

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, August 22, 2023)**  
*Generated by Julie Burch on Wednesday, August 23, 2023*

**Members present**

Commissioner President James R. Guy  
Commissioner Eric S. Colvin  
Commissioner Michael L. Hewitt  
Commissioner Michael R. Alderson Jr.  
Commissioner Scott R. Ostrow  
David Weikopf, County Administrator  
Jenna Guzman, Communications Director, Public Information Office  
Julie Burch, Recorder

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

**Approval of Consent Agenda**

I move to approve the Consent Agenda, which includes the Minutes of August 1, 2023, as presented.

Motion by Commissioner Michael R. Alderson Jr., second by Commissioner Eric S. Colvin.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**2. COMMENDATION**

Commendations were presented to the St. Mary's Striker Soccer Team.

**3. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDAS FOR AUGUST 29 and SEPTEMBER 12, 2023.** There will be no meeting of the Commissioners on September 5, 2023.

**B. STATE'S ATTORNEY'S OFFICE - FY2024 GOCPYVS Victims of Crime Act (VOCA) Grant Application**

I move to approve the FY2024 GOCPYVS Victims of Crime Act (VOCA) Grant Application and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**C. CIRCUIT COURT** - Acceptance of Maryland Office of Problem Solving Courts Award for the Adult Recovery Court Program and Family Recovery Court

I move to accept and approve the Adult Recovery Court Program and Family Recovery Court Award from the Maryland Office of Problem Solving Courts in the amount of \$308,000.00, and authorize Commissioner President to execute the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**D. CIRCUIT COURT** - Adult Drug Court Program Sub-Recipient Agreement with Project Chesapeake - MD2494

I move to accept the grant award from the St. Mary's County Health Department and the sub-recipient agreement with Project Chesapeake, in the amount of \$84,607.00, and authorize Commissioner President to execute the related documents.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Michael R. Alderson Jr.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**E. CIRCUIT COURT** - Acceptance of Maryland Administrative Office of the Courts Award for the Circuit Court Family Services Program

I move to accept and approve the Family Services Court Grant Award from the Administrative Office of the Courts for the Circuit Court Family Services Program, in the amount of \$206,527, and authorize Commissioner President to execute the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson Jr.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**F. SHERIFF'S OFFICE** - FFY2024 Cooperative Reimbursement Agreement (CRA) for Child Support

I move to approve the FFY2024 Cooperative Reimbursement Agreement and budget documents for the Child Support Grant from the Maryland Department of Human Services for Child Support Enforcement in the amount of \$574,902 Federal and \$349,048 County funds; approve the FTE to be 50% grant and 50% county; approve the related budget amendment; and authorize the Commissioner President and Sheriff to execute the related documents and staff to submit.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**G. SHERIFF'S OFFICE - Equitable Sharing Agreement and Certification for FY23**

I move to approve the Annual Equitable Sharing Agreement and Certification for FY23, from the Department of Justice and Department of Treasury, on behalf of the St. Mary's County Sheriff's Office, and authorize the commissioner President to execute the related documents and Sheriff's Office Staff to submit electronically.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson Jr.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**H. DEPARTMENT OF RECREATION AND PARKS -Sports Complex - Request for Phase II Preliminary Design Services**

I move to authorize the Commissioner President to sign the request letter for a Sports Complex - Phase II Preliminary Design Services with the Maryland Stadium Authority and the Budget Amendment that transfers funds in the amount of \$125,000 from the FIN24 to the Sports Complex RP-1904 account.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Michael R. Alderson Jr.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**4. COMMISSIONERS' TIME**

The Commissioners highlighted events over the past week and provided general comments.

**MOTION TO ENTER INTO CLOSED SESSION**

I move to enter into Closed Session to discuss Real Property, Legal Advice, and Litigation Strategy.

Motion by Commissioner Michael R. Alderson Jr., second by Commissioner Eric S. Colvin  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

**5. CLOSED SESSION**

**A. REAL PROPERTY**

**Present:** James R. Guy, President  
Michael R. Alderson Jr., Commissioner

Eric S. Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Scott R. Ostrow, Commissioner  
David Weiskopf, County Administrator  
David Yingling, Deputy County Administrator  
Buffy Giddens, Deputy County Attorney  
Jim Gotsch, Director, Dept. of Public Works and Transportation  
Julie Burch, Recorder

Authority: §9-512(a)(6) of the Local Government Article of the Annotated Code of Maryland

Time Held: 10:20 a.m. - 10:22 a.m.

Location: Savich Conference Room

Purpose: To discuss Real Property.

## **B. LEGAL ADVICE**

Present: James R. Guy, President  
Michael R. Alderson Jr., Commissioner  
Eric S. Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Scott R. Ostrow, Commissioner  
David Weiskopf, County Administrator  
David Yingling, Deputy County Administrator  
Buffy Giddens, Deputy County Attorney  
Jim Gotsch, Director, Dept. of Public Works and Transportation  
Randy Miedzinski, Manager, Building Services  
Mike Nickerson, Supervisor, Building Services  
Julie Burch, Recorder

Authority: §9-512(a)(12) of the Local Government Article of the Annotated Code of Maryland

Time Held: 10:23 a.m. - 10:59 a.m.

Location: Savich Conference Room

Purpose: To discuss Legal Advice.

## **C. LITIGATION STRATEGY**

Present: James R. Guy, President  
Michael R. Alderson Jr., Commissioner  
Eric S. Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Scott R. Ostrow, Commissioner  
David Weiskopf, County Administrator  
David Yingling, Deputy County Administrator  
Buffy Giddens, Deputy County Attorney  
John Houser, Assistant County Attorney  
Julie Burch Recorder

Authority: §9-512(a)(2) of the Local Government Article of the Annotated Code of Maryland

Time Held: 11:00 a.m. - 11:09 a.m.

Location: Savich Conference Room  
Purpose: To discuss Litigation Strategy.

## **6. ADJOURN**

The meeting adjourned at 11:09 a.m.

Minutes approved by the Commissioners of St. Mary's County on August 29, 2023.

JB  
Julie Burch, Senior Admin Coordinator

## **7. PUBLIC HEARING**

### **Members Present**

Commissioner Eric S. Colvin  
Commissioner Michael R. Alderson Jr.  
Commissioner Scott R. Ostrow  
David Weiskopf, County Administrator  
Jenna Guzman, Communications Director, Public Information Office  
Julie Burch, Recorder

**A. DEPARTMENT OF FINANCE** - Public Hearing - Proposed Amendment to the St. Mary's County Energy & Fuel Tax Ordinance

**Present:** Jeannett Cudmore, Chief Financial Officer

Commissioner Vice President Colvin opened the public hearing at 6:30 p.m.

Notice of the public hearing was published on July 28 and August 4, 2023, in the *Southern Maryland Newspaper*. The public hearing is to receive public input on the proposed amendment to the St. Mary's County Energy & Fuel Tax Ordinance.

Commissioner Vice President Colvin requested David Weiskopf provide the format for the public hearing and open the hearing for public comment.

No Public Comments given.

Mr. Weiskopf closed the public hearing for public comment and noted that the record would remain open for public comment for an additional seven days. Commissioner Vice President Colvin closed the public hearing at approximately 6:40 p.m.

## **8. ADJOURN**