

## **Electrical Examiners Board (Tuesday, February 7, 2023)**

### **1. CALL TO ORDER**

A. Call to Order of the Electrical Examiners Board

Meeting called to order by Don Haskins, Chairman 6:03 PM

### **2. ROLL CALL**

#### **Members Present**

Don Haskin, Chairman  
Ronald Phetteplace, Member  
Robert Spence, Member  
Ron Derby, Member  
Dale Abell, Member

#### **Staff Present**

Amber Harding, Permits Manager, Land Use and Growth Management  
Shelia Smith, Operations Manager, Land Use and Growth Management  
Betty Nickerson, Sr. Administrative Coordinator, Land Use and Growth Management

### **3. REVIEW AND APPROVE MINUTES**

Motion by Ron Derby, second by Robert Phetteplace.

Final Resolution: Motion Carries

Yea: Robert Phetteplace, Ron Derby, Donald Haskin, Robert Spence, Dale Abell  
Unanimously approved

### **4. SECRETARY'S REPORT**

None

### **5. OLD BUSINESS**

Discussion: B. Homeowner Exam attended by Ron Derby and Dale Abell on January 19, 2023  
One applicant did not pass. Exams will be held January and July 2023

### **6. NEW BUSINESS**

Discussion: B. Discuss update to the webpage, rules and regulations  
Discussion of Rules and Regulations of the Board of Electrical Examiners for St. Mary's County Maryland.

Discussion: C. Discuss Maryland License Board

Discussion of the board concerning State Licensing and how to retain proof of insurance with St. Mary's County to insure the insurance of electricians are up to date and current. Chair of the Electrical board to draft a letter to County Commissioners to consider continuing with this process.

County Master Electrical License effective until 6/30/2023. Effective 7/1/2023 the Maryland State Master Electrical License will be required when applying for an electrical permit with the Department of Land Use and Growth Management per Amber Harding, Permits Manager. If Maryland Electrical License has not been obtained,

applicant will be required to complete the Maryland State electrical exam and receive a Maryland State Master Electrical License.

Effective 7/1/2021 Maryland State Law instructs to remove services of burglar of fire alarm installation to include one receptacle with a higher circuit.

Amber Harding, Permits Manager emailed posted electricians with code update changes.

April 2023 National Electrical Code Books. Sherry Barber, Fiscal Specialist IV requested to order six of the National Electrical Code books. One for the Chairman. four the Board Members and one for the the Sr. Administrative Coordinator/LUGM Office.

Discussion of possible tentative interim amendment for kitchen island electrical outlets. If not required, electrician would be held liable if someone in the house hold gets injured.

Amber Harding, Permits Manager emailed county electricians of NEC 2023 code change effective April 1, 2023.

Electricians to register with local County with proof of insurance.

Intent: License by state, register the Electricians in each jurisdiction where working. If a problem occurs in a jurisdiction, the County could suspend their registration.

Members requesting document preparation for county registration, discipline procedures and insured guidelines be given to Electrical Advisory Board.

Chairman to draft document to St. Mary's County Commissioners and County Attorney, John Houser for review at March 7, 2023 meeting.

Amber Harding, Permits Manager to provide copy of the St. Mary's County Zoning Compliance Ordinance requiring all Electrical Permits to provide Certificate of Insurance Maryland State or County documentation and report findings of the ordinance to Chairman Haskins and County Attorney John Houser.

## **7. ADJOURN**

Meeting Adjourn: Don Haskin, Chairman

Motion by Robert Spence, Board Member second by Robert Phetteplace, Board Member

Final Resolution: Motion Carries

Yea: Robert Phetteplace, Ron Derby, Donald Haskin, Robert Spence, Dale Abell

Meeting adjourned @ 6:30 pm