

## **Electrical Examiners Board (Tuesday, August 8, 2023)**

*Generated by Betty Nickerson on Wednesday, August 9, 2023*

### **Members present**

Ronald Phetteplace, Ron Derby, Donald Haskin, Dale Abell

### **Meeting called to order at 6:01 PM**

#### **1. CALL TO ORDER**

Call to Order Start Board of Electrical Examiners Meeting

#### **2. ROLL CALL**

Roll Call of the Board of Electrical Examiners Meeting

#### **Members Present**

Don Haskin, Chairman

Ronald Phetteplace, Member

Dale Abell, Member

Ron Derby, Member

#### **Members absent**

Robert Spence, Member

#### **Supporting Staff Present**

Amber Thompson Harding, Permits Manager, Land Use and Growth Management

Betty Nickerson, Sr. Admin Coordinator, Land Use and Growth Management

#### **3. REVIEW AND APPROVE MINUTES**

Motion to approve the Board of Electrical Examiners meeting minutes from June 6, 2023

Motion by Ron Derby, second by Ronald Phetteplace.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Dale Abell

Unanimously approved

#### **4. SECRETARY'S REPORT**

Amber Thompson Harding, Permits Manager, Land Use and Growth Manager updated board members of June and July, 2023 monthly statistical data.

Betty Nickerson, Sr. Admin Coordinator, Land Use and Growth Management updated FY 2024 total approved Budget.

Betty Nickerson, Sr. Admin Coordinator, Land Use and Growth Management questions on how to proceed with a request from Randy Wathen on how to proceed with testing for a Journeyman's License. Donald Haskin, Chairman stated the Board of Electrical Examiners can test and the State of Maryland will issue him a license based on passing the test but cannot reciprocate a license with any other state.

## **5. OLD BUSINESS**

Amber Thompson Harding, Permits Manager, Land Use and Growth Management updated and adjusted the format for the final copy of the Rules and Regulations. Donald Haskin, Chairman proposed a change in wording number 16. Rules and Regulations T. from "neat and workmanlike" to "professional and skillful"

The Board of Electrical Examiners also changed 14. Issuance of License A. from "Letters" to "Notification".

Amber Thompson Harding, Permits Manager, Land use and Growth Management to update changes and post to St. Mary's County Government upon final approval from the St. Mary's County Government Assistant Attorney John Houser.

I motion to approve the final copy of Rules and Regulations for website

Motion by Dale Abell, second by Ron Derby.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Dale Abell

## **6. NEW BUSINESS**

### **A. Homeowner exam results**

July 20, 2023 Homeowner Exam proctored by Ronald Phetteplace and Dale Abell.

Homeowner test results: One pass, One fail

For future testing, Board of Electrical Examiners to go over test results at the February and August meetings before test results are given to applicants.

### **B. MUELEC information letter/booklet**

Discussion on the MUELEC information booklet. Don Haskin, Chairman has not heard anything from MUELEC about the 2020 test questions that were to be submitted and incorporated into the test. Don Haskin Chairman, has not heard anything from MUELEC about questions on the 2023 questions. Don Haskin, Chairman is on the committee that reviews the test questions. If the State of Maryland is issuing licenses. If the State of Maryland does not use the MUELEC exams what does the Board of Electrical Examiners base its testing for Homeowners, Low Voltage and all tests. If the Board of Electrical Examiners cannot issue Low Voltage and burglar alarm licenses the work will have to be completed by a Master Electrician.

### **C. Organization of old files**

Organization of old files. Box contains homeowner tests and has a bank of questions for 2017 testing and should have a CD with it. Board of Electrical Examiners will follow up in December with test question changes for January's homeowner test in January if there is no change in the testing year. If testing updates to 2020 the Board of Electrical Examiners will have to return the CD to MUELEC. Testing updates will be on December 5, 2023 agenda.

### **D. Daigle License renewal late fee waiver**

Discussion on email from Nancy Daigle for renewal license.

Conclusion: Waive Mr. Daigle late fee because in the Rules and Regulations it states "Letter" to be mailed in April 2023. Will update the Rules and Regulations from "Letter" to "Notification" The initial email was sent on May 4, 2023. Motion to waive the late fee for Mr. Daigle based on sending email not letter and sending notification on May 4, 2023, not in April 2023.

Motion to waive late fee for Steven Daigle

Motion by Ronald Phetteplace, second by Ron Derby.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Dale Abell

Unanimously approved

#### **E. Tentative Interim Amendment (TIA)**

Discussion on Tentative Interim Amendment (TIA) approved and enacted for swimming pools. Code is written number 8 around the pool is acceptable and has been acceptable. Dale Abell, member stated they been enforcing that the number 8 and the grid are required. Don Haskin, Chairman stated that this was his only concern and since St. Mary's County is enforcing what the TIA enacted it is good.

#### **F. Annual Report**

Betty gave a copy of the Annual Report to the Board of Electrical Examiners.

### **7. ADJOURN**

Motion to Adjourn the Board of Electrical Examiners Board Meeting for August 8, 2023

Motion by Dale Abell, second by Ron Derby

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Donald Haskin, Dale Abell, Ron Derby

Unanimously approved