

BOARD OF COUNTY COMMISSIONERS' MEETINGWednesday, December 22, 1976

Present: Commissioner James M. McKay, President
Commissioner John K. Parlett, Vice-President
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe
Commissioner Larry Millison
Edward V. Cox, County Administrator
Peggy Childs, Secretary

The meeting came to order at 8:50 a.m.

READING AND APPROVAL OF MINUTES

The minutes of the December 15, 1976 meeting were read and corrected. Commissioner Parlett made a motion to approve the minutes as corrected, seconded by Commissioner Jarboe. All Commissioners voted in favor.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review and approval. Commissioner Parlett made a motion to approve payment of the bills as submitted, seconded by Commissioner Dean. All Commissioners voted in favor.

CITIZENS FOR PROGRESS

Present: Mr. Tom Cole, Program Director, Citizens for Progress
Mrs. Louise Kelly, representing Mrs. Theresa Young, Pres.

Mr. Cole said they were appearing regarding the Citizens for Progress "Hard to Reach Learning Center." This is a pilot program in which CFP works with the Board of Education to help adults obtain a high school diploma or up-grade their education. Mr. Cole said the program has been a successful one -- they had 55 students enrolled last year. The program is funded by the State Department of Education; however, they are paid on a quarterly basis at the end of each quarter. Mr. Cole said they

had received an advance to cover the first three months' operation, but the next payment is not due until April and they are without funds to pay the Staff's salaries during the months of January, February and March. Mr. Cole requested that the Commissioners approve an interest-free loan to CFP in the amount of \$10,600 to meet these expenses, said loan to be repaid in October 1977. Mr. McKay said the Commissioners would take the request under consideration and reply to them at an early date.

FEDERAL FUNDING OF NEEDED IMPROVEMENTS - AIRPORT

Present: Edward V. Cox, County Administrator

The County Administrator brought to the Commissioners' attention correspondence from the Airport Committee which requested that they be authorized to submit Grant Applications for certain improvements at the County Airport. The Commissioners authorized the solicitation of Grant funds for the improvements on the condition that this approval does not indicate final commitment of the County for these projects, and that these projects would be in keeping with the forthcoming Master Plan for the Airport.

1977 OYSTER FESTIVAL

Present: Edward V. Cox, County Administrator

Mr. Cox presented to the Commissioners correspondence from the Interim Chairman of the 1977 Oyster Festival, in which a request was made for the Commissioners to honor a meeting with all persons concerned with the 1977 Oyster Festival. During this meeting coordinating plans will be established and renovations to the Fairgrounds will be discussed. The Commissioners concurred with the proposal of such a meeting and directed Mr. Cox to work with the Interim Chairman, Mr. Mike Marlay, to establish such a meeting.

DISTRICT COURT FACILITIES

Present: Edward V. Cox, County Administrator

The County Administrator presented to the Commissioners correspondence received from Robert F. Sweeney, Chief Judge, District Court regarding upgrading of St. Mary's County's District Court facilities and suggesting a meeting with the Board of County Commissioners. The Commissioners agreed to meet with Judge Sweeney sometime in February. The date and time for the meeting will be coordinated through the County Administrator.

ALTERATIONS TO CONTROL CENTER

Present: Otis Wood, Director, Civil Defense
1ST/SGT Bill Miedzinski, Maryland State Police

Mr. Wood said the State Police have requested that a partition be erected in the large room at the Control Center known as the "Troopers Room" to make two separate rooms, one of which will be used by the State Police and the Sheriff's Department as their criminal investigation unit (CID), the other of which will be used by the Troopers and the general public. The cost of materials to do this is \$225.00. Commissioner Dean made a motion to authorize a maintenance crew to construct the requested partition in the Emergency Operations Center to accommodate the CID. The motion was seconded by Commissioner Parlett. All Commissioners voted in favor. Commissioner McKay requested Mr. Wood to contact the State's Attorney so that this may be coordinated through his office as well as the Sheriff's Department.

CLEARINGHOUSE PROJECT No. 7-12-M69 - NATIONAL HISTORICAL TRUST ELLENBOROUGH

Present: Edward V. Cox, County Administrator

The County Administrator requested that the Commissioners give their concurrence in this project as being consistent with County plans and objectives. The Commissioners concurred.

ZONING ORDINANCE - REQUEST TO ESTABLISH DEADLINE FOR COMMENTS
AND PROPOSED AMENDMENTS

Present: Edward V. Cox, County Administrator

The County Administrator presented to the Commissioners a letter from the President of the St. Mary's County Bar Association requesting that February 1, 1977 be set as the deadline for receiving comments and suggestions concerning proposed amendments to the Zoning Ordinance. Commissioner Parlett made a motion that the Public Hearing on the Update of the Zoning Ordinance be held open until February 1, 1977. Commissioner Jarboe seconded the motion; all Commissioners voted in favor.

METROPOLITAN COMMISSION

Present: Edward V. Cox, County Administrator

The County Administrator brought to the Commissioners' attention a vacancy on the Metropolitan Commission due to the resignation of Mr. Chauncey Karstens for personal reasons. Mr. Cox submitted for the Commissioners' signatures a letter to Mr. Karstens expressing their appreciation for his past service. The letter was signed by all Commissioners.

RITTER REZONING CASE

Present: Edward V. Cox, County Administrator

The County Administrator presented to the Commissioners supporting documentation requested during the Ritter Rezoning Case which support the operation of the Ritter business establishment before and during the time of the adoption of the St. Mary's County Zoning Ordinance.

CODIFICATION PROCESS

Present: Edward V. Cox, County Administrator

The County Administrator advised the Commissioners that the appointed members of the County Codification Committee have agreed to serve, and requested authority to convene the Committee in order to apprise them of their duties. It is hoped that some members of the Committee will be able to meet with representatives of the General Code Publishers Corporation on January 11, 1977, when the initial work on the project begins. The Commissioners concurred.

POTOMAC SPEEDWAY - REQUEST FOR EQUIPMENT

Present: Edward V. Cox, County Administrator

Mr. Cox advised the Commissioners that a representative of the Potomac Speedway has notified the County that an ambulance has been purchased for private operation at the Potomac Speedway, and has requested that the County donate some used emergency lights and siren to equip it to meet State requirements. The advantage of having their own ambulance is that it will free the time of the County Rescue Squads who are currently required to serve the Speedway. The Commissioners generally agreed with the request, but directed the County Administrator to seek the concurrence of the Mechanicsville Rescue Squad and the Emergency Medical Service Council prior to the release of the requested equipment.

GOLDEN BEACH MOSQUITO SPRAYING

Present: Edward V. Cox, County Administrator

The County Administrator presented correspondence for the Commissioners' signatures addressed to the Golden Beach Citizens Association acknowledging the Association's efforts to provide mosquito spraying in that area, and to guarantee to that group the County's participation at 20% of the total cost of the program, provided that the cost would never be greater than if the State were doing the spraying.

COASTAL ZONE MANAGEMENT PLAN

Present: Richard Platt, Director, Land Use & Development
Mike Rubala, Coastal Zone Management Plan Coordinator
Vivian Marsh, Coastal Zone Management Plan Coordinator
Frank Gerred, County Planner

Mr. Platt introduced Mr. Rubala and Mr. Marsh, Coastal Zone Management Plan Coordinators, who had come to present the Preliminary Draft of the Plan and give the Commissioners an updated briefing concerning it. Mr. Rubala said that a Federal Act in 1972, with amendments in 1976, had provided that Coastal States prepare this Plan for the protection of coastal resources. Funds were provided under a 305 Grant for the development and implementation of the Plan, and provided

the State meets certain Federal requirements, continuous funds will be provided under a 306 Grant for the administration of the Plan. Mr. Rubala said on January 15, 1977 there will be a Public Hearing on the Draft of the Plan at the Department of Natural Resources. January 31st will be the final date for comments on the Draft, and the Final Draft will be submitted sometime in late summer, at which time, hopefully, funding will be received for administration. Mr. Rubala said there are several benefits to the County -- one is it will give us an "arm" on the Federal Government in that any proposed development will have to go through this program, and another is that it will make funding available for research and technical assistance in projects such as the proposed Deep Water Port. In addition, after the 306 Grant is received, there will be other Grants available for the coordination of the program with other States. Mr. Platt said that he would review the Draft and report to the Commissioners on January 13th, prior to the Public Hearing. Commissioner Dean requested that the Draft also be reviewed by the County Planner.

ANNUAL REVIEW OF FEE SCHEDULE

Present: Richard Platt, Director, Land Use & Development
Frank Gerred, County Planner

Mr. Platt presented to the Commissioners for their review a revised Fee Schedule for the County, containing recommended changes and increases. This revised schedule has already been reviewed and approved by the Planning Commission. The Commissioners agreed to review the Fee Schedule and take appropriate action at their next meeting.

CITIZENS FOR PROGRESS

Following discussion by the Commissioners on the request made by Citizens for Progress earlier today, Commissioner Dean made a motion to authorize the County Administrator, in conjunction with the Budget Officer, to work out a loan agreement with Citizens for Progress for an amount of money up to the amount of \$10,600, to fund their Hard to Reach Learning Program. The motion was seconded by Commissioner Jarboe. All Commissioners voted in favor.

PUBLIC HEARING - PRE-APPLICATION HUD GRANT (COMMUNITY DEVELOPMENT ASSISTANCE GRANT)

Present: Don Curtis, Director, Housing Authority

A tape of the Public Hearing is on file in the County Commissioners' Office.

PRESENTATION OF CERTIFICATE

Present: Don Curtis, Housing Authority

On behalf of the Housing Authority, Commissioner Jarboe presented to Ms. Sylvia Clyburn a Certificate which allows her a period of 90 days to go out and look for a place to live. If, during that time, an acceptable home is found, a lease will be drawn up between the landlord and the Housing Authority whereby the Housing Authority will pay that portion of the rent that the tenant is unable to pay. Ms. Clyburn is the first in the County to receive this Certificate.

HOUSING AUTHORITY EXTENSION OF WIN EMPLOYEE

Present: Don Curtis, Director, Housing Authority
Bill Greene, Housing Authority

Mr. Greene made a request concerning the staff of the Housing Authority. He said the contract is up for one of their WIN employees, and that they need to keep this employee, but cannot extend her under the WIN program unless they can guarantee her a permanent position, and the Housing Authority is not in a position to do this at this time. Mr. Greene requested that the County extend her employment for a period of three months. Commissioner Jarboe made a motion to authorize extension of the WIN employee for a period of three months; seconded by Commissioner Dean. All Commissioners voted in favor.

METROPOLITAN COMMISSION - PROPOSED SEWER ORDINANCE

Present: Mike Marlay, Director, Metropolitan Commission
Steve King, Metropolitan Commission
Harry Knight, " "
Charles Mander, Attorney for Metropolitan Commission
Dr. Marek, County Health Officer

Mr. Marlay presented to the Commissioners the proposed sewer Ordinance which he said they had been working on for a considerable number of years. New Federal Regulations for Grant assistance require that the County have a Sewer Ordinance. Mr. Marlay said it had been approved by the Metropolitan Commission last March and has been approved by the various necessary County agencies, and they would like to have a Public Hearing on its adoption sometime in January. Commissioner Jarboe suggested retitling the Ordinance because of its reference to "solid waste". Mr. Marlay agreed to liik into this. The date for the Public Hearing was set as Thursday, January 27, 1977 at 12:25 p.m.

STATE HIGHWAY ADMINISTRATION

At 1:00 p.m. the State Highway Administration presented an update on the status of County highway projects. The meeting was held in the District Court Room. A tape of the meeting is on file in the County Commissioners' office.

PROPOSED RESOLUTION - MINIMUM ACCESS ROUTES

The County Commissioners' meeting reconvened at 2:43 p.m. in the Conference Room, when Commissioner Jarboe presented for discussion a Draft Resolution designating Routes 5 and 235 as Minimum Access Highways. After some discussion, it was decided to forward a copy of the Draft to the County Engineer, County Planner, and County Attorney for their review. Commissioner Jarboe said he would speak to them directly and ask them to contact the State Highway Administration to explore our options in the matter.

CHARLOTTE HALL SCHOOL PROPERTY

Following a brief discussion of the December 16th meeting with State agencies regarding the Charlotte Hall property, the Commissioners appointed John Knight Parlett and Budget Officer Joe O'Dell as coordinators to work with the State and provide requested information on the property. The Commissioners agreed that a report should be received from the Charlotte Hall Committee, either verbally or in writing, regarding its determination of needs for the property, at an early date.

"WINGS OF THE MORNING"

Commissioner Jarboe presented to the Commissioners a proposed "position paper" on "Wings of the Morning". The paper proposes that the script for "Wings" be given to the State, with the Outdoor Drama Association acting as an advisory group. It provides that the State be responsible for funding and the entire operational aspect of the production, that the St. Mary's City Commission give site assurances, and that the County Commissioners should continue to support the advancement of the drama and offer as-needed help in the area of coordination and promotion. It was moved by Commissioner Jarboe and seconded by Commissioner Dean that this be adopted as the official County position on "Wings". All Commissioners voted in favor.

DEEP WATER PORT

Present: Ward Miller, Economic Development Coordinator

Mr. Miller said he had contacted several people regarding an analysis and critique of the Deep Water Port project and had narrowed his list down to three possible consultants. He said he would leave this information with the County Administrator pending other possible recommendations. Mr. Miller said that the County had advised Mr. Buckley that it expects him to pay for this analysis, and that Mr. Buckley had agreed verbally to do this. The Commissioners instructed Mr. Miller to obtain a letter of intent from Mr. Buckley to this effect.

EXECUTIVE SESSION

At 3:52 p.m., on a motion made by Commissioner Dean and seconded by Commissioner Jarboe, the Commissioners went into Executive Session to discuss personnel.

The meeting adjourned at approximately 5:00 p.m.

Approved,


James M. McKay
President