

Commissioners of St. Mary's County Meeting Minutes (Tuesday, June 11, 2024)

Generated by Julie Burch on Tuesday, June 11, 2024

Members present

Commissioner Eric S. Colvin

Commissioner Michael L. Hewitt

Commissioner Michael R. Alderson Jr.

Commissioner Scott R. Ostrow (Via Zoom)

David Weiskopf, County Administrator

Jenna Guzman, Communications Director, Public Information Office

Julie Burch, Recorder

Commissioner Vice President Hewitt called the business meeting of the Commissioners of St. Mary's County to order at 9:00 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which includes the Minutes of June 4, 2024.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson, Jr.

Final Resolution: Motion Carries

Yea: Colvin, Hewitt, Alderson, Ostrow

2. PROCLAMATIONS

Proclamations were presented for:

- A. National Certified Nursing Assistant Week
- B. World Elder Abuse Awareness Day 2024
- C. Leonardtown High School Softball Maryland State Champions
- D. Leonardtown High School Baseball Maryland State Champions

3. COMMENDATION

A commendation was presented to Maryland State Champion Runner, Kayla Rorie.

4. MAIN AGENDA

A. DEPARTMENT OF FINANCE - Final approval of the Board of Education FY2025 Budget and quarterly payment.

MOTION 1: I move to approve the Board of Education unrestricted, restricted, food service fund, and capital budgets for FY2025 at the category and fund level, including FTE positions; authorize the Commissioner Vice President to execute the related documents; and send MSDE Forms B-4 through B-10 as submitted by BOE.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson, Jr.
Final Resolution: Motion Carries
Yea: Colvin, Hewitt, Alderson, Ostrow

MOTION 2: I move that the appropriation of \$134,369,907 will be distributed to the St. Mary's County Board of Education in four equal installments over the fiscal year.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson, Jr.
Final Resolution: Motion Carries
Yea: Colvin, Hewitt, Alderson, Ostrow

5. COUNTY ADMINISTRATOR

A. DRAFT AGENDA FOR JUNE 25, 2024 and JULY 16, 2024. There will be no meetings of the Commissioners on June 18, July 2, and July 9, 2024.

B. DEPARTMENT OF AGING & HUMAN SERVICES - St. Mary's County Department of Social Services- Local Management Board/Circles, USA

I move to accept the Department of Social Services Inter-Governmental Agency Agreement on behalf of the Local Management Board, Poverty Alleviation System, Circles USA in the amount of \$45,000; approve budget amendment to increase MD2570; and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson, Jr.
Final Resolution: Motion Carries
Yea: Colvin, Hewitt, Alderson, Ostrow

C. DEPARTMENT OF ECONOMIC DEVELOPMENT - Annual Memorandum of Understanding with Visit St. Mary's MD for Tourism Responsibilities

I move to approve the Memorandum of Understanding with Visit St. Mary's MD for FY2025 and have the Commissioner Vice President sign all related documents.

Motion by Commissioner Michael R. Alderson Jr., second by Commissioner Eric S. Colvin.
Final Resolution: Motion Carries
Yea: Colvin, Hewitt, Alderson, Ostrow

D. DEPARTMENT OF ECONOMIC DEVELOPMENT - Renewal of MOA with the College of Southern Maryland for Small Business Development Center Services to Local Business Owners

I move to approve the Memorandum of Understanding with the College of Southern Maryland for Small Business Development Center services for Fiscal Year 2025 and have the Commissioner President sign all related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Scott R. Ostrow.
Final Resolution: Motion Carries
Yea: Colvin, Hewitt, Alderson, Ostrow

E. DEPARTMENT OF RECREATION AND PARKS - Program Open Space FY25 Applications

I move to approve the Program Open Space development applications for Chancellors Run Regional Park LED Light Retrofit project in the amount of \$275,400 and the planning application in the amount of \$25,000 for the 2027 Land Preservation, Parks and Recreation Plan for a total amount of \$300,400 and authorize the Commissioner Vice President to execute all the related documents.

Motion by Commissioner Michael R. Alderson Jr., second by Commissioner Eric S. Colvin.
Final Resolution: Motion Carries
Yea: Colvin, Hewitt, Alderson, Ostrow

6. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week and provided general comments.

MOTION TO ENTER INTO CLOSED SESSION

I move to enter into closed session to discuss Personnel - Boards, Committees and Commissions.

Motion by Commissioner Michael R. Alderson Jr., second by Commissioner Eric S. Colvin.
Final Resolution: Motion Carries
Yea: Colvin, Hewitt, Alderson, Ostrow

7. CLOSED SESSION

A. PERSONNEL

Present: Michael R. Alderson Jr., Commissioner
Eric S. Colvin, Commissioner
Michael L. Hewitt, Commissioner
Scott R. Ostrow, Commissioner
David Weiskopf, County Administrator
David Yingling, Deputy County Administrator
Diane Gleissner, Coordinator for Boards and Commissions
Julie Burch, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 11:15 a.m. - 11:21 a.m.

Location: Savich Conference Room

Purpose: To discuss potential candidates for Board and Commissions.

8. ADJOURN

The meeting adjourned at 11:21 a.m.

Minutes approved by the Commissioners of St. Mary's County on June 25, 2024.

JB
Julie Burch, Senior Admin Coordinator