

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, November 29, 2022)**  
*Generated by Julie Burch on Tuesday, November 29, 2022*

**Members present**

Commissioner President James R. Guy (via Teleconference)  
Commissioner Eric Colvin  
Commissioner Michael L. Hewitt  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
David Weiskopf, Interim County Administrator  
Alex Huseman, Communications Coordinator

**1. RECEPTION FOR DEPARTING COMMISSIONERS**

The Commissioners hosted a reception for the departing Commissioners prior to the business meeting.

**2. WELCOME**

Commissioner Vice President Morgan called the business meeting of the Commissioners of St. Mary's County to order at 9:03 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

**Approval of Consent Agenda**

I move to approve the Consent Agenda, which includes the Minutes of November 15, 2022, as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**3. COMMENDATION**

**A. SHERIFF TIMOTHY CAMERON RETIREMENT**

Sheriff Timothy Cameron was presented a Commendation to recognize his forty-two years of exemplary service to St. Mary's County.

**4. MAIN AGENDA ITEM**

**A. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Decision - Comprehensive Solid Waste Management and Recycling Plan Update**

I move to approve the 2023-2032 Comprehensive Solid Waste Management and Recycling Plan with amendments and authorize the Commissioners to sign the Adopting Resolution.

Motion by Commissioner Eric Colvin, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**5. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDAS FOR DECEMBER 6 AND 13.**

**B. SHERIFF'S OFFICE - MOU between the St. Mary's County Detention and Rehabilitation Center and Friends Research Institute**

I move to approve the Memorandum of Understanding between the St. Mary's County Sheriff's Office and the Friends Research Institute, on behalf of the Detention and Rehabilitation Center, for participation in a Study titled "A comparison of Sublingual and Extended-Release Buprenorphine for Individuals Leaving Jail", and the related budget amendment to increase the project revenue and authorize the Sheriff and Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**C. SHERIFF'S OFFICE - Day Reporting Grant Agreement**

I move to approve the Day Reporting Grant MOA between St. Mary's County Health Department and the St. Mary's County Sheriff's Office Detention and Rehabilitation Center in the amount of \$343,035 Federal Funds for FY2023; and to authorize the addition of the following grant positions, one (1) FTE Position, Pre-Trial Services Case Coordinator, Grade 6, and one (1) FTE Pre-Trial Services Case Coordinator II, Grade 8, to the Sheriff's FY2023 budget, as classified by the Director of Human Resources, to be effective for the period of the grant and subject to grant funding; and approve the related budget amendment to establish the grant budget, and authorize the Commissioner President and the Sheriff to execute the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**D. DEPARTMENT OF RECREATION AND PARKS** - Extension to Temporary Access Agreement- St. Mary's County Metropolitan Commission

I move to authorize the Commissioner President to sign the extension of the Temporary Access Agreement allowing the St. Mary's Metropolitan Commission access to the Great Mills Property for the purpose of installing a well.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**E. DEPARTMENT OF INFORMATION TECHNOLOGY** - Governor's Office of Rural Broadband – Connect Maryland: FY2023 Network Infrastructure Grant Program

I move to approve the County Letter of Partnership for the Proposed Funding Service Area submissions being prepared by Verizon FIOS for submission to the Office of Statewide Broadband Connect Maryland: FY2023 Network Infrastructure Grant Program and authorize the Commissioner President to sign all related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**F. DEPARTMENT OF EMERGENCY SERVICES** - EMS Status Update

**Present:** Steve Walker, Director  
George Edelen, EMS Chief

An update on staffing for Basic Life Support and Advanced Life Support in St. Mary's County and EMS Billing was provided.

**G. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION** - Acceptance of roads into the County Roadway Network (Leyland Park of Wildewood)

I move to adopt the Resolution to accept Tallwood Road, Leyland Street, Sawara Court, and Monterey Street into the St. Mary's County Highway Maintenance System; and to adopt the Ordinance setting a maximum speed and establishing stop intersections for those roads of Leyland Park of Wildewood.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**H. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION** - Emergency Services Inclement Weather and the Snow & Ice Control Operational Plan

**Present:** Jim Gotsch, Director  
Rick Tarr, Highways Division Manager

The Snow Removal & Ice Control Operational Plan was presented. Topics discussed were the readiness and alert phases; the priorities and levels of deployment; the Interactive County Website Alert Banner; contractual support; and the types of chemicals and abrasives used during an event.

**I. DEPARTMENT OF FINANCE - Budget Amendment to Realign County Personal Services FY2023**

I move to approve the budget amendment decreasing salary and fringe accounts and increasing the Commissioner's Emergency Reserve account in the amount of \$694,889 due to salary savings.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**J. DEPARTMENT OF FINANCE - Capital Improvement Projects funding from FIN23 Reserve**

I move to approve the Budget Amendments decreasing the FIN23 Capital Reserve by \$2,015,000 and increasing projects - Regional Meat Processing/Regional Agricultural Center (RAC), Adult Detention Rehabilitation Center, Patuxent River Naval Air Museum, Clements Convenience Center, and Airport Improvements and sign related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**6. LEGISLATION**

**A. OFFICE OF THE COUNTY ATTORNEY - Presentation of 2023 Legislative Proposals**

**Present:** John Houser, Assistant County Attorney

Mr. Houser presented the following 2023 Legislative proposals:

**Requests from County Departments:**

1. To request authority to issue public facility bonds (requested by the Department of Finance, CFO)
2. To request to amend Chapter 138-1(F) of Article 19 - Public Local Laws of St. Mary's County – to extend the October 1, 2024 termination date of the Property Transfer Tax.

3. To request to amend the local gaming event provisions for St. Mary's County located in §13-2101, of the Criminal Law Article of the Annotated Code of Maryland and to add a new section, §13-2116.

**Outside Agency Requests:**

4. To request to amend Chapter 113 of Article 19 - Public Local Laws of St. Mary's County – Sanitary Districts - to include text amendments and clarifying language

**Citizen Requests:**

5. Roderick Lewis, Chair of the Political Action Committee of the St. Mary's County NAACP is requesting local legislation that changes how County Commissioners are elected from district 1, 2, 3, and 4. Instead of electing the Commissioners through an at-large election they instead would like to see them elected by a plurality of votes from the district they represent.

6. Pamela Mann, a citizen, is requesting legislation for district level voting for County Commissioners and Board of Education candidates.

7. Pamela Mann, a citizen, is requesting legislation for non-partisan elections for the following St. Mary's County offices: Sheriff, States Attorney, Clerk of the Circuit Court, Register of Wills, Judge of the Orphans Court and Treasurer.

**7. COMMENDATIONS**

A. Commissioner John O'Connor was presented a Commendation in recognition of exemplary service as a member of the Commissioners of St. Mary's County from 2014-2022.

B. Commissioner Todd Morgan was presented a Commendation in recognition of exemplary service as a member of the Commissioners of St. Mary's County from 2010 - 2022.

**8. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and provided general comments.

**MOTION TO ENTER INTO CLOSED SESSION**

I move to enter into Closed Session for the purpose of discussing Real Property.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**9. CLOSED SESSION**

**A. REAL PROPERTY**

**Present:** Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
David Weiskopf, Interim County Administrator  
Bob Kelly, Director, Dept. of Information Technology  
Captain Edward Willenborgh, Sheriff's Office  
Sharon Ferris, Recorder

Authority: §9-512(a)(6) of the Local Government Article of the Annotated Code of Maryland

Time Held: 11:55 a.m. - 12:20 p.m.

Location: Savich Conference Room

Purpose: To hold preliminary discussions concerning the purchase or disposition of real property.

### **MOTION IN OPEN SESSION**

I move to approve the Transfer of Ownership of Surplus Property into the county asset inventory.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Colvin, Hewitt, Morgan, O'Connor

Not Present at Vote: Commissioner President Guy

### **10. ADJOURN**

The meeting adjourned at approximately 12:25 p.m.

Minutes approved by the Commissioners of St. Mary's County on December 6, 2022.

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JB  
Julie Burch, Senior Admin Coordinator