

Commissioners of St. Mary's County Meeting Minutes (Tuesday, June 27, 2023)

Generated by Julie Burch on Thursday, June 29, 2023

Members present

Commissioner President James R. Guy
Commissioner Eric S. Colvin
Commissioner Michael L. Hewitt
Commissioner Michael R. Alderson Jr.
Commissioner Scott R. Ostrow

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:03 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which includes the Minutes of June 13, 2023, as presented.

Motion by Commissioner Michael R. Alderson Jr., second by Commissioner Eric S. Colvin.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

2. COMMENDATION

A commendation was presented to June Robrecht for her Retirement.

3. MAIN AGENDA ITEM

A. DEPARTMENT OF HUMAN RESOURCES - Decision - Proposed 17th Amendment to the Sheriff's Office Retirement Plan

I move to approve Amendment 17, 2023-1 to the Sheriff's Office Retirement Plan as presented with an August 1, 2023, effective date and authorize the Commissioners to sign the related Ordinance.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Michael R. Alderson Jr..
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

4. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR JULY 18 AND 25, 2023. There will be no meetings of the Commissioners on July 4 or 14, 2023.

B. DEPARTMENT OF AGING & HUMAN SERVICES - Budget Amendment for Commission for Women

I move to approve the budget amendment establishing budget authority related to the \$4000 excess revenues collected over that budgeted for the Commission for Women's Annual Banquet and will realign funds to be contributed to support the Jane Hale Sypher Scholarship Fund at the College of Southern Maryland, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson Jr..

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

C. DEPARTMENT OF FINANCE - Seventh District Volunteer Fire Department Request for \$600,000 loan under the Fire & Rescue Loan Fund Program

MOTION 1: I move to approve and authorize staff to prepare the necessary loan documents as discussed for a seven (7) year loan for the Seventh District Volunteer Fire Department in the amount of \$600,000 from the Fire & Rescue Revolving Loan Fund, to assist in the purchase of a new Sourcewell PTCU Pumper Tanker built on a 2024 Gladiator 4-door chassis, and authorize the Commissioner President to execute the necessary documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

MOTION 2: I move to approve subordinating the \$600,000 loan from the Fire & Rescue Revolving Loan Fund to the private lender's loan, if necessary, for the down payment on the Sourcewell PTCU Pumper Tanker built on a 2024 Gladiator 4-door chassis, and authorize Commissioner President Guy to execute all related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

D. SHERIFF'S OFFICE - SMCHD & SMCSO Detention and Rehabilitation Center's FY2024 Agreement for Day Reporting

MOTION 1: I move to approve the Day Reporting Grant MOA between St. Mary's County Health Department and the St. Mary's County Sheriff's Office Detention and Rehabilitation Center in the amount of \$556,928 Federal Funds for FY2024.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson Jr.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

MOTION 2: I move to authorize the addition of the following grant position, one (1) FTE Position, Offender Re-entry Case Manager, Grade 8, to the Sheriff's FY2024 budget, as classified by the Director of Human Resources, to be effective for the period of the grant and subject to grant funding and I move to approve the related documents and authorize the Commissioner President and the Sheriff to execute the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

E. SHERIFF'S OFFICE - Memorandum of Understanding between St. Mary's County and Health Management Associates, Inc.

I move to accept and approve the Memorandum of Understanding between Health Management Associates, Inc. and St. Mary's County, on behalf of the Sheriff's Office, for participating in a learning collaborative, project OT2304, and the related budget amendment that establishes the revenue only budget of \$25,000, and authorize the Sheriff and Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

F. DEPARTMENT OF ECONOMIC DEVELOPMENT - Annual Memorandum of Understanding with Visit St. Mary's MD for Tourism Responsibilities

I move to approve the Memorandum of Understanding with Visit St. Mary's MD for \$480,312 for FY2024 and have the Commissioner President sign all related documents.

Motion by Commissioner Michael R. Alderson Jr., second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

G. DEPARTMENT OF ECONOMIC DEVELOPMENT - Annual Memorandum of Agreement with the College of Southern Maryland for Small Business Development Center Services

I move to approve the Memorandum of Agreement with the College of Southern Maryland for Small Business Development Center Services in St. Mary's County for FY2024 and have the Commissioner President sign all related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

H. DEPARTMENT OF ECONOMIC DEVELOPMENT - Military Installation Resilience Program Grant Acceptance and MOU

I move to approve the Military Installation Resilience grant, enter into a Memorandum of Understanding with the Low Impact Development Center and approve the Budget Amendment decreasing the Supplemental Grant Reserve and increasing US2498 and authorize the Commissioner President to sign all related documents.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

I. DEPARTMENT OF ECONOMIC DEVELOPMENT - Maryland Agriculture Land Preservation Foundation FY2024 Ranking

I move to approve the St. Mary's County Agriculture Land Preservation Advisory Board's rankings of properties for consideration by the Maryland Agriculture Land Preservation Foundation and have Commissioners sign a support letter for those properties and sign any other related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

J. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - FDR Boulevard Phase 3B – DH Lexington Park, Inc. Property Fee/Easement Acquisition

I move to approve the Option Contract with DH Lexington Park, Inc. in the amount of \$45,850 for the purchase of fee simple property and easements needed to construct FDR Boulevard and have the Commissioner President sign all related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

K. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Maryland Energy Administration - Solar Technical Assistance Program Application

I move to authorize the Department of Public Works and Transportation to submit an application to the Maryland Energy Administration under their Solar Technical Assistance Program and further authorize the Commissioner President to sign the Letter of Agreement upon receipt from MEA.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson Jr..

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

L. DEPARTMENT OF RECREATION AND PARKS - Lancaster Park Lease Modification

MOTION 1: I move to have the Commissioners write a letter to Congressman Hoyer, Senator Van Hollen and Senator Cardin regarding the \$42,000 cost of the lease and see how they can help.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

MOTION 2: I move to approve and authorize the Commissioner President to execute the Lease Agreement modification between the Commissioners of St. Mary's County and the United States Navy for John G. Lancaster Park.

Motion by Commissioner Eric S. Colvin, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

M. DEPARTMENT OF RECREATION AND PARKS - Program Open Space Grant Application Lancaster Park Playground

I move to approve the Program Open Space Development and Capital Renewal Application and Project Agreement for the additional funding for the Lancaster Park Playground replacement project in the amount of \$200,000 and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson Jr.

Not Present at Vote: Commissioner Ostrow

5. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week and provided general comments.

MOTION TO ENTER INTO CLOSED SESSION

I move to enter into Closed Session to discuss Personnel.

Motion by Commissioner Michael R. Alderson, Jr., second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

6. CLOSED SESSION

A. PERSONNEL

Present: James R. Guy, President
Michael R. Alderson Jr., Commissioner
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Scott R. Ostrow, Commissioner
David Weiskopf, County Administrator
Jessica Andritz, Director, Dept. of Land Use and Growth Management
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 11:15 a.m. - 12:09 p.m.

Location: Savich Conference Room

Purpose: Discussion with new Department Director.

7. ADJOURN

The meeting adjourned at 12:09 pm.

Minutes approved by the Commissioners of St. Mary's County on July 18, 2023

JB
Julie Burch, Senior Admin. Coordinator