

BOARD OF COUNTY COMMISSIONERS' MEETING

July 28-29, 1976

Wednesday, July 28, 1976

Present: Commissioner James M. McKay, President  
Commissioner Ford L. Dean  
Commissioner J. Patrick Jarboe  
Commissioner Larry Millison  
Commissioner John K. Parlett  
Edward V. Cox, County Administrator  
Judith A. Mullins, Recording Secretary

The meeting came to order at 8:45 a.m.

READING AND APPROVAL OF MINUTES

The minutes of July 21-22, 1976 were read and corrected. Commissioner Dean made a motion to approve the minutes as corrected, seconded by Commissioner Parlett. All Commissioners voted in favor of this motion.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review and approval. Commissioner Jarboe made a motion to approve the bills as submitted, with the exception of Voucher No. 08715, payable to J. Spence Howard for appraisal fee, which is being held for further clarification, seconded by Commissioner Parlett. All Commissioners voted in favor of this motion.

ISSUANCE OF BUILDING PERMIT - TRY-ME TAVERN PROPERTY

Commissioner Jarboe distributed a memorandum regarding the issuance of a building permit by the Office of Land Use and Development for gasoline pumps and tanks, and a canopy to be placed on the lot occupied by Try-Me Tavern. This area is zoned AR-2 and the Try-Me Tavern is a non-conforming use. Attached to Commissioner Jarboe's memorandum was the rationale of the Zoning Administrator in issuing the permit, one of which was that the site plan had been approved by appropriate agencies. Commissioner Jarboe stated that the site plan had not been reviewed by the County Engineer and in addition, Commissioner Jarboe stated there are two concerns' one, that there is an incorrect interpretation of Article 18 of the Zoning Ordinance and two, that this is a controversial issue and that the Zoning Administrator should not have issued the permit without going before the Planning Commission.



Therefore, Commissioner Jarboe made a motion that the Board of County Commissioners request the Zoning Administrator to hold the building permit in abeyance until the site plan is approved by all appropriate county agencies and the Planning Commission and further that if the Zoning Administrator declines to honor this request that the Board of County Commissioners refer the matter to the County Attorney, to institute an appeal to the Board of Appeals and to undertake whatever action is necessary to insure that all actions allowed by the permit is stopped until the Board of Appeals renders a decision. Commissioner Parlett seconded the motion. Four Commissioners voted in favor, with Commissioner McKay abstaining.

#### 1977 LEGISLATIVE PACKAGE

Present: Ann Marie Lowe, Legislative Aide

Miss Lowe presented a proposed memorandum to all Directors, Boards, Committees and Commissions to initiate from various sources the development of the County Commissioners' 1977 Legislative Package for our Delegation in Annapolis. Said memorandum contained the schedule for the preparation of the Package. After determination is made for the setting of the public hearing and the preliminary review of the package, the Commissioners will sign and forward said letter.

#### ROAD RESOLUTIONS

The County Administrator presented the following Road Resolutions as submitted by the County Engineer's Office:

No. R-76-16 - posting the speed limit on Maypole Road, Third Election District, for approximately one mile from the intersection of Rt. 5 at 30 miles per hour and the remainder at 40 miles per hour.

No. R-76-17 - posting the speed limit on Oaks-Cooksey Swamp Road, Fifth Election District, at 40 miles per hour.

No. R-76-18 - posting Far Cry Road, Eighth Election District for approximately .34 of a mile from the intersection of Rt. 860 at 30 miles per hour and the remainder of Far Cry Road at 40 miles per hour.

No. R-76-19 - posting Villa Road, Eighth Election District, for approximately the first 1/4 mile from the intersection of Maryland Route 5, at 40 miles per hour and the remainder of Villa Road at 50 miles per hour.

No. R-76-20 - posting Forrest Landing Road, Sixth Election District, at 40 miles per hour.

No. R-76-21 - designating Stops Streets in Essex South Subdivision as follows: Williams Drive at its intersection with Bryan Road; Lynn Drive at its intersection with Thomas Road; Essex Drive South at its intersection with Thomas Road;



Morris Drive at its intersection with Thomas Road Extended; Lee Drive at its intersection with Essex Drive South; and Bryan Road at its intersection with Lynn Drive.

Commissioner Jarboe made a motion to approve the above-mentioned Road Resolutions, seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

PAYMENT OF ECONOMIC IMPACT FEE (AGREEMENT)  
AIRPORT INDUSTRIAL PARK

The County Administrator presented an Agreement by and between St. Mary's Industrial Park, Inc., by Joseph S. Mattingly, President, and the Board of County Commissioners of St. Mary's County, whereby Mr. Mattingly agrees to pay \$200 for each lot in Section I of the Industrial Park in compliance with Resolution No. 76-30. Commissioner Dean made a motion to authorize Commissioner President McKay to sign said Agreement, seconded by Commissioner Jarboe. All Commissioners voted in favor of this motion.

NATIONAL CONGRESS FOR RECREATION AND PARKS

The County Administrator presented a request by the Director of Recreation and Parks for permission to attend the National Congress for Recreation and Parks to be held in Boston, Massachusetts from October 17 to October 21. Funds have been included in his budget for attendance at this conference. Commissioner Dean made a motion to grant this request, seconded by Commissioner Parlett. All Commissioners voted in favor of this motion.

NATIONAL SHORTHAND REPORTERS ASSOCIATION CONVENTION

Mrs. Rita Henning, Court Reporter for Circuit Court, submitted a request for the Commissioners' consideration to attend the above-referenced convention in Washington, D.C. and consideration that the County provide funds for the tuition and accommodation costs totalling approximately \$200. Commissioner Jarboe requested a determination as to whether or not the Court Reporter could commute to and from the convention rather than require hotel accommodations. The County Administrator was requested to review the schedule of the convention and return to the Commissioners.

LEXINGTON PARK SCHOOL PARK BIDS

Present: John Baggett, Director, Recreation and Parks

Mr. Baggett advised the Commissioners that bids have been received for the above-referenced project and that he would recommend not letting the entire contract but only the clearing and grubbing portion. Bids on that portion are as follows:

<u>CONTRACTOR</u>	<u>AMOUNT</u>
Regal Construction	\$7,000
James W. Mattingly	\$4,960
Raymond Woodburn	\$7,000

Mr. Baggett recommended awarding the bid to James W. Mattingly for the clearing and grubbing portion of the contract and that the excavating and gravelling be done at a later time. Commissioner Parlett made a motion to accept Mr. Baggett's recommendation, seconded by Commissioner Dean. All Commissioners voted in favor.

BIDS ON 20-CHANNEL DUAL TRANSPORT TAPE RECORDER

Present: Otis Wood, Director, Civil Defense

Mr. Wood advised that bids were opened on the above-referenced project as follows:

<u>COMPANY</u>	<u>AMOUNT</u>
Southern Md. Communications	No Bid
Dictaphone	\$13,552.65
General Electric	\$16,354.00

Mr. Wood recommended awarding the contract to Dictaphone, the lowest bidder.

Commissioner Jarboe made a motion to authorize the purchase of the tape recorder and award the contract to Dictaphone and further to authorize the purchase of the necessary amount of tapes and plastic lock door, seconded by Commissioner Parlett. All Commissioners voted in favor of this motion.

ST. MARY'S HOSPITAL HELICOPTER PAD

Present: Mr. Otis Wood, Director, Civil Defense

After reviewing correspondence dated July 26, 1976 from Helicopter and Airplane Services Corporation, Commissioner Dean stated that it should be determined if FAA would look at the proposed site of the helicopter pad along with Mr. Wood, Director, Civil Defense.

Commissioner Dean made a motion to proceed with the construction of the helicopter pad as per the proposal submitted by the Helicopter and Airplane Services Corporation, seconded by Commissioner Jarboe. All Commissioners voted in favor. Mr. Wood was directed to proceed with the advertisement of bids for this project.



PRESERVATION OF NATURAL AREAS

Present: David Miller, Director, Md. Environmental Trust  
Richard Platt, Director, Land Use and Development  
Kenneth Kipp, County Planner  
Joe Garner, Zoning Technician

Mr. Miller appeared before the Commissioners and outlined the history of the Maryland Environmental Trust and its function and responsibilities, which is to preserve, protect, and enhance the natural, cultural and historical environment of Maryland. Mr. Miller presented a booklet entitled "Conservation Easements" and discussed same with the Commissioners.

In closing, Commissioner Dean requested Mr. Miller to forward publications of the Md. Environmental Trust which would explain the functions of the Trust, to which Mr. Miller agreed.

BID OPENING - DIESEL POWERED TRUCK (SM 76-5-11)

Present: John Norris, County Engineer

Mr. Norris advised the Commissioners that bids for the above-referenced project were opened July 19, 1976. Bids were as follows:

<u>BIDDER</u>	<u>AMOUNT</u>
Washington Mac Trucks, Inc.	\$32,749.00
Fenwick Ford, Inc.	\$29,400.71
Weber's White Trucks	\$29,395.00
McKay Implement & Truck Co.	\$31,054.00

Mr. Norris advised the Commissioners that he would not be able to make a recommendation to the Commissioners because he is related to a salesman from Weber's White Trucks. The Commissioners agreed to review the bids and make a determination at tomorrow's meeting.

GOLDEN BEACH ROAD RECONSTRUCTION

Present: John Norris, County Engineer

The County Engineer reported that bids were opened July 12, 1976 on the above-referenced project. Bids were as follows:

<u>CONTRACTOR</u>	<u>AMOUNT</u>
Regal Construction Co.	\$615,735.10
B.F. Asher	\$603,205.50
Driggs Construction Co.	\$674,925.85

The County Engineer recommended awarding the contract to B. F. Asher, the lowest bidder. Commissioner Parlett made a motion to accept this recommendation, seconded by Commissioner Millison. All Commissioners voted in favor of this motion.

GOLDEN BEACH ROAD RECONSTRUCTION - INSPECTION SERVICES

Present: John Norris, County Engineer

The County Engineer advised that proposals were solicited from the following firms for the above-referenced project: John Harms, W. T. Ballard, Free State, Intercontinental Consultants, Inc., and Larry Day. Mr. Norris recommended awarding the inspection services contract to Larry Day Associates, which was the most economical proposal, as follows: Resident Engineer - \$12.50 per hour, Inspector - \$7.50 per hour, and Survey - \$26.00 per hour.

Commissioner Dean made a motion to accept the County Engineer's recommendation, seconded by Commissioner Parlett. All Commissioners voted in favor of this motion.

CHAPTICO MECHANICSVILLE ROAD - COUNTISS PROPERTY

Present: John Norris, County Engineer

The County Engineer reported that the appraisal report was received from J. Spence Howard for the Countiss property, said appraisal being in the amount of \$294. The County Engineer recommended that the County Attorney make this offer to the Countiss' for the right-of-way acquisition for the reconstruction of Chaptico-Mechanicsville Road.

Commissioner Jarboe made a motion to accept this recommendation, seconded by Commissioner Parlett. All Commissioners voted in favor of this motion.



TRASH COLLECTION FOR PITCH-IN PROGRAM

Present: John Norris, County Engineer

The County Engineer requested that there be a total maximum authorization for the Pitch-In Program in the amount of \$4500 and presented an Agreement by and between William E. Bailey and James H. Banagan (B & B Trash Removal) and the St. Mary's County Commissioners for trash collection services for the Pitch-In Program for the Commissioners' signatures. Commissioner Dean made a motion to authorize the President of the Board to sign said Agreement, seconded by Commissioner Jarboe. All Commissioners voted in favor.

ACCEPTANCE OF ROAD INTO THE CHMS & PATUXENT KNOLLS

Present: John Norris, County Engineer

The County Engineer presented Deed dated May 3, 1976, by and between Patuxent Knolls, a Maryland Partnership, and St. Mary's County Commissioners, for acceptance of Claire Circle in Patuxent Knolls Subdivision into the County Highway Maintenance System. Commissioner Jarboe made a motion to accept this Deed, seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

ACCEPTANCE OF ROADS INTO THE CHMS - SOCIETY HILL

Present: John Norris, County Engineer

The County Engineer presented Deed dated September 17, 1975 by and between Waring Associates and the County Commissioners of St. Mary's County, for acceptance of the following roads in Society Hill Subdivision into the County Highway Maintenance System: Copper Drive and Armstrong Drive in Section 12B and Cooper Drive, Robin Court, Eagle Court, Hawk Court, Starling Court, Sparrow Court and Bluebird Court in Section 12C and 12D.

Commissioner Jarboe made a motion to accept this Deed, seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

DUKEHART'S CREEK PROJECT

Present: Alex Sandusky, Director, Waterway Improvements, DNR  
Captain Hutchins, DNR  
John Norris, County Engineer

Mr. Sandusky appeared before the Commissioners to explain the history of the Dukehart's Creek project and the Department of Natural Resource's position on the matter. DNR has required a recreational facility at Dukehart's Creek in order to have the creek dredged. Mr. Sandusky stated that after a recent survey that it was determined that the channel is completely closed up and in order to stabilize a channel out to the five or six feet depth of water, it would be necessary to construct a pier or jetty approximately 1,000 feet in length, which would cost approximately \$750,000. Unless the County would share funding on a 50-50 basis, the DNR would not be able to participate in this project.

Commissioner Parlett inquired of Mr. Sandusky if he would be willing to meet with the people in the area to explain the DNR's position if so requested, to which he replied he would.

In closing, Commissioner Millison requested Mr. Sandusky to forward a list of all projects in Maryland with indicated funding.

MARYLAND DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

Present: Mike Kilpatrick, Dept. of ECD representative  
Richard Platt, Director, LUD  
Ken Kipp, County Planner  
Ward Miller, Economic Development Coordinator  
"Buck" Briscoe  
Joseph O'Dell, Budget Officer

Mr. Kilpatrick appeared before the Commissioners to outline the reorganization within the Department of Economic and Community Development and to leave with the Commissioners a questionnaire pertaining to economic development within the County and possible assistance of the State Department of Economic and Community Development. Mr. Kilpatrick requested to meet with each of the Commissioners in approximately two weeks to obtain their responses to the questionnaire. He further stated that his Department is setting up files on each County, which will contain an overview of the County as viewed by the elected officials and staff people that have worked with the Department in the past and might work with them in the future.

The Commissioners thanked Mr. Kilpatrick for his presentation and requested that he coordinate meeting with the Commissioners through the County Administrator.



ECONOMIC DEVELOPMENT COORDINATOR - PRESS CONFERENCE

Present: Ward Miller, Economic Development Coordinator  
"Buck" Briscoe, Director, EDC  
Jack Kershaw, Enterprise  
Dick Myers, WKIK  
Brian Murphy, Guardian  
Debbie Prager, Beacon

At this time a Press Conference was held with Mr. Ward Miller, Economic Development Coordinator for the County.

CHARLOTTE HALL OPTION

The Commissioners reviewed the recent amendment to the Charlotte Hall School Option which reads: "The parties acknowledge that the agreed-to rate of interest on the obligations herein mentioned is eight per cent (8%) per the Buyer's undertaking of payment of interest on the School's obligations to Citizens Bank and Trust Company of Maryland for the one-year period commencing July 10, 1976 will qualify said payments of interest on principal as a municipal tax-exempt obligation. Should the IRS subsequently disallow same and rule the arrangement to be not tax-exempt, then and in such event the Buyer agrees to pay interest due on the principal indebtedness for said one-year period at the current rate of eight percent (8%) per annum, as opposed to six and one-quarter percent (6 1/4%), with credit given for any amounts so paid."

Commissioner Dean made a motion that the Commissioners initial this amendment to the Charlotte Hall Option Agreement, seconded by Commissioner Jarboe. Four Commissioners voted in favor with Commissioner Millison voting against.

EXECUTIVE SESSION

The Commissioners unanimously agreed to meet in Executive Session to discuss personnel matters. The Session was held from 1:00 p.m. to 2:10 p.m.

Thursday, July 29, 1976

Present: Commissioner James M. McKay, President  
Commissioner Ford L. Dean  
Commissioner J. Patrick Jarboe  
Commissioner Larry Millison  
Commissioner John K. Parlett  
Edward V. Cox, County Administrator  
Judith A. Mullins, Recording Secretary

The meeting reconvened at 8:55 a.m.

BIDS ON FENCING AROUND SHERIFF'S DEPARTMENT

Present: Paul Raley, Director, Purchasing and Logistics

Bids were submitted as follows for the fencing around the Sheriff's Department:

<u>BIDDER</u>	<u>AMOUNT</u>
Joseph D. Thomas	\$1,225.00
Neslein and Son	\$1,617.83
B J's Fencing	\$1,582.00
B. A. Garner, Jr.	\$1,864.31

Mr. Raley recommended awarding the bid to Joseph D. Thomas, the lowest bidder, in the amount of \$1,225.00. Commissioner Dean made a motion to accept Mr. Raley's recommendation, seconded by Commissioner Jarboe. All Commissioners voted in favor.

OVERTIME PAYMENT - COUNTY ENGINEER'S OFFICE

The County Administrator reviewed with the Commissioners the memorandum forwarded by the County Engineer regarding a request for authorization to grant overtime payment because of the demands of the construction season and in the County Engineer's opinion the necessity to pay overtime rather than grant compensatory leave. After some discussion of the matter, the Commissioners agreed to direct the County Engineer to follow the County's compensatory leave policy in lieu of overtime payment with the provision that if compensatory time accumulation becomes so great, that a specific request for overtime payment to an individual will be honored by the Board of County Commissioners.

SAND AND GRAVEL PROJECT - ABELL'S WHARF

The County Administrator brought to the Commissioners' attention notices received from the Department of Natural Resources and the Corps of Engineers regarding an application for dredging by C. G. Langefelder and Sons, Inc. Comments may be submitted prior to August 23, 1976 regarding this application. Accordingly, the Commissioners directed that the Environmental Committee and the County Engineer should be requested to review the application and to submit comments for the Commissioners' consideration so that, as noted, comments could be submitted from the Board of County Commissioners prior to the August 23 date.



FUNDING APPROVAL UNDER TITLE I OF HOUSING AND COMMUNITY DEVELOPMENT ACT

The County Administrator presented the Funding Approval under Title I of Housing and Community Development Act of 1974 forms, with attached contract provisions, said documents indicating awarding of Title I funds. Commissioner Jarboe made a motion to authorize Commissioner McKay to sign appropriate documents, seconded by Commissioner Parlett. All Commissioners voted in favor.

COASTAL ZONE MANAGEMENT PROGRAM

Correspondence dated July 22, 1976 was received from Coastal Zone Administration pertaining to Chesapeake Bay and Coastal Zone Advisory Committee - Supplemental Committee requesting Commissioner McKay or his designated representative to serve on this Committee.

The Commissioners directed that Mr. Platt, Director, Land Use and Development, represent St. Mary's County, with the assistance of Commissioner McKay and the County Administrator.

APPOINTMENTS TO SOCIAL SERVICES BOARD

Commissioner Jarboe made a motion to appoint the following individuals to the Social Services Board, with terms as indicated:

<u>NAME</u>	<u>TERM</u>
Jonathan Nelson	7/1/76 to 6/30/79
Mrs. Renee Dixon	7/1/76 to 6/30/79
Rev. Peter R. Alliaata	7/1/76 to 6/30/79

Commissioner Dean seconded the motion. All Commissioners voted in favor.

APPOINTMENT TO MD. STATE CONFERENCE ON HANDICAPPED INDIVIDUALS (SOUTHERN MARYLAND REGIONAL FORUM)

Commissioner Jarboe made a motion to appoint Helene Hautzenroder to the referenced Committee, seconded by Commissioner Dean. All Commissioners voted in favor.

ASSOCIATION FOR MENTALLY RETARDED

Commissioner Parlett made a motion to appoint Edward V. Cox to the referenced Committee, seconded by Commissioner Jarboe. All Commissioners voted in favor.

CITIZENS ADVISORY COMMITTEE (TRI-COUNTY COUNCIL)

Commissioner Parlett made a motion to appoint the following individuals to the referenced Committee with terms as indicated:

<u>NAME</u>	<u>TERM</u>
Bob Wentworth	7/1/76 to 6/30/78
Helene Hautzenroder	7/1/76 to 6/30/78
James C. Lanham	7/1/76 to 6/30/78

Commissioner Jarboe seconded the motion. All Commissioners voted in favor.

YOUTH COMMISSION

Commissioner Parlett made a motion to appoint Captain W. M. Neel, to the Youth Commission, with a term from 7/1/76 to 6/30/79, seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

ECONOMIC DEVELOPMENT COMMISSION

Commissioner Jarboe made a motion to appoint Alex Schust to the Economic Development Commission, with a term from 7/1/76 to 6/30/79, seconded by Commissioner Dean. All Commissioners voted in favor of this motion.

INVENTORY OF COUNTY PLANS  
COMPREHENSIVE LAND USE PLAN

As requested by the County Administrator, the County Planner submitted an inventory of all the various plans used by St. Mary's County.

In addition, the County Planner submitted a proposal for work required for the Comprehensive Land Use Plan, which will require the Commissioners' review and indication of acceptance.

MECHANICSVILLE POND

With regard to the Mechanicsville Pond, the Commissioners agreed that a determination needs to be made as to whose responsibility it is to maintain the area around the pond; and therefore, Commissioners McKay and Parlett agreed to view the situation and return with a recommendation.



RELEASE OF COLLATERAL  
MARYLAND BANK AND TRUST COMPANY

The Director of Finance submitted a request from Maryland Bank and Trust Company for release of collateral in the amounts of \$20,000 and \$30,000. In that collateral held to secure deposits of St. Mary's County (\$2,430,000) far exceeds total county funds (\$275,565.86), Mr. Sterling recommended the signing of the Release Agreement. Commissioner Jarboe made a motion to authorize Commissioner President McKay to sign said Release, seconded by Commissioner Parlett. All Commissioners voted in favor of this motion.

EXECUTIVE SESSION

Present: Edward Cox, County Administrator

The Commissioners unanimously agreed to meet in Executive Session with the County Administrator in order to discuss personnel. The session was held from 9:45 a.m. to 10:05 a.m.

RETURNING OF ST. MARY'S COUNTY FLAG

Present: Al Bartheleme, Recreation Supervisor  
"messengers from Annapolis"

The above persons presented the County flag to the Commissioners, which was used during the Bicentennial Weekend from Annapolis to Leonardtown in the delivery of the Declaration of Independence.

DECISIONS ON RECLASSIFICATION REQUESTS

After consideration by the Commissioners of the recommendations of the State Personnel Department and the County Personnel Officer, the following actions were taken by the Commissioners on certain reclassification requests:

1. Commissioner Dean made a motion to approve the reclassification of the position of Chief, Permits & Inspection, Office of Land Use and Development, from Grade 10 to 12, seconded by Commissioner Parlett. All Commissioners voted in favor;

2. Commissioner Dean made a motion to approve the reclassification of the position of Zoning Technician, Office of Land Use and Development, from Grade 11 to Grade 12, seconded by Commissioner Parlett. All Commissioners voted in favor;



3. Commissioner Dean made a motion to disapprove the reclassification of the position of Clerk-Typist, Office of Land Use and Development, from Grade 5 to Grade 6, seconded by Commissioner Jarboe. All Commissioners voted in favor of this motion;

4. Commissioner Dean made a motion to approve the reclassification of the position of Clerk-Steno, Office of Recreation and Parks, from Grade 6 to Grade 7, seconded by Commissioner Jarboe. All Commissioners voted in favor of this motion;

5. Commissioner Dean made a motion to disapprove the reclassification of the position of Clerk-Typist, Office of County Engineer, from Grade 5 to Grade 6, seconded by Commissioner Jarboe. Three Commissioners voted in favor with Commissioners McKay and Parlett abstaining.

#### CHILD SUPPORT ENFORCEMENT PROGRAM

With regard to Mr. Carter's presentation last week on the above-referenced matter, Commissioner Dean made a motion that the County Commissioners authorize the local Director of the St. Mary's County Department of Social Services to assume the administrative responsibility for the Child Support Enforcement System for St. Mary's County and further moved that authorization be given for the provision of funds by the County for the Clerk-Typist position and Finance Agent, which are necessary to administer the program, for a duration of one year, seconded by Commissioner Jarboe. Four Commissioners voted in favor with Commissioner Millison voting against.

#### DEVELOPMENTAL CENTER FOR THE MENTALLY RETARDED - FY '77 FUNDING

With regard to the FY '77 Funding for the Developmental Center for the Mentally Retarded, Mr. O'Dell, Budget Officer, in a memorandum dated July 28, 1976, recommended that the Commissioners approve a Change Order involving the Health Department Budget by increasing Account #1311-22710 by \$18,076 and decreasing Account #1311-29910; and transmit a letter to Dr. Marek enabling the Health Department to amend their budget. Commissioner Jarboe made a motion to accept the Budget Officer's recommendation, seconded by Commissioner Parlett. All Commissioners voted in favor of this motion.

#### RESPONSIBILITIES OF PROPOSED CHARLOTTE HALL COMMITTEE

Commissioner Parlett distributed a proposed list of responsibilities for the Charlotte Hall Committee that the Commissioners will be appointing in the near future.



APPROVAL OF BID ON DIESEL POWERED TRUCK - (SM 76-5-11)

With regard to the bids submitted by the County Engineer at yesterday's meeting pertaining to the above-referenced matter, Commissioner Dean made a motion to accept the bid from Fenwick Ford, Inc. Even though this bid is approximately \$4.00 more than the lowest bidder, there are some offsetting factors, one of which is better service, because it would be available locally, which would more than make up the bid difference, because the lowest bidder, Weber's White Trucks is a Washington, D.C. dealer, seconded by Commissioner Parlett. All Commissioners voted in favor.

APPROVAL OF ENCUMBRANCE VOUCHER

Commissioner Dean made a motion to approve payment of Encumbrance Voucher No. 08715, payable to J. Spence Howard for appraisal fees, which was withheld at yesterday's meeting for further clarification, seconded by Commissioner Parlett. All Commissioners voted in favor.

POLICE SERVICES STUDY

Present: Sheriff Sanger  
Lt. Muchow, Md. State Police  
Sgt. Miedzinski, Md. State Police  
Gene Pellilio, Sheriff's Dept.  
Joe Lee Sommerville, Sheriff's Dept.  
Ron Clark, Sheriff's Dept.  
George Sparling, State's Attorney  
Otis Wood, Director, Civil Defense

The above persons appeared before the Commissioners to review and make comments on the recommendations of the Police Services Study which was prepared by Cresap, McCormick and Paget. Among the areas discussed were:

1. Cooperation between Sheriff's Department and Maryland State Police;
2. Criminal Investigation;
3. Response time;
4. Patrol Zones;
5. Manpower.

During the discussion, Sheriff Sanger stated that the Sheriff's Office plans to establish a new division called Civil Process, which would necessitate hiring of three additional deputies and stated that he is making a formal request of the County Commissioners for another security officer for the jail and uniforms at a cost of approximately \$7,870 for 10 months of the fiscal year and for three additional deputies with cars and equipment at a cost of approximately \$42,019.

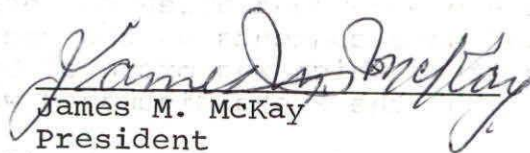
Both Sheriff Sanger and Lt. Muchow expressed a desire to the Commissioners to meet at a later date in Executive Session to discuss sensitive areas of the study to which the Commissioners gave general agreement. The County Administrator was directed to arrange a time during a regular County Commissioner meeting that would be convenient for the consultant, Sheriff, Lt. Muchow and the State's Attorney to meet to discuss these matters.

CB RADIOS FOR SHERIFF'S DEPARTMENT

Sheriff Sanger requested of the Commissioners the status of his request for CB Radios for the Sheriff's Department. The County Administrator explained that there are two avenues of funding to be explored; namely, Maryland Department of Transportation and LEAJ, after which time the results and comments should be brought back before the Commissioners for a determination.

The meeting adjourned at 12:30 p.m.

Approved by,

  
James M. McKay  
President