

BOARD OF COUNTY COMMISSIONERS' MEETING

January 7-8, 1976

Wednesday, January 7, 1976

Present: Commissioner James M. McKay, President
Commissioner Ford L. Dean
Commissioner Larry Millison
Commissioner John K. Parlett
Edward V. Cox, County Administrator
Judith A. Mullins, Recording Secretary

(Commissioner Jarboe was not present as he was attending a Steering Committee meeting of the Health Services Agency)

The meeting came to order at 9:10 a.m.

READING AND APPROVAL OF MINUTES

The minutes of December 30, 1975 were read and corrected. Commissioner Dean made a motion to approve the minutes as corrected, seconded by Commissioner Parlett. All Commissioners present voted in favor of this motion.

SITE PLAN FOR TANK EXPANSION FOR STEUART PETROLEUM COMPANY

Present: Ernie Bell, County Attorney

In discussing Steuart Petroleum Company's request for site plan approval for storage tank expansion, it was agreed that the Commissioners should arrive at a time frame within which they would make a decision on this request.

EMPLOYMENT OF ANN MARIE LOWE (LEGISLATIVE AIDE)

Present: Joseph Ernest Bell, County Attorney

Mr. Cox recommended that Ann Marie Lowe be hired as a Legislative Aide to assist the County Attorney and the County Commissioners with various projects for the month of January at the rate of \$3.50 per hour.

Commissioner Parlett made a motion to accept this recommendation, seconded by Commissioner Millison. All Commissioners present voted in favor of this motion.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the Encumbrance Vouchers for the Commissioners' review and approval. Commissioner Millison made a motion to approve the bills submitted, with the exception of Encumbrance Voucher No. 06071 for transportation for the nutrition

program for the elderly, which is being held for further clarification, seconded by Commissioner Parlett. All Commissioners present voted in favor of this motion.

BIDS ON INVESTMENTS

Present: Harris Sterling, Director of Finance

Mr. Sterling stated that bids were opened this date on investments as follows:

<u>AMOUNT</u>	<u>TERM</u>	<u>Md. Nat'l</u>	<u>First Nat'l</u>	<u>Md. Bank & Trust</u>
\$680,000	90 days	5.36%	5.325%	5.25%

Mr. Sterling recommended awarding the bid to the highest bidder, namely, Maryland National Bank.

Commissioner Dean made a motion to accept Mr. Sterling's recommendation, seconded by Commissioner Millison. All Commissioners present voted in favor of this motion.

COMMUNICATION TOWER (EMS)

Present: Otis Wood, Director, Civil Defense

Mr. Wood advised the Commissioners that in order to implement the Emergency Medical Service requirement for a communications system, a 170 foot tower is needed. After discussion as to the location of this tower, Mr. Cox recommended that the Commissioners appoint Mr. Wood as the overall communication radio network officer for the County and to supervise the licensing in the name of the Commissioners and that Mr. Wood should develop recommendations as to the location of the tower and return to the Commissioners for a decision.

Commissioner Dean made a motion to accept Mr. Cox's recommendation, seconded by Commissioner Parlett. All Commissioners present voted in favor of this motion.

SHERIFF'S DEPARTMENT RADIO FREQUENCY - SECURITY OFFICER AT NAS

Present: Otis Wood, Director, Civil Defense

Mr. Wood stated that the Security Officer at the Naval Air Station has requested that he be allowed to operate on the Sheriff's Department radio frequency and be assigned a call number. Commissioner Parlett made a motion to grant permission to the Security Officer to use the Sheriff's Department radio frequency and be assigned a call number, seconded by Commissioner Millison. All Commissioners present voted in favor of this motion. A formal authorization letter will be forwarded to the NAS Security Officer.

TRAINING CONFERENCE ON JUVENILE JUSTICE

Present: Marvin Kaminetz, Juvenile Master

Mr. Kaminetz appeared before the Commissioners to request the Commissioners to approve and sign the Grant Application for the Juvenile Master and State's Attorney to attend the Third National Conference on Juvenile Justice for five days beginning February 1, 1976. Proposed estimate cost to the County will be \$84; LEAA will pay the balance.

Commissioner Dean made a motion to authorize the President of the Board to sign the Grant Application and further moved to pay the cost of tuition fees in advance, which a portion thereof will be reimbursed when the grant is received, seconded by Commissioner Parlett. All Commissioners present voted in favor of this motion.

TRANSFER OF FUNDS

BUDGET OFFICE SUPPLIES AND EXPENSES

A memorandum dated January 6 was received from Mr. O'Dell Budget Officer, requesting approval of the following transfer of funds: Increase Account No. 27-29221 (Budget and Management Office Supplies and Expenses) by \$541.00 and decrease Account No. 27-27221 (Comptroller's Office Supplies and Expenses) by \$541.00.

ADDITIONAL LEGAL- CONTRACT SERVICES- COUNTY ATTORNEY

Due to unforeseen legal fees in reference to Steuart Petroleum, Riley Borthers and Allgood vs. County Commissioners, and in order to have sufficient funds for the balance of Fiscal '76, Mr. Cox requested approval of a transfer of \$7500 from the Contingency Fund to Account No. 15-16191 (Additional Legal - Contract Services-County Attorney).

Commissioner Dean made a motion to approve the two aforementioned transfers, seconded by Commissioner Parlett. All Commissioners present voted in favor of this motion.

(Commissioner Jaboe entered the meeting at this time).

REDISTRICTING BOARD

Mr. Cox advised the Commissioners that the Redistricting Board will have an organizational meeting on January 21 at 7:30 in the Commissioners' Conference Room at which they will select a Chairman.

Mr. Cox raised the question of clerical assistance and \$25 per meeting remuneration to the Board as described in the enabling legislation. The Commissioners directed Mr. Cox to provide whatever clerical assistance was necessary to the Redistricting Board.

Commissioner Millison made a motion, seconded by Commissioner Jarboe that serving on the Redistricting Board was an honor which he thought all members appreciated and that remuneration of \$25 per meeting should not be made.

Four Commissioners voted in favor of this motion, with Commissioner McKay voting against.

PRESS CONFERENCE

Present: Jack Kershaw, Enterprise
Randy Buehler, Beacon
Mike Klienback, "
Dick Myers, WKIK
Brian Murphy, Guardian

The regular semi-monthly Press Conference was held at this time. A tape of the Conference is on file in the Commissioners' Office.

STEUART PETROLEUM COMPANY'S TANK FARM EXPANSION (SITE PLAN)

In discussing the Steuart Petroleum Company's request for approval of the site plan for tank farm expansion, it was agreed to invite Mr. Bookman from Energy and Coastal Zone Administration to appear before the Commissioners in order to coordinate the State's activities with regard to permit issuance with our activities.

PLANNING COMMISSION APPOINTMENT

Commissioner Dean made a motion to appoint Mr. G. Bradford Reeves to the Planning Commission for a term of office to expire December 31, 1980, seconded by Commissioner Jarboe. All Commissioners voted in favor of this motion.

LETTER TO CAPTAIN LANEY

The Commissioners agreed to sign and forward letter to Captain Laney pertaining to items for discussion with the Navy at the Commissioners' meeting of January 29 at 11:00 a. m. in the County Commissioners' Conference Room.

CARVER HEIGHTS PROPERTY

Commissioner Parlett brought to the Commissioners' attention land located in Carver Heights, approximately 3300 feet from the Willows Road property, which had been turned over by the Navy to the Board of Education and the County, that could possibly be used as park land in place of the Willows Road property. Commissioner Parlett requested concurrence to investigate this further with the Recreation and Parks Board and with Dr. King, Superintendent of Schools to see if this site would be suitable and to also investigate the possibility of having the present restrictions by HEW lifted insofar as it being used for school use only.

In addition, Commissioner Parlett discussed the use of the old Jarboesville School which is located on this property and is presently being used for storage by the Board of Education in that he would like to investigate possible potential uses of this building. Dr. King has indicated that the Board of Education presently has no use for the building other than storage at this time.

The Commissioners agreed that Commissioner Parlett should proceed with these investigations and report to the Commissioners with his findings.

STATE HIGHWAY ADMINISTRATION - PRIMARY AND SECONDARY ROAD PROGRAM

Present: Harry R. Hughes, Secretary, Dept. of Transportation
Bernard Evans, Administrator, " " "
Allen Tate, Deputy Chief Engineer, Dept. of Transportation
Arnold Gardner, District Engineer, State Highway Admin.
S.R. Kenchington, Asst. Chief R/W, " " "
Bruce Williams, Public Information Officer, Md. DOT
Gary A. Smith, Transportation Engineer, Md. DOT
James Simpson, State Senator
John Hanson Briscoe, House of Delegates
Michael Sprague, " " "
Roy Dyson, " " "
Captain E. V. Laney, Commanding Officer, NAS
Leonard Kohl, Facilities Planner, NAS
Alan Bingham, Planning Branch, NAS
Mike Shepherd, Regional Planner, MDSP
John Norris, County Engineer
Richard Platt, Director, Land Use and Development
Joseph O'Dell, Budget Officer
Edward V. Cox, County Administrator
Joseph Gough, Chairman, Planning Commission
Doug Bond, Resident Engineer, State Highway Adminis.
Gerald McKinney, Executive Director, Tri-County Council
Claude Jarboe, Taxpayers Assoc.
Ed Curley, " " "
J. Frank Raley, Planning Commission
Burton S. Lesser, Engineer, St. Mary's County
Harris Sterling, Director of Finance
Jack Kershaw, Enterprise
Brian Murphy, Guardian
Mike Klienback, Beacon
Wallace Baulieu, Chief, Non-Metropolitan Section-Md. DOT

Representatives from the Department of Transportation made a presentation to the Commissioners on the Five Year (1977-1981) Primary and Secondary Road Construction Program. A tape of this meeting is on file in the Commissioners' Office.

The meeting recessed at 4:50 p.m.

Thursday, January 8, 1976

Present: Commissioner James M. McKay, President
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe
Commissioner Larry Millison
Commissioner John K. Parlett
Edward V. Cox, County Administrator
Judith A. Mullins, Recording Secretary

The meeting reconvened at 9:10 a.m.

NAVAL AIR TEST AND EVALUATION MUSEUM

Present: Robert Gabrelcik
Adm. Ward Miller
Valerie Von Allman, Executive Director

Mr. Gabrelcik brought the Commissioners up to date with regard to the Naval Air Test and Evaluation Museum and distributed a pamphlet pertaining to same. In discussing renovations needed to the building for the museum and the necessity of refurbishing equipment, Mr. Gabrelcik requested the Commissioners' support and their consideration in assisting with funding. The Commissioners indicated their general willingness to assist, provided that all such funds would be on a matching basis with other considerations.

PRESENTATION OF BICENTENNIAL FLAG

Present: Marvin Joy, Chairman, Bicentennial Commission
Rube Beaman, Bicentennial Commission
Al Barthleme, Recreation and Parks
Fifth Independent Fife and Drum Corps

On behalf of the Bicentennial Commission, Marvin Joy presented the Maryland Bicentennial Flag to the Commissioners for display in the Courthouse.

PRE-BUDGET HEARING

Present: Joseph O'Dell, Budget Officer

At this time, the Commissioners reviewed with Mr. O'Dell the format for the pre-budget hearing scheduled for this evening.

ROUTE 235 - LAUREL GROVE TO HILLVILLE

Present: John Norris, County Engineer

With reference to one of the items discussed at the State Highway Administration meeting yesterday pertaining to dualization of Rte 235 from Laurel Grove to Hillville, Mr. Norris reviewed the map with the Commissioners that showed that the Laurel Grove park does not interfere with the dualization of Rte 235 as indicated at yesterday's meeting.

The Commissioners directed Mr. Norris to meet with representatives of SMECO and with Mr. Tate of the State Highway Administration to discuss this particular project.

PUBLIC WORKS AGREEMENT - KNOLLAND II SUBDIVISION

Present: John Norris, County Engineer

Mr. Norris presented the Public Works Agreement for Knolland II Subdivision, Section 2 with corporate surety bond attached there to. All pertinent documents were executed by the County Attorney, the developer, bonding company and County as appropriate. Said agreement is between John W. Yerkie, Jr. and Dorothy B. Yerkie and St. Mary's County to guarantee construction of streets and roads in said subdivision. Commissioner Jarboe made a motion to approve said Public Works Agreement, seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

URBAN ROAD SYSTEM

Present: John Norris, County Engineer

Mr. Norris discussed with the Commissioners the establishment of procedures of the Urban System under Federal Highway classification, and suggested that he contact the State and request that they provide the County with information as to funding and if necessary schedule a meeting with the County Commissioners on this matter.

PERSONNEL OFFICER

Mr. Cox stated that the selection committee of Mrs. Mary Salisbury, Mr. Elmer Brown and himself, recommended to the Commissioners the employment of Nace Ely Fresco in the position of Personnel Officer for a one-year contract, Grade 14, Base, under the terms and conditions of the IPA Grant.

Commissioner Jarboe made a motion to accept this recommendation, seconded by Commissioner Parlett. All Commissioners voted in favor of this motion.

POSITION OF MAINTENANCE MECHANIC

In order to fill the vacancy of Maintenance Mechanic created by the resignation of Mr. McElhenny, the selection committee of Paul Raley, "Skip" Jones and Ed Cox, recommended the employment of Charles S. Riley as Maintenance Mechanic, Grade 8, Base, effective immediately. Commissioner Parlett made a motion to accept this recommendation, seconded by Commissioner Jarboe. All Commissioners voted in favor of this motion.

CREATION OF POSITION OF ASSISTANT CUSTODIAN

Mr. Cox recommended to the Commissioners the creation of the position of Assistant Custodian to assist in the Courthouse complex and that a person be selected from the eligible list or advertise the position and fill it as soon as possible.

Commissioner Dean made a motion to abolish the position of temporary custodian and to accept Mr. Cox's recommendation seconded by Commissioner Jarboe. All Commissioners voted in favor of this motion.

GRANT APPLICATION FOR PURCHASE OF AMBULANCE FOR MECHANICSVILLE RESCUE SQUAD

Mr. Cox presented the grant application for the purchase of a new ambulance for the Mechanicsville Volunteer Rescue Squad. Commissioner McKay advised the Commissioners that under the terms of the Grant, the County would hold title for three years instead of one as originally indicated.

Commissioner Parlett made a motion to approve and authorize Commissioner McKay to sign the grant application, pending approval by the Rescue Squad that the County would be holding title for three years, seconded by Commissioner Jarboe. All Commissioners voted in favor of this motion.

APPROVAL OF ENCUMBRANCE VOUCHER - SHERIFF'S DEPARTMENT

Commissioner Jarboe made a motion to approve payment of Encumbrance Voucher No. 06107 payable to John Rhodes of the Sheriff's Department for parking for ten days at Drug School, seconded by Commissioner Millison. All Commissioners voted in favor of this motion.

LETTER TO HENRY T. WARING

Commissioner Dean presented a letter for the Commissioners' signature addressed to Henry T. Waring requesting clarification of Mr. Waring's letter of September 5, 1975 addressed to Mr. Richard Platt, Director, Land Use and Development pertaining to Besche Oil rezoning request on Rte. 245. The Commissioners agreed to sign and forward same.

LETTER TO MR. MUNKITTRICK - STATE CONSERVATIONIST
(ST. MARY'S RIVER WATERSHED PROJECT)

Commissioner Dean presented a letter for the Commissioners' signatures apprising Mr. Munkittrick of the questions of the Board of Commissioners have and what the Board's intentions are. The Commissioners agreed to sign and forward same.

LETTER TO MR. COULTER, SECRETARY, DNR - ST. MARY'S RIVER WATERSHED PROJECT

Commissioner Dean presented a letter for the Commissioners' signatures addressed to Mr. Coulter, Secretary of the Department of Natural Resources requesting certain information on site 3 as a separate entity and sites 4 and 5 as an entity of the St. Mary's River Watershed Project. The Commissioners agreed to sign and forward same.

GUARANTEEING OF LOANS FOR VOLUNTEER FIRE DEPARTMENTS

Commissioner Dean presented an Analysis of Edward O. Clarke's December 20, 1975 letter relative to the County guaranteeing loans for the volunteer fire departments. Mr. O'Dell was requested to determine the relative difference of cost of borrowing by the County as opposed to a volunteer fire department. This is an item for discussion at next week's meeting.

(Commissioner Millison left the meeting at this time - 11:30 a.m.)

BIDS ON PREPARATION OF MAPS FOR UPDATING OF COMPREHENSIVE
WATER AND SEWER PLAN

Present: Richard Platt, Director, Land Use and Development

Mr. Platt presented a memorandum to the Commissioners setting forth bids which were opened December 12 for the preparation of maps for the updating of the Comprehensive Water and Sewer Plan. Bids were as follows:

Richard Browne and Assoc. (Free State Survey)	\$3,400.00
Lorenzi, Dodds & Gunnil, Inc.	\$4,886.00
J. R. McCrone, Jr. Inc.	\$5,250.00
Barton-Aschman Assoc. Inc	\$7,400.00

Mr. Platt recommended awarding the bid to Richard Browne Associates (Free State Survey), the lowest bidder.

Commissioner Dean made a motion to accept this recommendation, seconded by Commissioner Jarboe. All Commissioners present voted in favor of this motion.

ENCUMBRANCE VOUCHER - BOARD OF APPEALS

Commissioner Jarboe made a motion to approve payment of Encumbrance Voucher Nos. 06081 through 06086 for payment to the members of the Board of Appeals and their attorney for the months

of October and November, seconded by Commissioner Dean. All Commissioners present voted in favor of this motion.

The meeting adjourned at 11:50 a.m.

(After the meeting adjourned, the Commissioners held a work session with Mr. Platt on the updating of the Zoning Ordinance.)

The Commissioners scheduled their next work session on the update of the Zoning Ordinance for Thursday, January 15, 1976.

Approved by,


James M. McKay,
President