

BOARD OF COUNTY COMMISSIONERS' MEETING

November 10, 1976

Present: Commissioner James M. McKay, President
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe
Commissioner John K. Parlett
Edward V. Cox, County Administrator
Judith A. Mullins, Recording Secretary

(Commissioner Millison was not present.)

The meeting came to order at 9:50 a.m.

READING AND APPROVAL OF MINUTES

The minutes of November 3-4, 1976 were read. Commissioner Jarboe made a motion to approve the minutes as read, seconded by Commissioner Dean. All Commissioners voted in favor.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review and approval. Commissioner Dean made a motion to approve payment of the bills, seconded by Commissioner Jarboe. All Commissioners present voted in favor.

QUEEN TREE LANDING SUBDIVISION

The County Administrator presented the Agreement by and between St. Mary's Land Development Corporation and Board of County Commissioners of St. Mary's County regarding payment of the County's economic impact fee for Queen Tree Landing Subdivision in accordance with Resolution No. 76-30. Commissioner Jarboe made a motion to authorize Commissioner President McKay to sign said Agreement, seconded by Commissioner Dean. All Commissioners voted in favor.

POSITION OF COUNTY PLANNER

After discussion with the Commissioners regarding salary for the position of County Planner, Mr. Cox, County Administrator was authorized to contact the applicant for Planner and discuss with him the salary for the position ranging from Grade 17, Step 2 to Grade 17, Step 3.

HIGHWAY SAFETY PROJECT AGREEMENT
CONSOLE MODIFICATION FOR CONTROL CENTER

The County Administrator presented the above-referenced Agreement as submitted by the Director of Civil Defense.

Commissioner Dean made a motion to sign the Highway Safety Project Agreement for the purpose of the console modification for the Control Center, seconded by Commissioner Parlett. All Commissioners present voted in favor.

DUKEHART'S CREEK DREDGING PROJECT

The County Administrator presented correspondence to Mr. Russell D. Maskee and William C. Mitchell concerning certain conditions with regard to the Dukehart's Creek dredging project. The Commissioners agreed to sign same.

LETTER TO THE GOVERNOR
WINGS OF THE MORNING

The County Administrator presented correspondence addressed to the Governor requesting submission in the State's FY 78-79 budget an allocation of funds to support the "Wings of the Morning" production. The Commissioners agreed to sign same.

The County Administrator discussed the possibility of a joint meeting with the Commissioners, "Wings of the Morning" representatives and legislators to discuss this matter, to which the Commissioners concurred and requested Mr. Cox to arrange such a meeting.

RESCUE SQUAD ALLOCATIONS

The County Administrator presented correspondence addressed to the various rescue squad associations requesting information in order that a formula can be developed for the allocation of funds for FY '78 budget. Commissioner Dean stated that he would try to develop a formula prior to this letter being forwarded.

METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
EMERGENCY MEDICAL SERVICES SYSTEM

The County Administrator presented five copies of the Amendatory Agreement between the Metropolitan Washington Council of Governments and St. Mary's County for the Establishment and Initial Operation of an Emergency Medical Services System for the Metropolitan Washington Area for execution by the County Commissioners. Commissioner Dean made a motion to authorize Commissioner President McKay to sign said Agreement, seconded by Commissioner Jarboe. All Commissioners present voted in favor of this motion.

ANNUAL CONFERENCE ON JUVENILE JUSTICE

The County Administrator presented a request from Marvin Kaminetz to attend the Annual Conference on Juvenile Justice being held March 20-24, 1977, in Orlando, Florida. The Governor's Commission on Law Enforcement and the Administration of Justice will not be funding the attendance at the Conference this year; however, funds are available in Judge Mattingly's budget and the Juvenile Master's budget. Therefore, Commissioner Dean made a motion to authorize the Juvenile Master to attend said Conference, seconded by Commissioner Jarboe. All Commissioners present voted in favor.

ROAD RESOLUTION NO. 77-12

In order to formalize emergency action taken by a majority of Commissioners on October 29, 1976, Commissioner Parlett made a motion to adopt Road Resolution No. 77-12 setting a weight limit on Rolfe Road, seconded by Commissioner Jarboe. All Commissioners present voted in favor of this motion.

Further, Commissioner Parlett made a motion to now lift the weight restriction on Rolfe Road and to rescind Resolution No. 77-12, seconded by Commissioner Jarboe. All Commissioners present voted in favor of this motion.

BICENTENNIAL COMMISSION

With regard to the request by Marvin Joy, Chairman of the Bicentennial Commission, for continuation of the staff of the Bicentennial Commission through June 30, 1977, Commissioner Jarboe made a motion that the Bicentennial Commission office remain staffed through the fiscal year '77, either by CETA funds or through the County in order for this Commission to complete their ongoing projects, seconded by Commissioner Parlett. All Commissioners present voted in favor of this motion.

Commissioner Jarboe recommended, and the Commissioners concurred, that the Bicentennial Commission have an audit conducted for the 1976 calendar year.

BIDS ON INVESTMENTS

Present: Harris Sterling, Director of Finance

Mr. Sterling stated that bids were opened this date on investments as follows:

<u>AMOUNT</u>	<u>TERM</u>	<u>MD. NAT'L</u>	<u>FIRST NAT'L</u>	<u>MD. BANK & TRUST</u>
\$215,000	90 days	5% (Compounded Daily) (\$2,704.19)	5.085% (\$2,695.74)	5.071% (\$2,688.32)

Mr. Sterling recommended awarding the investment of \$215,000 for 90 days to the highest bidder; namely, Maryland National Bank at a rate of 5% compounded daily.

Commissioner Jarboe made a motion to accept Mr. Sterling's recommendation, seconded by Commissioner Dean. All Commissioners present voted in favor of this motion.

PROCLAMATION NO. 76-49
VOICE OF DEMOCRACY SCHOLARSHIP PROGRAM

Present: Richard Quade
Betty Quade
Helen Saunders
Forest Wose

The Commissioners presented the above-referenced Proclamation proclaiming the week of November 14 through 21, 1976 as the Voice of Democracy Scholarship Week and commending the Veterans of Foreign Wars and its Ladies Auxiliary for their sponsorship of the 30th Annual Voice of Democracy Program.

(Commissioner Millison entered the meeting - 10:45 a.m.)

PROCLAMATION NO. 76-50
AMERICAN EDUCATION WEEK

Present: Dr. Robert King, Superintendent of Schools
Marvin Joy
Norma Dawson

The Commissioners presented the above-referenced Proclamation proclaiming November 14 through November 20, 1976 as American Education Week in St. Mary's County.

EXECUTIVE SESSION

Present: John Norris, County Engineer
Joseph Ernest Bell, II, County Attorney

The Commissioners agreed to meet in Executive Session in order to discuss matters of litigation. The Session was held from 11:00 a.m. to 11:20 a.m.

PROJECTS IN COUNTY ENGINEER'S OFFICE

Present: John Norris, County Engineer

The County Engineer presented to each of the Commissioners a list of projects of his Office which are in various stages; presently under construction, in design stage, and those which are in need of inspection services, in addition to a list of upcoming meetings, public hearings and/or conferences requiring the County Engineer's attendance.

Mr. Norris requested guidance from the Commissioners as to establishment of priority of these various projects. November 23 at 7:30 p.m. in the Commissioners' Conference Room was scheduled for a meeting with the County Engineer to determine said priorities.

MANAGEMENT LETTER AND CASH MANAGEMENT LETTER FROM AUDITOR

Present: Joseph O'Dell, Budget Officer
Harris Sterling, Director of Finance

Mr. O'Dell discussed the Management letter dated October 28 from the auditing firm of Wooden and Benson and informed the Commissioners that the specific items and recommendations enumerated in this letter have either been completed or are in the process of completion with the exception of the recommendation concerning fund accounting, which will be implemented in various stages during fiscal '77 and that by the end of this current fiscal year, the County will have established the concept and process as recommended by the auditors.

With regard to the cash management investment program letter dated October 6 from Wooden and Benson, Mr. O'Dell stated that although the County has made improvements in this area, there still needs to be substantial progress in order to bring the County to the level it should be.

Mr. Sterling acknowledged that there was still problems with the investment program and that he would attend to this within a reasonable period of time to alleviate the problems as set forth in the cash management letter.

ESTABLISHMENT OF CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

Commissioner Dean discussed his memorandum of September 23, 1976 with regard to the establishment of a Capital Improvements Program Committee. The purpose of the Committee would be to develop a capital improvement program and make recommendations for presentation to the Board of County Commissioners. Commissioner Dean offered to draft specific direction and charges that would be given by the Commissioners to this committee, for review by the Commissioners and if acceptable, proceed with the establishment of this committee. The Commissioners gave their concurrence.

PURCHASING OF VOTING MACHINES

The Board of Election Supervisors submitted a request to the County Commissioners for the purchase of 12 reconditioned voting machines from a firm who obtained them from a County in New Jersey which has gone to computer voting, at a cost of \$850 per machine.

Commissioner Dean made a motion to authorize the purchase of these machines and to further authorize a transfer from the Contingency Account for this purpose, seconded by Commissioner Jarboe. All Commissioners voted in favor.

OPEN MEETINGS LEGISLATION (AMENDMENTS)

Present: Randy Buehler, Journalist Association
Sunny Mae Schust, " "

The above persons appeared before the Commissioners on behalf of the Journalist Association to discuss proposed amendments to the Open Meetings Legislation and presented correspondence to the Commissioners, which reflects the opinion as endorsed by the Journalist Association at a meeting on this date.

Discussion ensued on the points raised in this correspondence as well as other points related to the proposed amendments.

Commissioner Millison stated for the record that he was opposed to the following amendments: (1) the additional reason for Executive Session; (2) the reduction in time period of statute of limitations from one year to 45 days and (3) inclusion of rescue squads and fire departments in the list of exempted bodies.

The Commissioners thanked the representatives for their presentation and discussion and stated that the Commissioners will at an early date determine what amendments, if any, would be suggested to the legislators.

EXECUTIVE SESSION

The Commissioners agreed to meet in Executive Session in order to discuss matters of personnel. The Session was held from 2:35 p.m. to 3:55 p.m.

LANDFILL CARETAKERS

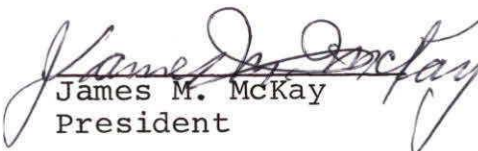
Commissioner Dean made a motion to accept the recommendation contained in the memorandum of October 18, 1976 from the Personnel Officer to the Board of County Commissioners relative to the placing of landfill caretakers in the County Merit System, seconded by Commissioner Jarboe. All Commissioners voted in favor.

POTOMAC RIVER MUSEUM COMMITTEE

Commissioner Dean made a motion that the Commissioners appoint Mr. Brad Howard and Mr. Gordon Malkie to the Potomac River Museum Committee, seconded by Commissioner Parlett. All Commissioners voted in favor.

The meeting adjourned at 4:00 p.m.

Approved,


James M. McKay
President