

Commissioners of St. Mary's County Meeting Minutes (Tuesday, December 3, 2024)

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Members present

Commissioner President James R. Guy
Commissioner Eric S. Colvin
Commissioner Michael L. Hewitt
Commissioner Michael R. Alderson, Jr.
Commissioner Scott R. Ostrow
David Weiskopf, County Administrator
David Yingling, Deputy County Administrator
Amy Carter, Videographer, County Public Information Office

CAPT Douglas Burfield, Commanding Officer
CAPT Mark Zematis, Executive Officer
Lieutenant Commander Hughes
Mr. Patrick Gordon, Public Affairs Officer
Hannah Pajewski, Community Planning Liaison Officer

Speakers

Chris Kaselemis, Director, Dept. of Economic Development
Jessica Andritz, Director, Dept. of Land Use and Growth Management
James Gotsch, Director, Dept. of Public Works and Transportation
Dan Nees, Throwe-Environmental
Abby Greenwell, Director, Patuxent Tidewater Land Trust
David Ross, Atlantic Realty Company

1. ENCROACHMENT MITIGATION AND PREVENTION JOINT MEETING OF THE COMMISSIONERS OF ST. MARY'S COUNTY AND COMMANDING OFFICER, NAS PATUXENT RIVER, Frank Knox Employee Development Center, Bldg. 2189 (just past Gate 2 on Rt. 235) Lexington Park

The Commissioners met with the Commanding Office and Representatives of NAS Patuxent River at 9:00 a.m. in the Frank Knox Employment Development Center, NAS Patuxent River for the Semi-Annual Encroachment Mitigation and Prevention Joint Meeting. Commissioner President Guy and Commanding Officer Captain Douglas Burfield provided opening remarks.

Presentations were given for the following: Encroachment Agreement; Military Installation Resiliency Review; Small Unmanned Aircraft Brief; Comprehensive Plan, Inter-governmental Services Agreement (IGSA); Land Preservation Update Huntersville Rural Legacy Area Expansion; and Atlantic Realty Redevelopment of Millison Plaza

Following closing remarks by Commissioner President Guy and Commanding Officer Captain Douglas Burfield, the meeting adjourned at 10:15 a.m.

Members present

Commissioner President James R. Guy
Commissioner Eric S. Colvin
Commissioner Michael L. Hewitt
Commissioner Michael R. Alderson, Jr.
Commissioner Scott R. Ostrow
David Weiskopf, County Administrator
Jenna Guzman, Communication Director, Public Information Office
Julie Burch, Recorder

2. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:02 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which contains the Minutes of November 19, 2024 Motion by Commissioner Michael R. Alderson, Jr., second by Commissioner Eric S. Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

3. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR DECEMBER 10 AND 17, 2024.

B. CIRCUIT COURT - MDH/BHA Grant Award for the Adult and Family Recovery Court Program of the St. Mary's County Circuit Court

I move to accept the Adult and Family Recovery Court Program grant award in the amount of \$84,607 for FY2025, project #MD2594, from the St. Mary's County Health Department on behalf of the St. Mary's County Circuit Court and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Eric S. Colvin, second by Commissioner Michael R. Alderson, Jr.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

C. SHERIFF'S OFFICE - Tobacco Enforcement Initiative MOU for FY2025

I move to approve the FY2025 MOU between St. Mary's County Health Department and the Sheriff's Office, Project MD2543, for Tobacco Sale Compliance and Enforcement in the amount of \$20,000 and to approve the related budget amendment, authorizing the Commissioner President and Sheriff to execute any related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Michael R. Alderson, Jr.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

D. DEPARTMENT OF RECREATION AND PARKS - Three Notch Trail Phase VII Forest Conservation Easements

I move to approve the Forest Conservation Easements for Phase VII of the Three Notch Trail and authorize the Commissioner President to sign any and all related documents.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Michael R. Alderson, Jr.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

E. DEPARTMENT OF RECREATION AND PARKS - Navy Lease - Lancaster Park

I move to approve the Lease Agreement between the Commissioners of St. Mary's County and the United States Navy for John G. Lancaster Park and authorize the Commissioner President to sign all related documents.

Motion by Commissioner Scott R. Ostrow, second by Commissioner Eric S. Colvin.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

F. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - St. Mary's Transit System FY25 Capital and Operating Grant Awards

I move to approve the FY2025 Maryland Department of Transportation/Maryland Transit Administration (MDOT/MTA) capital and operating grant agreements for the St. Mary's Transit System (STS) in the amount of \$626,619 Capital and \$3,150,956 Operating, and approve the Commissioner President to sign the related Budget Amendments and authorize the DPW&T Director to submit the Grant Agreement electronically.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Scott R. Ostrow.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

4. COMMISSIONERS' TIME

The Commissioners discussed events attended over the past week and provided general comments.

MOTION TO ENTER INTO CLOSED SESSION

I move to enter into Closed Session to discuss Personnel.

Motion by Commissioner Michael R. Alderson, Jr., second by Commissioner Eric Colvin

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Alderson, Ostrow

5. CLOSED SESSION

A. PERSONNEL

Present: James R. Guy, President
Michael R. Alderson, Jr., Commissioner
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Scott R. Ostrow, Commissioner
David Weiskopf, County Administrator
David Yingling, Deputy County Administrator
Buffy Giddens, County Attorney
Catherine Pratson, Director, Human Resources
Jennifer Utz, Director, Emergency Services

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 12:05 p.m. - 12:16 p.m.

Location: Savich Conference Room

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency.

B. PERSONNEL

Present: James R. Guy, President
Michael R. Alderson, Jr., Commissioner
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Scott R. Ostrow, Commissioner
David Weiskopf, County Administrator
David Yingling, Deputy County Administrator
Catherine Pratson, Director, Human Resources

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 12:16 p.m. - 12:21 p.m.

Location: Savich Conference Room

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency.

C. PERSONNEL

Present: James R. Guy, President
Michael R. Alderson, Jr., Commissioner
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Scott R. Ostrow, Commissioner
David Weiskopf, County Administrator
David Yingling, Deputy County Administrator
Diane Gleissner, Coordinator, County Attorney's Office

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 12:21 p.m. - 12:55 p.m.

Location: Savich Conference Room

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency.

6. ADJOURN

The meeting adjourned at 12:55 p.m.

Minutes approved by the Commissioners of St. Mary's County on December 10, 2024

JB
Julie Burch, Senior Admin Coordinator