY COMMITTEE

John E. Armetrout

Commissioner Millison seconded the motion. All Commissioners present voted in favor of this motion.

PERMITS CLERK (CLERK TYPIST) - LAND USE OFFICE

Mr. Cox stated it was the interview committee's recommendation that Patricia Mae Russell be hired to fill the Clerk Typist position in the Office of Land Use and Development, Grade 5, Base, effective October 27, 1975, and that she be placed on a six-month probationary period. Commissioner Jarboe made a motion to accept this recommendation, seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

MARYLAND DEPARTMENT OF TRANSPORTATION
SECONDARY HIGHWAY FUNDS

Mr. Cox presented an Agreement pertaining to federal aid for secondary highway funds available to the County through the State Highway Administration in the amount of \$47,307 for Fiscal Year 1976.

Commissioner Dean made a motion to authorize the signing of this Agreement, seconded by Commissioner Jarboe. All Commissioners present voted in favor of this motion.

REVENUE SHARING (NACO)

Present: Joseph O'Dell, Budget Officer

Mr. Cox informed the Commissioners of efforts by National Association of Counties to stage a rally on November 18, in Washington, D. C. supported by the nation's county governments to influence Congress for the passage of general revenue sharing.

After some discussion, the Commissioners directed that a letter of endorsement be prepared for their signature and the staff members begin preparation for St. Mary's County's participation in the above rally.

HEALTH DEPARTMENT FUNDING AGREEMENT

Mr. Cox presented FY '76 Agreement form for the local Health Department programs funded via the "case formula". The State Department of Health and Mental Hygiene did not match budgets as approved by the local jurisdictions and consequently, reduced state level funding as represented by correspondence from Dr. Marek dated October 16.

Commissioner Jarboe made a motion that Commissioner Vice-President Parlett be authorized to sign said Agreement, seconded by Commissioner Millison. All Commissioners present voted in favor of this motion.

In the Commissioners' discussion of this subject, it was decided that a concerted effort be made to inform our state legislative delegation concerning reductions in funding from various state sources and to elicit their assistance in increased allocations for St. Mary's County.

Commissioner Jarboe raised the question that given the fact that state funding has been decreased as explained in the afore-mentioned letter from Dr. Marek and that consequently, the County's matching share is also decreased, would it be permissible for the excess matching funds to be used for the cost of hiring personnel to update the Comprehensive Water and Sewer Plan? Mr. O'Dell agreed that this could be done.

WICOMICO SHORES TELEPHONE SERVICE

Mr. Cox advised the Commissioners that he has followed up on the Wicomico Shores telephone service problem and the telephone company is working with the residents to settle the problem.

COMMUNITY DEVELOPMENT ASSISTANCE GROUP (HUD FUNDING)

Mr. Cox advised the Commissioners that the Tri-County Council had been approached with Mr. Radigan's (Community Development Assistance Group) proposal regarding seeking HUD funding and they are unable to undertake this task with their present staff.

Mr. Cox suggested that Mr. Radigan be requested to come back before the Commissioners to explain exactly what projects would be eligible. The Commissioners gave their concurrence.

ESSEX SOUTH STREET LIGHTING

With reference to Essex South's residents request for street lighting, the Commissioners requested Mr. Cox to advise them that the Commissioners are reviewing the County's current policy and are in the process of developing a new policy.

WAIVER OF PROBATIONARY PERIOD - JOSEPH GARNER

Mr. Cox stated that at the time the Commissioners terminated the Employment Contract for Joseph Garner they made him a classified employee, as Zoning Technician and subject to all provisions of the Merit System including a probationary period. In light of the fact that Mr. Garner had worked a year in the position satisfactorily to his supervisor and to the Board of Commissioners, that the probation provision be waived.

Commissioner Dean made a motion to accept this recommendation, seconded by Commissioner Millison. All Commissioners voted in favor of this motion.

COMMISSIONERS' MEETING DAYS

Commissioner Jarboe made a motion that Wednesday Commissioners' meeting be set aside for inhouse business with Department Heads and County agencies and that all outside appointments be scheduled on Thursdays, seconded by Commissioner Dean. All Commissioners present voted in favor of this motion.

EMPLOYEE CONTRACT - JOSEPH P. O'DELL

Commissioner Jarboe made a motion to approve and sign the Employment Contract for Mr. O'Dell, Budget Officer, seconded by Commissioner Millison, with the understanding that Mr. O'Dell make every effort to move to St. Mary's County. All Commissioners present voted in favor of this motion.

RIP-RAP VS. ASPHALT

At this time the Commissioners discussed the rip-rap vs. asphalt question and Commissioner Dean offered to draft a letter to Ben Burroughs regarding this matter.

MEDICAL EXAMINER'S FEE

Commissioner Dean made a motion that in view of the fact that (1) the present fee of \$35.00 for the County Medical Examiner has been in effect for nine years in this County without increase (2) that a letter from Chief Medical Examiner of the State of Maryland recommended a \$50.00 minimum fee for the duties performed by the Medical Examiner (3) that other Medical Examiners in the State of Maryland receive \$50.00 per case. (4) and that there is sufficient funds in the budget to cover the increase from \$35.00 to \$50.00 per case, that the Commissioners approve the increase for the Medical Examiner from \$35.00 to \$50.00, seconded by Commissioner Millison. Three Commissioners voted in favor with Commissioner Jarboe abstaining.

INSURANCE BUYER'S COUNCIL

Present: Paul Raley, Director, Administrative and Logistic Services

Commissioner Dean advised Mr. Raley that the Insurance Buyer's Council has reviewed the County's insurance coverage and has made various recommendations in their report. Mr. Raley review this report, identify the Council's recommendations, follow up on them and report back to the Commissioners for action.

Mr. Raley is to work with Harris Sterling, Finance Director on this analysis and report to the Commissioners in two weeks.

BIDS ON SHERIFF'S DEPARTMENT AUTOMOBILES

Present: Paul Raley, Director, Administrative and Logistic Services

Mr. Raley stated that bids were opened October 21 for nine automobiles with eight trade-ins for the Sheriff's Department. Bids were as follows:

<u>COMPANY</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>	<u>LESS TRADE-IN</u>	<u>TOTAL BID</u>
Aldridge	\$5,864.00	\$52,776.00	\$13,985.00	\$38,791.00
Bell Motor	\$6,051.20	\$54,460.80	\$9,566.80	\$44,894.00
Fenwick	\$5,928.96	\$53,360.64	\$13,118.64	\$40,242.00
Guy Chevrolet	1 @ \$4,885 8 @ \$4,950	\$44,485.00	\$8,185.00	\$36,300.00
Suburban	\$4,618.89	\$41,570.01	\$6,000.01	\$35,570.00

Mr. Raley stated that he and the Sheriff recommended awarding the bid to the lowest bidder, Suburban Chrysler Plymouth.

Commissioner Jarboe made a motion to accept this recommendation, seconded by Commissioner Millison. All Commissioners present voted in favor of this motion.

ECONOMIC DEVELOPMENT COORDINATOR

In view of the fact that the Selection Committee for the Economic Development Coordinator position were not in agreement whether or not to readvertise the position, Commissioner Jarboe moved that this position be readvertised, seconded by Commissioner Dean. All Commissioners present voted in favor of this motion.

BIDS ON INVESTMENTS

Present: Harris Sterling, Finance Director

Bids were opened this date for the investment of \$1,000,000 as follows:

<u>AMOUNT</u>	<u>TERM</u>	<u>MD. NATIONAL</u>	<u>FIRST NATIONAL</u>	<u>MD. BANK & TRUST</u>
\$1,000,000	180 days	5.915%	5.777%	5.750%

Mr. Sterling recommended awarding the bid to the highest bidder, Maryland National Bank at 5.915%.

Commissioner Dean made a motion to accept Mr. Sterling's recommendation, seconded by Commissioner Jarboe. All Commissioners present voted in favor of this motion.

BOARD OF EDUCATION - PROPOSED STATE LEGISLATION

Present: Dr. Robert King
Mr. James Ogden
Mr. Will Dohrman
Mrs. Kitty Barnes
Mrs. Norma Dawson

The above persons appeared before the Commissioners to discuss the proposed state legislation affecting the St. Mary's County Board of Education. The proposal include the following items:

1. Binding arbitration;
2. Agency shop (all teachers would be required to join or pay dues to County, State and Federal teacher associations.)
3. Legislation of Strikes by teacher groups.

The Board of Education invited the Commissioners to meet with them and the Commissioners from Charles County and the State legislators to discuss this matter, and offered to provide the Commissioners with any additional or background information.

TRI-COUNTY COMPREHENSIVE HEALTH PLANNING BOARD

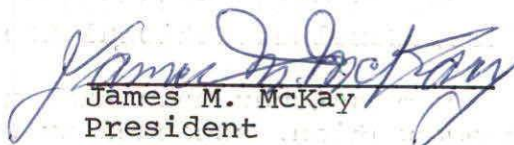
Commissioner Jarboe advised that at the last Tri-County Comprehensive Health Planning Board meeting there was discussion as to the feasibility of a tri-county specialty hospital and it was decided that this would become an agenda item of the Comprehensive Health Planning Board for the next several months.

HOUSING AUTHORITY

Commissioner Jarboe stated that the Housing Authority has been advised that they will be receiving \$18,000 subsidy from HUD, which will help with their bills for the Douglas Tubman Estates.

The meeting adjourned at 11:53 a.m.

Approved by,


James M. McKay
President