

BOARD OF COUNTY COMMISSIONERS' MEETING

Wednesday, February 11, 1976

Present: Commissioner James M. McKay, President
Commissioner John K. Parlett, Vice President
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe, M.D.
Commissioner Larry Millison
Edward V. Cox, County Administrator
Alice V. Bailey, Recording Secretary

The meeting came to order at 9:10 a.m.

READING AND APPROVAL OF MINUTES

The minutes of February 4 and 5, 1976 were read and corrected. Commissioner Jarboe made a motion to approve the minutes as corrected, seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review and approval. Commissioner Dean made a motion to approve payment of the vouchers submitted, seconded by Commissioner Jarboe. All Commissioners voted in favor of this motion.

BIDS ON INVESTMENTS

Present: Harris Sterling, Finance Director

Mr. Sterling informed the Commissioners that bids were opened on February 11, 1976 on investments of funds. The bids are as follows:

| <u>AMOUNT</u> | <u>TERM</u> | <u>MD. NAT'L</u> | <u>FIRST NAT'L</u> | <u>MD. BANK & TRUST</u> |
|---------------|-------------|------------------|--------------------|-----------------------------|
| \$750,000 | 90 days | 5.000% | 5.155% | 5.135% |
| \$270,000 | 90 days | 5.000% | 5.175% | 5.135% |
| \$400,000 | 90 days | 5.000% | 5.165% | 5.135% |

Mr. Sterling recommended that the bids be awarded to the highest bidder, First National Bank on all three bids. Commissioner Jarboe made a motion that the Commissioners accept the Director of Finance's recommendation. Seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

Commissioner Parlett stated that further work should be performed on the investments and the cash flow projection.

HEALTH DEPARTMENT BUILDING

The Commissioners decided to request Dr. Marek to give an evaluation and recommendation as to the Health Department Building in Lexington Park, and also to look into the situation at Jarboeville School. The Commissioners and Dr. Marek will inspect the aforementioned buildings on Tuesday, February 17, 1976 at 4:30 p.m.

INVESTMENT OF ESCROW FUNDS

The Commissioners became aware that the escrow funds in reference Riley Brothers, Spring Valley and SATAV are not at the present time invested and drawing interest.

The Commissioners were in agreement for Mr. Sterling to deposit the funds from Riley Brothers in a five star savings account. Also he was instructed to place other similar funds in accounts in order to draw interest.

Mr. Sterling was instructed by the Commissioners to give them a list of the escrow assets, and to report back to the Commissioners.

FIFTIETH WEDDING ANNIVERSARY

PROCLAMATION NO. 76-5

GEORGE PARRAN ADAMS AND SARAH MASSEY SHEPHERD

The Commissioners signed the Proclamation No. 76-5 in reference the Fiftieth Wedding Anniversary of Mr. and Mrs. George Parran Adams.

APPOINTMENT TO YOUTH COMMISSION

Mr. Gerald J. Sword, through correspondence, stated that the letter of appointment sent to him for acceptance to serve on the Youth Commission had been misplaced by him, and requested that another letter be sent. At this time the Commissioners signed another letter of appointment.

INSTALLATION OF 2,000 GALLON GAS TANK - SHERIFF'S DEPARTMENT

Present: Edward V. Cox, County Administrator

Mr. Cox presented a letter from Sheriff Sanger requesting the installation of a 2,000 gallon gas tank at the Sheriff's Department.

Commissioner Parlett stated that he would like to speak to John Norris in reference the tank being installed at the landfill. He stated that he would speak with the Sheriff and John Norris this date, and would report back to the Commissioners his findings.

JUNIOR WOMEN'S CLUB OF GOLDEN BEACH

Present: Edward V. Cox, County Administrator

Mr. Cox presented a letter for the Commissioners signature commending the Junior Women's Club of Golden Beach for their many outstanding contributions to the citizens of St. Mary's County and the community of Golden Beach.

The Junior Women's Club is under consideration for a community involvment award by Sears Roebuck and Company.

CETA CONTRACT

Present: Edward V. Cox, County Administrator

Mr. Cox presented an Amendment to the Title VI CETA Contract for funding from the middle of February of 1976 through June 30, 1976. This contract funds the present 18 positions, plus an additional 12. The total amount to be expended through June 30, 1976, and contained in the Amendment is \$152,782.00.

Commissioner Jarboe made a motion to authorize the President to sign the Amendment to the CETA Contract under Title VI funding, seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

Mr. Cox stated that he is still in the process of trying to obtain proviso-monies from the CETA project on a short term.

Commissioner Dean stated that he would like to have a list of the requests that have been received for the obtaining of CETA personnel. Mr. Cox stated that he would furnish him with these requests. Mr. Cox stated that he had sent a letter to CETA

requesting the procedures that are followed for the getting of the unemployment figures, but has not received a reply.

WATER QUALITY MANAGEMENT PLAN

Mr. Cox stated that correspondence was received from the Governor in reference the Water Quality Management Plan. He stated that he had spoken with Mr. Platt and told him that we have a time limit. Mr. Platt is going to review and will have a recommendation to the County Commissioners.

Commissioner Dean stated that he would like to have input from the Tri-County Council and the Metropolitan Commission on the above stated correspondence. Mr. Cox stated that he would contact them and ask for their recommendations.

FLOOD HAZARD BOUNDARY MAPS

The Commissioners instructed that Mr. Cox contact Richard Platt, Land Use and Development instructing him to review the Flood Hazard Boundary Map, and to contact the Environmental Committee for their input, and to report back his recommendations and those of others he has contacted. Also, to instruct him that when he make his recommendations that he is to bring the map with him.

PERMANENT STATUS OF JESSIE R. BALTIMORE

Mr. Cox presented correspondence from Richard L. Platt, recommending the permanent status of Jessie R. Baltimore, who has completed his six month probation period.

Commissioner Jarboe made a motion to accept the recommendation of Mr. Platt and place Jessie R. Baltimore on permanent status. Seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

CITIZENS FOR PROGRESS

Mr. Cox presented a letter received from the Citizens for Progress requesting matching grant funds from the upcoming budget. He stated that this request was the same as last year's in terms of dollars. Citizens for Progress have agreed that their request will be reviewed during the scheduled budget review.

BOARD OF EDUCATION

Mr. Cox stated that he had received correspondence from Mr. O'Dell stating that the Board of Eductaion has requested that their budget review be changed from April 8th at 9:30 a.m. to April 1st 1:00 p.m. Mr. O'Dell's recommendation to this request was in the affirmative. After discussion the Commissioners stated that they would like if possible to keep the Board of Education on the original schedule.

CAPITAL IMPROVEMENT PROGRAM - PUBLIC SCHOOLS

Mr. Cox stated that as a result of the letter that the Commissioners sent in reference action of the refusal of the Interagency Committee for funding, the Board of Education is going to make an appeal in reference the Fifth District School.

LAND USE BOARD - VACANCY

Mr. Cox stated that he had received correspondence from Mr. Platt, stating that Charles A. Hall has resigned from the Land Use Board.

Commissioner Millison stated that Mr. Hall did not resign and did not know anything about the above resignation. Mr. Hall was contacted and stated that he has never been notified. Commissioner Millison instructed Mr. Cox to contact Mr. Platt and clarify this situation.

EXECUTIVE SESSION

Commissioner Jarboe made a motion that the Board of County Commissioners will go into Executive Session on February 19, 1976 at 8:00 a.m. to discuss personnel. Seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

CHARLES COUNTY LEGISLATION

Mr. Cox presented proposed legislation from Charles County for review by the Board of County Commissioners.

FIRE BOARD MEETING

Mr. Cox stated that he had received correspondence from Mr. McWilliams requesting the Commissioners attendance at a Fire Board meeting to be held on February 19, 1976 at 7:30 p.m. in the County Commissioners Conference Room.

One of the topics to be discussed will be additional funds for a generator for Mechanicsville Fire Department. The Commissioners were agreeable as to their attendance.

LEGISLATIVE MEETING

Mr. Cox reminded the Commissioners that at 4:00 p.m. on February 12, 1976 the Commissioners are to meet in Annapolis with the Legislators.

Also, on the 27th of February, 1976 at the Leonardtown Middle School there will be a public meeting on the Legislative Package at 7:00 p.m.

EMERGENCY MEDICAL SERVICES COUNCIL

Present: Mrs. Ellen Hewitt
Mr. Jeff Methel
Otis Wood

Mr. Methel stated that he was appearing before the Commissioners in reference the placement of a Helicopter Pad on the location behind the St. Mary's Hospital. He stated that \$15,000.00 in grant funds can be obtained on the grant with H.E.W. He also stated that the grant is being handled by the Council of Governments and that they are going to administer the grant. He was asking the County Commissioners if they would finalize an agreement between the Council of Governments and St. Mary's County. Mr. Methel stated that the \$15,000.00 is to cover labor, concrete, design, specifications, and the specifications can be obtained from the Federal Aviation Administration. He stated that the \$15,000.00 figure was obtained from Calvert County Contractors and thought that the cost would be the same in St. Mary's. He further stated that if the costs were more the County would be required to administer any additional funds. These funds must be used by June 30, 1976 and this requirement is under the Council of Governments. Mr. Methel stated that the grant is already awarded, and a commitment of funds can be obtained upon the signature of the Commissioners.

The Commissioners asked if this amount included the concrete walk to the pad, and since the figure is arbitrary would it be possible to develop the specifications, and then obtain bids, then make the grant application; and in doing this it would make a realistic figure. Also, they stated that they were of the opinion that the Nursing Home Board of Directors be given the opportunity to discuss the location, since the site is on the Nursing Home Property, and also that consideration to be given in view of the additional land that has been purchased by the County.

Mr. Methel stated that he would provide the specifications for this project in order for the Commissioners to review. The Commissioners are going to hold up on the final approval of this contract until further investigation has been made.

Mrs. Hewitt stated that she would see that the County Commissioners were provided with the structure of the Emergency Medical Council, and also would forward a copy of their By-Laws to the Commissioners. She stated that the next meeting of E.M.S. is for March 23rd and would like for the Commissioners to attend.

Commissioner Parlett stated that Department of Transportation Funds that were offered to Mechanicsville Rescue Squad for the purchase of ambulances needs further clarification. He stated that the forms that are required to be filled out were not properly stated and Commissioner Parlett thinks that Mr. Methel should go back and check with the Mechanicsville Rescue Squad.

"911" SYSTEM, CONTROL CENTER

Present: Otis Wood
Jeff Methel

Mr. Wood was appearing to request permission to have the panel on the "911" system enclosed. He stated that the cost would be approximately \$100.00.

Commissioner Jarboe made a motion to approve the enclosure for the "911" Terminal Board System. Seconded by Commissioner Dean. All Commissioners voted in favor of the motion.

CONTROL CENTER TOWER PROPOSAL

Present: Otis Wood

Mr. Wood stated that he was appearing before the Commissioners to obtain approval for construction of the tower. He stated that the State would be bearing all costs for construction and maintenance. He also stated that he would like to see a 10' x 10' block building go under this tower and put the transmitter in that building, and to have a fence installed around same. He stated that if the Commissioners were in agreement with the block building and fence that he would approach the state for funds. The Commissioners did not make a decision to this request.

Commissioner Dean made a motion to approve the location of the new tower to be constructed between the Control Center and East West Way, and to authorize the State to proceed with planning for the construction thereof. Seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling

Commissioner Dean made a motion to approve encumbrance vouchers 06644, 06646, 06645, 06523 for payroll expenditures. Seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

HUGHES COMPUTER SCHOOL

Mr. Sterling requested permission for himself and Mrs. Mary Lou Norris to attend the Hughes Computer School on February 17th. The Commissioners were in agreement to their attendance.

TRANSCO ENERGY COMPANY

The Commissioners addressed a letter to Transco Energy Company in reference to their proposal to build a large liquified natural gas facility on the Elm's Property. The Commissioners stated that they could not give final approval as there are many facets that will have to be examined, such as environmental impact analysis, impact on the Patuxent Naval Air Station, and compatibility of the use of the property from the state and construction and operation in accordance with Article 9 of the Zoning Ordinance.

Commissioner Jarboe made a motion to send the letter to Don S. Willhelm of Transco Energy Company as to the position that this Board will take. Seconded by Commissioner Parlett. All Commissioners voted in favor of the motion.

PRE-TRIAL FACILITY

Letters from Mr. Wertz and Mr. Pointer were given to the Commissioners as to their non-participation in the Pre-Trial Facilities. After discussion, Commissioner Dean made a motion to authorize the President of the Board to sign the letters addressed to Richard Wertz and Donald Pointer joining the other two Southern Maryland Counties to reject the Regional Pre-Trial Facility. Seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

INSTALLATION OF GAS TANK SHERIFF'S OFFICE

Commissioner Parlett made a motion that the Sheriff be given permission to install a 2000 gallon gas tank at the Sheriff's Department in accordance with the installation to be done by Gulf Oil. Seconded by Commissioner Jarboe. All Commissioners voted in favor of the motion.

COUNTY PLANNER

The Commissioners instructed Mr. Cox to inform Mr. Kipp that the County Commissioners will give him until March 1, 1976 as starting date for his employment.

DEPARTMENT OF LICENSING AND REGULATION

The Commissioners received a letter from the Department of Licensing and Regulations in reference the recordkeeping requirements for public employees under the Maryland Occupational Safety Act. Mr. Cox is to review this letter and see if we have complied with this matter, as well as call and get more information. This agency has been inspecting on the 11th of February and will conclude on the 12th of February.

REQUEST TO PAY INFORMANTS - SHERIFF'S DEPARTMENT

Present: Deputy Don Purdy

Deputy Purdy stated that \$1000.00 had been allocated for the redemption of stolen property, but would like to be able to use some of this money for the purpose of payment to informants. The Commissioners stated that they thought this was included in this amount.

Commissioner Dean made a motion to check the minutes to see if that \$1000.00 was also to be used for the purpose of payment to informants, and should the minutes not reflect this, that authorization was given only for stolen property that we expand that to the purchase of information for outstanding crimes. Seconded by Commissioner Parlett. All Commissioners voted in favor of the motion.

DEPARTMENT OF MENTAL HEALTH - WATER AND SEWER

Correspondence was received from the Department of Health and Mental Hygiene in reference review and approval of Water and

Swerage Programs. Mr. Cox is to contact the Metropolitan Commission and get comments if any as to the above, and the Metropolitan Commissioners are to have comments back to the Commissioners by next week. This is to be done directly to the Commissioners.

PARCEL 114, MAP 68

Correspondence was received from Richard L. Platt in reference Parcel 114, Map 68. Mr. Cox is to request Mr. Platt to specify what property he is speaking of.

TRADERS AND PEDDLERS LICENSES

A letter was received from the Chamber of Commerce in reference complaints from local business in reference one day trader's license and setting up street corner concession. The Commissioners requested Mr. Bell, County Attorney to find out what the present requirements are for issuance of trader's and peddlers licenses. Dorothy Kucher, Clerk of the Court, will also be asked for any information she may have in reference these licenses.

SIGN AT LEONARD HALL

Present: Paul Raley

Mr. Raley stated that he has received one proposal for the sign at Leonard Hall and the other proposal as to cost has not been received. The size he requested is 6' x 10' with four inch letters. Commissioner Parlett stated that in his opinion the 4" letters were too small.

Mr. Raley estimated the cost for the sign will be in the neighborhood of \$300 - \$400.00.

Commissioner Jarboe stated that Mr. Raley would have to make a decision as to the sign, but for him to accept whichever bid is the cheaper. The Commissioners were in agreement.

FURNITURE IN ASSESMENT OFFICE

Present: Paul Raley, Director, Logistics and Purchasing

Mr. Raley stated that he has received correspondence from Mr. Bozwell of the State Assessment Office stating that he will not renegotiate the price for the furnishings. In this correspondence he requested that the County Commissioners extend until May the use of the furnishings.

After discussion by the Commissioners and Mr. Raley, Commissioner Jarboe made a motion to sell the furnishings in the Assessment Office to the State for the price submitted of \$1998.14. Seconded by Commissioner Parlett. All Commissioners voted in favor of this motion. Mr. Raley was instructed to notify the State.

LEGISLATION - CABLE T. V.

The Commissioners would like to recommend to MACO that they draft legislation on a State wide basis in reference authority to franchise Cable T. V. and then to have our Delegates present. Commissioner Jarboe stated that he would talk to Delegate John H. Briscoe this evening in reference the above.

Also, it was stated that the deadline for filing of bills was March 8th.

LEGISLATION -OPEN MEETINGS

As to Open Meetings Bill the Commissioners stated changes that they thought should be done as well as additions. These changes and/or additions will be discussed in further detail at the meeting with the Journalist Association.

RECREATIONAL FACILITIES - LEONARDTOWN HIGH SCHOOL

Present: Mr. James Raley
Mr. John Baggett
Mr. Stan Schrader
Mr. Valinski

Mr. Baggett stated that at a meeting held last Friday that the Recreation and Parks Board suggested that the athletic field be changed in order that the field could be used for other functions beside football and track. This would enable the field at a later date to having lighting installed for these facilities. Mr. Baggett stated that money was appropriated by the previous Board for lights at the basball field at Leonard Hall. Mr. Baggett stated the contract for the school and athletic field has been bid. In addition to the bid price, if the new proposal is adopted, it will cost in the neighborhood of \$50,000 additional which was estimated by the consulting engineer, and this would require a changeorder.

Mr. James Raley stated that back in 1972 the Interagency Committee in their correspondence stated that after bids are received , and documents are changed by exclusive agreement, such action could constitute an inequity and could be in conflict with Public School Laws.

The Commissioners requested Mr. Raley to give them one week in which to contact their attorney to be sure that there will be no legal ramifications brought against the Board of Education. Mr. Raley stated that he has had confirmation by phone that funds for the school construction have been approved, and a letter of confirmation is forthcoming. Mr. Raley agreed to give the Commissioners a week to clarify the legal situation and that he, will discuss with the low bidder the possibility of the changes, and will then in turn contact Commissioner Parlett and in from him as to the price change.

The Commissioners stated that they would have a decision either this week or the week thereafter.

POLICE SERVICES CONTARCT

Present: Bill G. Evans

Commissioner Dean made a motion to authorize the President of the Board to sign the Police Services Study Agreement by and between the County and Cresap, McCormick and Paget, Inc. Seconded by Commissioner Parlett. All Commissioners voted in favor of this motion.

At this point Mr. Evans gave a general description of the areas and types of activities he has had performed by his company.

Mr. Evans stated that he will commence work on the 17th day of February and by May 1st should be in a position to be able to incorporate the recommendations in the FY 76-77 budget.

PROCLAMATION 76-6 DOLLARS FOR SCHOLARS - MARDI GRAS

Present: Eloise Pickrell
Nick Smith
Judy Caddy
Pam Mangle
Doris Venete

The Commissioners presented Proclamation 76-6, Dollars for Scholars, Mardi Gras and declared February 21, 1976 Mardi Gras Day and the beginning of the "Dollars for Scholars" drive.

SOUTH POTOMAC SHORES

Present: John Norris
Richard Day
John Mockey
Commander Harper
Ed O'Neil
Wayne Williams
Brook Bryan

Mr. Brook Bryan spoke on behalf of South Potomac Shores and stated that one property owner had plowed a field some 5-6 years ago and had blocked the ditch that prior to that time would take the drainage of water away from the other property owners in this area. The gentleman who filled in the ditch will not reopen same. The County Engineer stated that this land is almost perfectly flat and will retain the water as it doesn't have a water flow. Mr. Bryan stated that the roadway has dropped some 8 inches, and in his opinion this is due to the fact that the water is lying on the road surface. He also stated that the county had been down to the property in question and had opened a ditch without permission, and that the water will not flow because the ditch is in the wrong direction.

The Commissioners instructed John Norris, to review this area as to proper drainage and to inspect the road. Also, County Attorney Ernie Bell and Mr. Bryan will have a meeting to draft a letter to the person who closed the ditch and apprise him of the situation. Mr. Bell will look into the legal aspect of this as to the possibility of being an obstruction of a natural course.

John Norris, Walter Wise, and the State representatives are going to try and solve the road problem in this area.

PERSONNEL - COUNTY ENGINEER

Present: John Norris, County Engineer

Mr. Norris went into further detail in reference the working conditions in his office. The subdivision review work performed by Mr. Lesser in Mr. Norris' opinion should be decreased, through the use of consultant firm and then Mr. Lesser could be freed to other duties.

Commissioner Jarboe stated that the Commissioners will make a decision within the next week or so to free up Mr. Lesser by making arrangements to do so.

GOLDEN BEACH ROAD

John Norris stated that the Golden Beach Right of Entry Agreements are not finalized. This area is the most active in transfers. Some of the people will not sign because of money, taking of land, don't want the road or slope easement.

Mr. Norris at this point requested that Dale Cropper's contract be extended to try and get as many right of entry signatures as possible. Mr. Norris also stated that he was of the opinion that condemnation proceedings are forthcoming.

Commissioner Jarboe made a motion to authorize the extension of Dale Cropper's contract not to exceed 90 days, and for him to proceed with all deliberate speed. Seconded by Commissioner Dean. All Commissioners voted in favor of the motion.

Commissioner Millison stated that the Commissioners could enact that no new building permits be issued.

Commissioner Dean stated that he will not declare a building moratorium on a particular road unless there is a comprehensive evaluation on all unsafe roads in St. Mary's County are included in a moratorium.

CHAPTICO - MECHANICSVILLE ROAD

Mr. Norris stated that in reference to this road that there are two problems: 1. The people refuses to sign, and also this road was to be constructed by the State Highway Administration. He stated that he has been informed that the State Highway Administration can not do the construction due to the fact of a bill that was passed stating that the amount cannot go over \$12000. Mr. Norris also stated that he does not have specifications because these specifications were to have been done by the State Highway Administration.

Commissioner Parlett stated that before going to condemnation proceedings to have people come in before the Board and tell them they do not sign the Board will have to go into condemnation proceedings.

The Commissioners request that Mr. Cox prepare a letter inviting the persons who will not sign come before the County Commissioners.

CLOVER HILL - MACINTOSH ROAD

Mr. Norris stated that he has obtained the right of entry agreements and has physical signatures with the exception of one, who stated that he will sign if a guard rail was installed to protect his family and property.

Mr. Norris stated that the State Highway Administration will do construction on this road and the State Highway Administration need the plans. Mr. Norris stated that he has contacted McCrone and for the cost of \$2650 will have the necessary information within 30 days and then the Highway Administration will be in a position to proceed.

The Commissioners were advised by Mr. Norris that the fee for McCrone was not put out on bids. The Board stated that this was over \$2500 and should have been put on bid.

The Commissioners authorized Mr. Norris to speak to McCrone, and if they can do the work for under \$2500.00 then they may proceed.

Commissioner Millison made a motion that in lieu of the situation being corrected as to signatures for the Right of Entry Agreement that we release the moritorium on the Clover Hill MacIntosh Road. Seconded by Commissioner Jarboe. All Commissioners voted in favor of this motion.

APPOINTMENT OF ROBERT STOKES - ATTORNEY - GREAT MILLS ROAD

County Attorney, Ernest Bell has stated that he will be unable to represent the County in reference the Great Mills Road because of the conflict of interest.

Commissioner Jarboe made a motion that Robert Stokes would be appointed attorney for the county in reference the Great Mills Case, Besche Oil and to obtain from him the cost for his services. Seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

REPLACEMENT OF RAILROAD RIGHT OF WAY

Mr. Norris stated that the County, the Electric Company and State Highway Administration entered into an agreement on the replacement of the railroad right-of-way. The State Highway Administration is saying that they are not interested in replacing the slope easement. Commissioner Parlett stated that this is in the agreement that they are to replace.

Commissioner Dean stated that this should be made an item for discussion until we can all read the Agreement and then discuss at next week's meeting, and then decide on what action we are going to take.

PROBLEM ROADS

John Norris stated that there are several roads in the county that are breaking up due to large trucks, and because of the thawing of the road. Bridgeneck Road, Cornfield Harbor and St. Andrews Road are among the ones that need repair.

WALDEN CENTER

Mr. John Norris stated that the Walden Center has requested that we do specific engineering on their site. He stated that he has done preliminary site plan. They are running into zoning problems and their project has grown to a larger project. Mr. Norris stated that he does not have ample time to prepare and design this project.

Commissioner Millison made a motion to take the recommendations that were submitted by Walden Center and to appoint John Norris to coordinate and to ask local firm the consultant costs of the necessary permits to expand the Walden facility. Seconded by Commissioner Jarboe. All Commissioners voted in favor of this motion.

CHARLES MANDER - ATTORNEY BOARD OF APPEALS

Commissioner Jarboe made a motion to hire Charles Mander as the Attorney to the Board of Appeals. Seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

VP-30 IMPACT

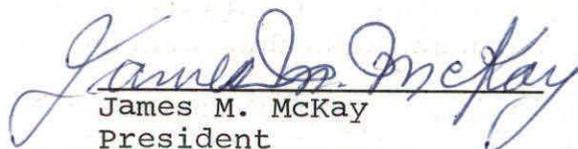
Commissioner Jarboe stated that some time ago officials appeared before the Commissioners to see if we were impacted by the move of VP-30 and a reply has not been received.

Commissioner Jarboe stated that he will write a letter to these people with an urgent overtone requesting the time frame in which we will receive the report.

Commissioner Jarboe made a motion to adjourn the meeting. Seconded by Commissioner Dean. All Commissioners voted in favor.

The meeting adjourned at 6:45 p.m.

Approved by,


James M. McKay
President