

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, February 28, 2023)**  
*Generated by Julie Burch on Wednesday, March 1, 2023*

**Members present**

Commissioner President James R. Guy  
Commissioner Eric S. Colvin  
Commissioner Michael L. Hewitt  
Commissioner Michael R. Alderson Jr.  
Commissioner Scott R. Ostrow  
David Weiskopf, County Administrator  
Jenna Guzman, Communications Director, Public Information Office

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

**Approval of Consent Agenda**

I move to approve the Consent Agenda, which includes the Minutes of February 14, 2023 as presented.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**2. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDAS FOR MARCH 7 AND 14, 2023**

**B. HOUSING AUTHORITY OF ST. MARY'S COUNTY - Brief**

**Present:** Simone Ross, MPA, Executive Director, Housing Authority of St. Mary's County

The Commissioners welcomed Simone Ross, Executive Director, Housing Authority of St. Mary's County. Ms. Ross provided information on affordable housing programs and opportunities available for St. Mary's County residents.

**C. OFFICE OF THE COUNTY ATTORNEY - RCS Services LLC and the Airport - Lease Amendment and Sublease Agreements**

I move approve the Amendment to the Lease between the Commissioners of St. Mary's County and RCS Services LLC, the Omnibus Amendment and Agreement between DMTU, LLC, Airtec Inc, and RCS Services LLC, and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric S. Colvin.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**D. DEPARTMENT OF HUMAN RESOURCES - Sheriff's Office position conversion request**

I move to approve the Sheriff's Office request to convert the vacant Investigative Detective position to a Court Security Officer position.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson Jr.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

Commissioner Hewitt recused himself from this agenda item.

**E. DEPARTMENT OF HUMAN RESOURCES - LOSAP 2022 Benefit Certification**

I move to approve and to certify the individuals qualifying for the 2022 Length of Service Awards - LOSAP service credit - and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson Jr.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Alderson, Ostrow  
Not Present at Vote: Commissioner Hewitt

**F. DEPARTMENT OF EMERGENCY SERVICES - AEC (Associates in Emergency Care) - Training Agreement**

I move to approve the agreement between Commissioners of St. Mary's County and the Associates in Emergency Care for the purpose of providing Paramedic students with actual clinical experience required for certificates and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Scott R. Ostrow.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**G. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - FDR Boulevard Phase 3B - Ralph and Jacqueline Butler Property Acquisition**

I move to approve the Option Contract between Ralph and Jacqueline Butler and the Commissioners of St. Mary's County in the amount of \$1,450 for the temporary construction easement area needed to construct the FDR Boulevard project and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**H. DEPARTMENT OF FINANCE - Federal Funding Earmarks**

I move to approve the Federal Funding Request Letters to the Federal Delegation, support the Department's completing the online applications consistent with the materials, and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Michael R. Alderson Jr.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**I. DEPARTMENT OF FINANCE - Award Recommendation for Asphalt Overlay CY2023**

I move to authorize the Procurement Officer to award the Asphalt Overlay Services Contract for Calendar Year 2023 to Holcim-MAR, in an amount estimated to exceed \$1 million, subject to receipt and acceptance of Contract related documents.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Michael R. Alderson Jr.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**J. DEPARTMENT OF FINANCE - Budget Amendment to Realign County Personal Services FY2023**

I move to approve the budget amendment decreasing salary and fringe accounts and increasing the Commissioner's Emergency Reserve account in the amount of \$123,743 due to salary savings, and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson Jr.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**K. DEPARTMENT OF FINANCE - Approval of Resolution for the realignment of the 2021 Bond Proceeds**

I move to approve and execute the Resolution 2023-03, supplementing Resolution 2021-18 authorizing the issuance of general obligation bonds of the County by designating additional projects authorized to be financed with the proceeds from the sale of such bonds and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric S. Colvin.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

### **3. LEGISLATION**

#### **A. OFFICE OF THE COUNTY ATTORNEY - Legislative Updates**

**Motion 1:** I move to oppose HB0549/SB 555 - Fair Wage Act of 2023 and approve and authorize Commissioner President to sign letters of opposition to committees for hearings on these bills.

Motion by Commissioner Michael R. Alderson Jr, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**Motion 2:** I move to oppose HB0147 / SB0250 Environment - Climate Crisis Plan – Requirement and approve and authorize Commissioner President to sign letters of opposition to committees for hearings on these bills.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**Motion 3:** I move to oppose HB0230 / SB0224 Department of the Environment - Zero-Emission Medium- and Heavy-Duty Vehicles - Regulations (Clean Trucks Act of 2023) and approve and authorize Commissioner President to sign letters of opposition to committees for hearings on these bills.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Michael R. Alderson Jr.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**Motion 4:** I move to support HB0171 Corporations and Associations – Annual Reports – Filing Fees and approve and authorize Commissioner President to sign letters of support to committees for hearings on this bill.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

### **4. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and provided general comments.

## **5. MEMORIAL CEREMONY - DEBBIE BARKER**

A Memorial Tribute for Debbie Barker was held in the Chesapeake Building Lobby. The Commissioners presented her family a Proclamation in honor of her dedicated service to the County while employed at the Department of Aging and Human Services. Ms. Barker's name and dates of service was placed on the Memorial Plaque in the lobby of the Chesapeake Building.

## **MOTION TO ENTER INTO CLOSED SESSION**

I move to enter into closed session to discuss Litigation and Personnel.

Motion by Commissioner Michael R. Alderson Jr, second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

## **6. CLOSED SESSION**

### **A. LITIGATION**

**Present:** James R. Guy, President  
Michael R. Alderson Jr., Commissioner  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Scott R. Ostrow, Commissioner  
David Weiskopf, County Administrator  
Catherine Pratson, Director, Dept. of Human Resources  
John Houser, Assistant County Attorney  
Bruce Poole, ESQ, The Poole Law Group  
Kathy Poole, The Poole Law Group  
Sharon Ferris, Recorder

Authority: §9-512(a)(2) of the Local Government Article of the Annotated Code of Maryland

Time Held: 11:22 a.m. - 11:46 a.m.

Location: Savich Conference Room

Purpose: To discuss strategy in litigation.

### **B. PERSONNEL**

**Present:** James R. Guy, President  
Michael R. Alderson Jr., Commissioner  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Scott R. Ostrow, Commissioner  
David Weiskopf, County Administrator

Catherine Pratson, Director, Dept. of Human Resources  
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 11:47 a.m. - 12:00 p.m.

Location: Savich Conference Room

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency.

## **7. ADJOURN**

The meeting adjourned at 12:00 p.m.

Minutes approved by the Commissioners of St. Mary's County on March 7, 2023.

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JB

Julie Burch, Senior Admin Coordinator

## **8. FY 2024 BUDGET WORK SESSION**

### **MOTION IN OPEN SESSION**

I make a motion that we accept the recommendation of legal that we accept the settlement agreement reached and ask the Commissioner President to sign all related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

### **A. DEPARTMENT OF FINANCE - FY2024 Budget Work Session Follow-up CIP and Operating - Board of Education**

**Present:** Jeannett Cudmore, Chief Financial Officer  
Joy Sapp, Deputy Director

## **9. ADJOURN**