

Commissioners of St. Mary's County Meeting Minutes (Tuesday, December 14, 2021)
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Members present

Commissioner President James R. Guy
Commissioner Eric Colvin
Commissioner Michael L. Hewitt
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
David Weiskopf, County Attorney, Acting County Administrator
ALisa Casas, Communications Director, Public Information Office

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:03 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which contains the Minutes of December 7, 2021, as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

MOTION TO ADJOURN AS COMMISSIONERS OF ST. MARY'S COUNTY

I move to adjourn as the Commissioners of St. Mary's County and reconvene as the St. Mary's County Board of Health.

Motion by Commissioner Eric Colvin, second by Commissioner John E. O'Connor.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

2. ST. MARYS BOARD OF HEALTH

A. BOARD OF HEALTH

Present: Dr. Meenakshi Brewster, Health Officer

Dr. Brewster discussed COVID-19 statistics, vaccination updates, and expressed concerns regarding the emerging Omicron variant of COVID-19.

MOTION TO ADJOURN AS THE ST. MARY'S COUNTY BOARD OF HEALTH

I move to adjourn as the St. Mary's County Board of Health and reconvene as the Commissioners of St. Mary's County.

Motion by Commissioner Eric Colvin, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

3. MAIN AGENDA

A. OFFICE OF THE COUNTY ATTORNEY - 2021 St. Mary's County Redistricting Board - Final Plan and Report

I authorize the Commissioner President to sign the cover letter forwarding the St Mary's County Redistricting Board Final Plan, Report and Map.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

4. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR JANUARY 4 AND 11, 2022. There will be no meeting of the Commissioners on December 21 and 28, 2021.

B. SHERIFF'S OFFICE - GOCOPYVS - FY2022 Edward J. Byrne Memorial Justice Assistance Grant Award

I move to approve the FY2022 Edward J Byrne Memorial Justice Assistance Grant Award through the Governor's Office of Crime Prevention, Youth, and Victim Services, in the amount of \$30,000 for the purchase of LexiPol/Cordico Shield Law Enforcement Wellness app in support of the Sheriff's Office Wellness/Mental Health and Crisis Intervention Initiative and authorize the Commissioner President, Sheriff, and Staff to execute the related documents and submit electronically.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

C. SHERIFF'S OFFICE - Reclassification Request for Vacant Position

I move to approve reclassifying the vacant Central Security Room Specialist position to a Court Security Officer position effective Jan 1, 2022.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

D. DEPARTMENT OF ECONOMIC DEVELOPMENT - Expansion of Mattapan Rural Legacy Area

I move to support the Mattapan Rural Legacy Area expansion and have the Commissioner President sign a letter of support and all related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Morgan, O'Connor
Nay: Commissioner Hewitt

E. DEPARTMENT OF ECONOMIC DEVELOPMENT - Memorandum of Understanding with the Southern Maryland Agriculture Development Commission (SMADC) for the Regional Agriculture Center (RAC)

I move to enter into a Memorandum of Understanding with the Southern Maryland Agriculture Development Commission of the Tri-County Council for the construction of a Regional Agriculture Center and have the Commissioner President sign all related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

F. DEPARTMENT OF FINANCE - Realign Projects to FIN22 Capital Reserve

I move to approve the Budget Amendments decreasing the FIN22 Capital Reserve and Salt Storage Facility and increasing the Regional Meat Processing Facility / Regional Agricultural Center (RAC) and Clements Convenience Center projects resulting in a decrease to the FIN22 Capital Reserve by \$1,309,841 and authorize the Commissioner President to sign the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

G. DEPARTMENT OF FINANCE - Budget Amendment to Realign County Departments' Personal Services Budget Accounts for FY2022

I move to approve the budget amendment in the amount of \$578,500 increasing \$305,607 in salary and fringe accounts, and transferring \$272,893 to the Commissioners' Emergency Reserve due to salary savings.

Motion by Commissioner Eric Colvin, second by Commissioner John E. O'Connor.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

H. DEPARTMENT OF FINANCE - Award Recommendation for CAD/RMS Software Replacement

I move to authorize the Procurement Officer to award the CAD/RMS Software Replacement to Tyler Technologies, in an amount estimated to exceed \$1 million dollars, subject to receipt and acceptance of contract related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

I. DEPARTMENT OF INFORMATION TECHNOLOGY - Neighborhood Connect FY22 Maryland Broadband Funding Program

I move to approve and authorize the Commissioner President to sign the final 5 applications for the Neighborhood Connect Grants and any related documents once finance and legal have approved them.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.
Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

5. COMMISSIONER TIME

The Commissioners highlighted events attended over the past week and provided general comments.

MOTION TO ENTER INTO CLOSED SESSION

I move to enter into Closed Session to discuss Personnel.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

6. CLOSED SESSION

A. PERSONNEL

Present: James R. Guy, President
Eric Colvin, Commissioner

Michael L. Hewitt, Commissioner
John E. O'Connor, Commissioner
Todd B. Morgan, Commissioner
Catherine Pratson, Director Human Resources
David Weiskopf, Acting County Administrator
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland
Time Held: 11:19 a.m. - 11:22 a.m.
Location: Commissioners Meeting Room
Purpose: To consider or discuss the salary of a member of a public agency or employee.

B. PERSONNEL

Present: James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
John E. O'Connor, Commissioner
Todd B. Morgan, Commissioner
Catherine Pratson, Director Human Resources
David Weiskopf, Acting County Administrator
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland
Time Held: 11:22 a.m. - 11:34 a.m.
Location: Commissioners Meeting Room
Purpose: To consider or discuss the assignment or appointment of a member of a public agency or employee.

7. ADJOURN

The meeting adjourned at approximately 11:34 a.m.

Minutes approved by the Commissioners of St. Mary's County on January 11, 2022.

JB
Julie Burch, Senior Admin Coordinator

8. BUDGET WORK SESSION

A. MOTION IN OPEN SESSION

I move to approve the annual compensation of the Director of the Department of Emergency Services to \$145,000 effective January 1, 2022 and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

B. DEPARTMENT OF FINANCE - FY2023 Budget Work Session CIP Follow-Up and Operating.

9. ADJOURN