

BOARD OF COUNTY COMMISSIONERS' MEETING

November 25-26, 1975

Tuesday, November 25, 1975

Present: Commissioner James M. McKay
Commissioner John K. Parlett
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe
Edward V. Cox, Chief Clerk
Alice V. Bailey, Recording Secretary

(Commissioner Millison was not present.)

The meeting came to order at 1:10 p.m.

READING AND APPROVAL OF MINUTES

The minutes of November 19 and 20, 1975 were read and corrected. Commissioner Jarboe made a motion to approve the minutes as corrected, seconded by Commissioner Dean. All Commissioners present voted in favor of this motion.

LETTER OF INTENT - H.S.A. APPLICATION PROCEDURES

Dr. Richard E. Tiller presented a letter addressed to George C. Gardiner, Regional Health Administrator, as a notice of our intent to apply for designation as a Health Systems Agency. After discussion on this matter the Commissioners were in agreement to having the President, James M. McKay, sign same.

APPOINTMENT OF MEMBERS TO H.S.A.

It was brought to the attention of the Commissioners that a member should be selected to represent the Health Services Area. Commissioner Parlett made a motion that Dr. Patrick Jarboe be appointed to serve on the Steering Committee for H.S.A. and that Dr. Richard Martin be appointed as the provider - member representative, seconded by Commissioner Dean. All Commissioners present voted in favor of the motion.

Dr. Jarboe stated that the first meeting will be held in Waldorf at 8:30 on November 26th, and that he would be in attendance.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review. Commissioner Parlett made a motion to approve the vouchers submitted, with the exception of Voucher Numbers 5601 and 5593, submitted by Commission on Aging, until clarification is obtained, seconded by Commissioner Dean. All Commissioners present voted in favor of the motion.

TOURISM GRANT

Commissioner Parlett stated that he had been in contact with other officials from other Counties and had met with John Nelson to discuss the Tourism Grant. He stated that there was some confusion as to the amount of funds to be received, and suggested that a meeting be held with other Counties at the MACO Convention to clarify this situation. After discussion, the Commissioners decided to hold the matter in abeyance until a meeting is held with the representatives of the other Counties at Hunt Valley.

UPCOMING MEETINGS

Present: Edward V. Cox, Chief Clerk

Mr. Cox stated that on December 9th a meeting will be held in the Charles County Conference Room at 3:00 p.m. in reference to the Regional Detention Center. He stated that Mr. Pointer had addressed the letter to Mr. Tillman to establish the above meeting. Also, at this meeting the Commissioners may have the opportunity of discussing the tourist grant situation.

On December 1st a meeting will be held in reference to the Flood Control Legislation at 7:30 p.m. in College Park. Mr. Cox suggested that John Norris should attend, or his representative.

On December 2nd a meeting will be held at the Mechanicsville Elementary School at 8:00 p.m. in reference to the Political Forum. This meeting was set up by the Board of Education and asked that someone from the County Commissioners' Office attend.

On December 11th a meeting will be held in the Circuit Court Room at 7:30 p.m. in reference to the Permit Seminar.

On December 19th a joint meeting of the Planning Commissioners and the County Commissioners will be held at the Leonardtown Middle School Library at 7:30 p.m.

On December 22nd, at 10:00 a.m., the SMECO re-hearing is to be held in the Calvert County Hearing Room.

PROCLAMATION 75-52, FIFTIETH WEDDING ANNIVERSARY - HENRY TESTER WOODBURN

The Commissioners signed Proclamation No. 75-52, honoring the Fiftieth Wedding Anniversary of Mr. and Mrs. Henry Tester Woodburn.

REQUEST FOR ASSISTANCE IN CHARLES AND CALVERT COUNTIES
COMMISSION ON AGING

Commissioner Parlett stated that Charles and Calvert Counties have requested that Mrs. Agnes McGaharn assist them one day a month in order to start the Title VII Program, as to technical assistance. Commissioner Parlett stated that Mrs. McGaharn would request additional salary in order to accommodate the above Counties. After discussion on this situation, the Commissioners decided to hold this matter in abeyance until such time as Mrs. McGaharn could meet with the members of the Board.

TAX REDUCTIONS

Recommendations were received from the Property Tax Assessment Appeal Board of St. Mary's County for the possible tax reduction of four individuals. After discussion on the letters presented, Commissioner Dean made a motion that the Board of County Commissioners would accept the recommendation of the Property Assessment Tax Appeal Board regarding a tax reduction for Mrs. Annie Russell, Mr. Willie Hutcherson, Mr. Willie Hill and Mr. John G. Fenwick, seconded by Commissioner Jarboe. All Commissioners present voted in favor of the motion.

NEWTOWN NECK SUBDIVISION

Mr. Cox stated that correspondence has been received from Walter E. Raum, Director Environmental Hygiene, stating that the Environmental Advisory Committee recommends that the Board of Commissioners request a detailed environmental impact statement from the developers prior to approval being given for the necessary changes in zoning, and possible endorsement of the Newtown Neck Project. After discussion by the Commissioners it was decided to set this matter aside until a later date when more information has been received from Caledon. After the information is received, the Commissioners can then have a preliminary discussion on the matter.

SPECIAL LICENSE TAGS

Mr. Cox stated that a letter was received from Edward C. Ahern, Jr. requesting the support of the County Commissioners of a Bill that will be introduced regarding the giving of the County Commissioners and Council persons the privilege of having special tags to identify their cars. After discussion, the Commissioners stated that they would not give an answer in either direction at this time.

REPRESENTATIVE MARYLAND ASSOCIATION OF COUNTIES LEGISLATIVE COMMITTEE

After discussion by the Commissioners, it was decided that President James M. McKay would serve as St. Mary's County's representative to the Maryland Association of Counties Legislative Committee and that Edward V. Cox would be designated as the alternate.

(At this time Commissioner Larry Millison entered the meeting.)

REDISTRICTING BOARD

Letters were presented to the Commissioners for signature to the members of the Redistricting Board stating that the Commissioners were pleased that they had accepted appointment and the timetable for their first meeting. All Commissioners signed.

BAY INTERCEPTOR

Mr. Cox presented a letter received from Vladimir Wahbe in reference to the Bay Interceptor of the St. Mary's City Sewerage Project. The Commissioners stated that action on this matter, as per the minutes of November 19 and 20, will be deferred until the meeting of December 10th when the Metropolitan

Commission's Capital Improvement Program will be discussed. Mr. Cox was instructed to forward a letter stating that an answer would be forthcoming after the above stated meeting.

WETLANDS LICENSE FOR KINGSTON CREEK

Mr. Cox presented Wetlands License 76-89 which was forwarded from the County Engineer's Office for the signature of the President of the Board of County Commissioners. Commissioner Dean made a motion to authorize the President of the Board to execute Wetlands License 76-89, seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

ED ATKINS - REQUEST TO SERVE ON ELMS PROPERTY ADVISORY COMMITTEE

Mr. Cox presented to the Commissioners correspondence received from Ed Atkins stating his desire to serve as a member of the Elms Property Advisory Committee, for their review.

AGREEMENT COMMUNITY DEVELOPMENT ASSISTANCE GROUP

Mr. Cox presented the Agreement by and between the Community Development Assistance Group and St. Mary's County for signature. This Agreement has been executed by Mr. David E. Blum. The public meeting advertisement is to be placed in the papers on the 3rd of December and the meeting is to be held on the 10th of December.

Commissioner Jarboe made a motion to approve the Agreement between the CDAG and the County Commissioners and to authorize President James M. McKay to sign same, seconded by Commissioner Parlett. All Commissioners voted in favor of the motion.

EMPLOYMENT CONTRACT - OTIS WOOD

Mr. Cox presented the Employment Contract of Otis F. Wood for review and signature.

SEVENTH DISTRICT PARK

Mr. Cox presented a letter received from John V. Baggett stating that the Board of Recreation and Parks has selected Daft, McCune & Walker Company as the consultant for the Seventh District Park. The letter stated that the cost of \$3,000.00 would not include the cost for a topo, and any additional inspections that may be required. Also, a cost in addition to the above will be incurred to put the existing boundary survey into a computer to see if it closes, and the additional cost of preparation of deed description for a possible road and parking lot through the Board of Education's property. After discussion on this matter by the Commissioners, it was decided to hold this in abeyance until a later date for further discussion.

WOODEN & BENSON FY 75 AUDIT MANAGEMENT LETTER

Present: Joseph P. O'Dell, Budget Officer
Paul Raley, Director, Administrative & Logistic Services
Harris Sterling, Director of Finance
Katherine D'Esposito, Treasurer's Office

The above personnel were appearing before the Commissioners to give their comments concerning the Wooden & Benson FY 75 Audit Management Letter. After discussion by all present as to the segments that apply or areas of non-concern, the Commissioners requested that these individuals give in written form their comments with regard to the procedures that directly or indirectly affect their office.

The Commissioners directed Mr. Paul Raley to check with the County Attorney, Ernie Bell, regarding County-owned land, as to what procedures will be necessary for getting the information needed as to the scope, size, and time frame as to all land owned by the County: How should the value of the land be recorded; appraised value or actual cost; as well as the market value. Commissioner Parlett stated that he would like for the County Attorney to suggest to the Commissioners a person who would be qualified to examine the Land Records of St. Mary's County with reference to obtaining accurate information as to the County land holdings. Commissioner McKay requested from Mr. O'Dell to make necessary deletions concerning the Audit Management Letter and to make comments as to items the Commissioners will need to make a decision. Mr. O'Dell was in agreement with the arrangement.

RESOLUTION 75-73 - SUBDIVISION ROAD POLICY

Commissioner Dean distributed copies of the proposed Subdivision Road Policy to the news media and to the Commissioners. After a complete review and discussion by the Commissioners it was stated that everyone would be treated on the guidelines as are set forth in the Resolution.

Commissioner Dean made a motion to adopt Resolution No. 75-73 as to the Subdivision Road policy, the purpose of which is to establish the policy of what this Board is doing to deal with roads and drainage facilities in existing subdivisions, seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

MacINTOSH-CLOVERHILL ROAD

Present: John Norris, County Engineer

Mr. Dean stated that Corporate Surety Bonds are difficult to obtain if the financial condition of a developer is shaky. If the developer has a sound financial condition he can obtain the bonds. The cost is not exorbitant, it is \$15.00 per \$1,000 for the first two years and \$7.50 per \$1,000 for each additional year that it is renewed.

At this time the subdivision known as Land O'Lakes, owned by Oliver Guyther, was discussed. John Norris stated that at the present time Section 1 of the Guyther property is on record and the bond has expired. The County

Attorney will be requested to see if the Commissioners have the authority to make the developer get a corporate bond after the expiration of the personal bond.

Mr. McKay stated that Mr. Guyther is to be notified that the Commissioners will not accept a personal surety bond as to Section 2. Commissioner Dean suggested that there should be a work session on the matter of bonds, and any questions that may arise should have an opinion from the County Attorney.

PORTNEY'S OVERLOOK

Present: John Norris, County Engineer

Mr. Norris stated to the Commissioners that the problem with Portney's Overlook has not been resolved. Mr. Norris' office has sent all necessary correspondence to Mr. Arthur Mix, and has been unable to receive a reply.

Commissioner Millison made a motion to turn the problem of Portney's Overlook over to the County Attorney for his review and recommendations, and also to advise Mr. Arthur Mix of the actions taken by the County Commissioners. The motion was seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

MACINTOSH-CLOVERHILL ROAD

The County Commissioners requested John Norris, County Engineer, to stake out the proposed 30 mile per hour turn on MacIntosh-Cloverhill Road at the intersection of Austin Lane.

RESOLUTION 75-74 - SPRING VALLEY

The Resolution entitled Spring Valley was discussed by the Commissioners and found to be suitable.

Commissioner Jarboe made a motion to adopt Resolution 75-74, entitled Spring Valley, and to present to Ernest Bell, County Attorney, for his review, seconded by Commissioner Millison. All Commissioners voted in favor of the motion.

CONTRACT EMPLOYEES - ANNUAL LEAVE

The Commissioners stated that in the employment contract of Otis Wood he would be obtaining the same benefits as Merit System Employees, and all other Contract Employees can only receive ten days annual leave, regardless of the amount of time with County Government.

Commissioner Parlett made a motion that the Contract Employees be given the same annual leave benefits as the Merit System Employees; seconded by Commissioner Dean. All Commissioners voted in favor of the motion.

EMPLOYMENT CONTRACT - OTIS WOOD

After review and due consideration of the Employment Contract of Otis F. Wood, Commissioner Parlett made a motion that the President of the Board, James M. McKay, be authorized to execute said Contract, seconded by Commissioner Dean. All Commissioners voted in favor of the motion.

EXECUTIVE SESSION

Commissioner Parlett made a motion to go into executive session to discuss personnel matters, seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

The meeting recessed at 6:25 p.m.

Wednesday, November 26, 1975

Present: Commissioner James M. McKay, President
Commissioner Ford L. Dean
Commissioner Larry Millison
Commissioner J. Patrick Jarboe
Commissioner John K. Parlett
Edward V. Cox, Chief Clerk
Alice V. Bailey, Recording Secretary

The meeting reconvened at 9:15 a.m.

COUNTY ATTORNEY

Present: Joseph Ernest Bell, II

Mr. Bell stated that to compile an inventory of County owned property is not a simple matter. He suggested having the various department heads that are affected give a list of the property and deed reference as they apply to their various departments. With that list he will be able to see if the County has property for a tax sale. Mr. Bell stated that in the listing he would need an inventory of the County property as to location, acreage, description of property and the improvements thereon. Mr. Bell informed the Commissioners that he would send letters to the Department Heads requesting the information that he will need to begin work on this matter. Mr. Bell informed the Commissioners that he will run the records from the Treasurer's Office as to the property the County has sold.

RECORDATION TAX REFUND CASE

Present: Joseph Ernest Bell, II, County Attorney

Mr. Bell stated that he wanted to inform the Commissioners of the status of the Recordation Tax Refund Case. He stated that he is trying to simplify this matter and expects a hearing to be held on the 18th or 19th of December, and expects the Judge to rule on the case by the 15th of January, 1976. He indicated that whatever the ruling may be the case will more than likely be taken to the Court of Appeals. As further developments occur he will apprise the Commissioners.

GOLDEN BEACH STREET NUMBERING SYSTEM

Commissioner Dean requested an update from the County Attorney in reference to the status of instituting a city type street numbering system in Golden Beach. Mr. Bell stated that he had contacted Mr. Milton Dakis, Postmaster of Leonardtown, and as of this time had not received a reply. Mr. Bell was of the opinion that this would be done through the postal authority. Mr. Bell stated that he will contact Mr. Dakis again and look further into the situation and report back to the Commissioners.

SPRING VALLEY SUBDIVISION

Present: Keith Fairfax
Robert Pretlow
Kenny Briant
Paula Willaby
Tim Casey
John Norris, County Engineer

Commissioner McKay presented copies of Resolutions 75-53 and 75-54 to parties representing the Spring Valley Subdivision. He stated that under this resolution emergency repairs could be implemented. It was stated to the persons in attendance that the Commissioners had made settlement with Riley Brothers, Inc. in the amount of \$55,000 and this amount was approximately 35-40% of the amount necessary to repair said roads. The Commissioners have initiated in the Legislative Package a bill that would give them the authority to establish a Taxing District, and after petitions have been received from at least 51% of the residents involved the Commissioners could then begin to take action as to bringing the roads up to County standards.

John Norris, County Engineer, stated that emergency repairs to the roads in question would commence on Friday, November 28th, or Monday, December 1, 1975.

Mr. Tim Casey of Washington Development Corporation stated that he was in hopes that the Commissioners would begin immediate action as to the major repairs to said roads, because it was putting a financial burden on his business.

John Norris stated that there will be some engineering work needed in order to bring the roads up to standard and, hopefully, this will be initiated within the near future.

The residents also requested the County Commissioners at the time that the engineering work is performed to look into the possibility of road signs and lights.

NURSING HOME

Present: John Norris

Mr. Norris presented a proposal from Ted Stroud Concrete, Inc. in reference to curb and gutters at the Nursing Home. The amount of the bid was \$1,357.50. Mr. Norris was of the opinion that a contingency fund transfer

would have to be made. The Commissioners were of the impression that this amount was previously budgeted in the Nursing Home account and wanted further clarification as to payment.

SUBDIVISION MAP

Present: Richard L. Platt, Director, Land Use & Development

Mr. Platt presented to the Commissioners the newly revised Sub-division Map for St. Mary's County as well as the "Key" setting forth the listing of the number of lots and the number of houses built through October. Mr. Platt stated that this will be updated each month. On the map it shows all subdivisions recorded which are over ten lots. Commissioner Millison asked Mr. Platt to look into the Hermanville Estates Subdivision, due to the fact that it may be in error.

COMPREHENSIVE WATER AND SEWER MAP

Present: Richard L. Platt

Mr. Platt advised the Commissioners that his office has advertised for bids for the map work in reference to the Comprehensive Water and Sewer Plan Map, and after bids have been reviewed he will come before the Commissioners with a recommendation. Also, he stated that he would like to obtain the Navy as well as the Leonardtown Sewer maps and make them a part of the plan, even though the County would not have any control.

PERMITS AND INSPECTION

Present: Richard L. Platt

Mr. Platt presented to the Commissioners for their review and information Permits and Inspection Section Procedures and Policy in reference to the Disposition of Code and Ordinance Violations.

PERMITS SEMINAR

Mr. Platt stated to the Commissioners for their information that a Seminar on Permits has been scheduled for December 11th at 7:00 p.m. in the Office of Land Use & Development Conference Room.

PROCEDURES MANUAL - ZONING ORDINANCE

Mr. Platt stated to the Commissioners for their information that his office is in the process of preparing a Procedures Manual in conjunction with the Zoning Ordinance to help inform the public as to how to obtain permits and what the average citizen should know in this respect. He stated that he was hopeful that this would be accomplished by December or January.

MEETING WITH LAND USE BOARD AND LAND USE & DEVELOPMENT OFFICE

Mr. Platt informed the Commissioners that he will contact Hope Swann, designated chairman of the Land Use Board, and set up a meeting with his office

to better inform the Board of the procedures of his office. He stated that members had been sent all available information.

ADEQUACY OF WATER SUPPLY AND SEPTIC SYSTEMS IN SUBDIVISIONS

Mr. Platt stated that he had received correspondence from Mr. D. E. Beck in reference to the water supply and septic systems in the Esperanza Farms area. Mr. Beck stated that, in his opinion, the water system was inadequate. Mr. Platt stated that he has requested from the Metropolitan Commission and Health Department a statement of their feelings regarding this matter. He also stated that Walter Raum of the Health Department stated to him that he was not aware of the situation but would look into the matter further. Upon evaluation of this matter, he would report back to the Commissioners of his findings.

COMPREHENSIVE PLAN AND ZONING ORDINANCE CHANGES

Mr. Platt stated that he envisions a number of changes in reference to the Comprehensive Plan and Zoning Ordinance. After discussion with the Commissioners as to republish or use the loose-leaf aspect, the Commissioners requested Mr. Platt to work up a format and cost estimate in regard to the loose-leaf aspect.

Mr. Platt stated that he has a large number of the Zoning Ordinances on hand and requested direction as to the sale price.

Commissioner Dean made a motion to reduce the cost of the Zoning Ordinance to \$5.00 and, henceforth, as new documents are prepared, the cost will be on a non-profit basis, with the charge to the public being the cost that the County initially was charged, seconded by Commissioner Parlett. All Commissioners present voted in favor of the motion.

Commissioner Dean requested Mr. Platt to make available copies of the Zoning Ordinance to the library and Private and Public Schools, both Middle School and High School.

STEUART PETROLEUM PROPOSED FUEL STORAGE TANKS

Mr. Platt stated to the Commissioners that he has received response from seven agencies in reference to the fuel storage tanks at Stuart Petroleum. He stated that most agencies stated that Stuart is in compliance, and hopefully by next week he will have received written responses from all agencies contacted. Commissioner Millison stated that he would like to have copies of all correspondence in reference to Stuart Petroleum. Mr. Platt stated he would comply with his request.

Commissioner Millison stated that Col. Simpson came before the Board and he stated that it is now law that the unloading of ships be in a compound. Commissioner Millison requested Mr. Platt to check the law in this respect as well as the amount of oil that comes to this one terminal as to what percent it is of the amount of oil used in the State of Maryland.

Mr. Platt stated that the tank site plan as to the pier extension is now pending before the Corps of Engineers, and that no application has been made to his office.

COLLECTION OF FEES FOR PERMITS - HEALTH DEPARTMENT

Mr. Platt stated that the Health Department has written a letter to Mr. O'Dell stating that they should have a share of the building permit fees. Mr. Platt was of the opinion that his office should not collect fees for the Health Department. He suggested that this item should be taken up with the Health Department and the Board of County Commissioners.

PLANNING COMMISSION MEETINGS

Mr. Platt stated to the Commissioners for their information that reviews on all cases were handed out at the last Planning Commission meeting. He also stated that he recommended to the Planning Commission that they hold an additional meeting but did not get a reaction from them.

Mr. Platt stated that he was going to obtain copies of the Project Report on Population Projection for the Tri-County area from the Tri-County Council for the members of the Board as well as the members of the Planning Commission.

TRAFFIC LIGHT AT ROUTE 235 and SHANGRI-LA DRIVE
DISPATCHING OF POLICE CALLS AT CONTROL CENTER

Present: Mr. Alan Brylawski
Otis Wood

Mr. Brylawski appeared before the Commissioners to request their assistance in the obtaining of a traffic light at Route 235 and Shangri-la Drive, as this is a dangerous intersection. The Commissioners stated that an agreement has been entered into by which a traffic signal is to be installed at that intersection, and the County has committed funds for that purpose. Mr. Cox informed Mr. Brylawski that it is on the schedule for installation.

Mr. Brylawski stated that when calling the Control Center for assistance, it has come to his attention that if you call the State Police number you will receive the assistance of a Trooper. The Control Center does not notify the Sheriff's Department even if a Deputy is in the area. Mr. Brylawski requested that the Commissioners in the near future ask the Control Center to route the nearest law enforcement officer to the scene, regardless of which department.

Mr. Otis Wood stated that an Order dated December 1970 stated that, when the State Police were requested, only Troopers would respond unless there is an immediate danger, in which case the clerk is to send the nearest available officer.

Commissioner McKay stated that it was in order for the County Commissioners to ask the State Police and the Sheriff's Office to review this Order. In this way maybe an agreement could be reached as to the sending of a police officer. Mr. Otis Wood is to discuss this situation with the parties involved and report back to the Commissioners.

The meeting then recessed at 11:55 a.m. and reconvened at 1:00 p.m. at the St. Mary's County Technical Center for a public hearing on the St. Mary's River Watershed Project.

ST. MARY'S RIVER WATERSHED PROJECT

A tape of the St. Mary's River Watershed Project meeting is on file in the Commissioners' Office. The meeting recessed at 3:35 p.m.

At 3:50 p.m. the County Commissioners' Meeting reconvened in the Commissioners' Conference Room.

CLEARINGHOUSE PROJECT - CHESAPEAKE BAY SKIPJACK (MARY SOMERS)

Present: Edward V. Cox, Chief Clerk and Clearinghouse Representative

Mr. Cox presented the Maryland Historical Trust's Clearinghouse Project in reference to the Chesapeake Bay Skipjack "Mary Somers". Mr. Cox stated that he has been in contact with the Historical Society and the St. Mary's City Commission and they have no objection to this project. A reply will be forwarded from the St. Mary's County Commissioners to the State Clearinghouse that this project is not inconsistent with our plans, programs, and objectives.

IPA GRANT

Mr. Cox presented the IPA Grant in the amount of \$14,000.00 for approval by the Commissioners.

Commissioner Jarboe made a motion that President James M. McKay be authorized to sign the IPA Grant for grant funds in reference to the Personnel Officer, seconded by Commissioner Dean. All Commissioners voted in favor of the motion.

SELECTION COMMITTEE - PERSONNEL OFFICER

Mr. Cox stated that he would suggest the names of Mary Salisbury and Elmer Brown to serve with him in the capacity of selection committee for the Personnel Officer.

Commissioner Dean made a motion that Mary Salisbury, Elmer Brown, and Edward V. Cox would be the selection committee for the Personnel Officer, seconded by Commissioner Parlett. All Commissioners voted in favor of the motion.

PAINTING OF SHERIFF'S CARS - BICENTENNIAL COMMISSION

Commissioner Jarboe stated the Bicentennial Commission desires to paint two automobiles from the Sheriff's Department red, white, and blue. The Technical Center will paint the vehicles and the Sheriff's Department is in compliance with this request.

Commissioner Jarboe made a motion to authorize the Bicentennial Commission to spend up to \$300.00 for the purpose of painting two Sheriff's cars, seconded by Commissioner Dean. All Commissioners voted in favor of the motion.

ABOLISHMENT OF POSITION OF CHIEF CLERK

Commissioner Dean made a motion to abolish the position of Chief Clerk and establish in its place the position of County Administrator, the purpose for this change being:

(1) To effectuate a more descriptive title of the actual duties and responsibilities as are currently being performed within the Office of Chief Clerk; and

(2) To create a more clearly defined line of administrative authority so that procedures for expediting the flow of administrative work might be implemented.

This position will be open to employees of County Government. The motion was seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

Commissioner Dean made a motion that the salary of the County Administrator be established at a rate equivalent to Grade 18, Step 2 of the County pay scale, seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion with the exception of Commissioner Millison.

Commissioner Dean made a motion to change the title of the Office of Director of Administrative and Logistic Services to the Office of Director of Purchasing and Logistics. The purpose of this is to merely effectuate a change in the title of the position in keeping with duties involved. The motion was seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

Commissioner Dean made a motion to prepare an advertisement of the position of County Administrator, and said advertisement is to be distributed to County Employees by sending it to department heads and asking that it be posted on the Bulletin Board in the department, and also on the County Personnel Bulletin Board, and if the motion carries this information is to be made available to the news media at this time. The motion was seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

After discussion, the Commissioners decided that they would serve as the selection committee as to the position of County Administrator.

Commissioner Parlett made a motion that Edward V. Cox be appointed as acting County Administrator until such time as the final appointment is made, seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

CATV LETTER

A letter was received from CATV and, after discussion of same, was referred to Ernest Bell, County Attorney, for him to look into the situation as to whether it is necessary or would be in the best interest of the County to have franchise authorization legislation introduced.

ST. MARY'S RIVER WATERSHED PROJECT

After discussion by the Commissioners they decided that a letter will be directed to Mr. Graham T. Munkittrick of the USDA Soil Conservation Service, requesting that copies of their files pertaining to the justification of Sites 3, 4 and 5 be made available to the County Commissioners, as well as SCS to give its justification of Sites 3, 4 and 5 individually, with the knowledge that Sites 1 and 2 will be in place.


The Commissioners were in agreement to meet with John Hall of Soil Conservation on Sunday at 10:00 a.m. at Great Mills High School and to physically visit the Sites in question.

Mr. O'Dell stated that he is in agreement to go to the Assessment Office to see what it would cost the County to purchase the land in reference to Sites 4 and 5.

Commissioner Dean made a motion to adjourn the meeting, seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

The meeting was adjourned at 4:40 p.m.

Approved:



JAMES M. MCKAY
President