

**St. Mary's County Emergency Services Board  
Wednesday, October 13, 2021**

**1. CALL TO ORDER**

Meeting called to order at 7:03 PM

**2. ROLL CALL**

**Members present:**

Shawn Davidson, Emergency Medical Services Chief & Secretary of ESB  
Stephen Walker, Director of Emergency Services  
J.A. Nelson, President St. Mary's County Fire Board Association  
Gary Bell, Chair of Emergency Services Board  
Hattie Norris, Vice-Chair Emergency Services Board

**Members not present**

C P Miedzinski, County Fire Chief  
Dr. Dan Geary, Jurisdictional Medical Director

**3. PRESENTATION**

**A. Review & Approve Minutes**

I move to accept the minutes from the Aug 11, 2021, meeting as presented.

Motion by Shawn Davidson, second by Stephen Walker.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Stephen Walker, Gary Bell, Hattie Norris

**4. COMMITTEE REPORTS**

There were no Committee Reports

**5. OLD BUSINESS**

**A. CAD Replacement**

Steve Walker gave an update on the CAD replacement and advised there were some COVID related delays but to date everything is back on track.

**B. EMS Supplemental Staffing**

Steve Walker gave an update on the supplemental staffing advising that to date 4 paramedics, 16 full-time EMT, 29 hourly EMT with a few more still in the hiring process and 12 hourly paramedics.

### **C. Harris Radio System**

Steve Walker gave an update on the Harris Radio System and advised the system is working well with no issues. The issues with the paging system have been narrowed down modules have been changed out due to a lightening strike.

### **D. Emergency Services Report**

Steve Walker gave an update on Emergency Services Report. Dr. Daniel Geary is on a leave of absence and Dr. Timothy Chizmar will be filling in.

### **E. LOSAP**

I move to approve the recommended adjusting to the original LOSAP proposed request and to forward to CSMC and LOSAP Board.

Motion by JA Nelson, second by Hattie Norris.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Stephen Walker, Gary Bell, Hattie Norris

### **F. FY22 Scholarship Awards**

Angelique Clem gave an update on the Scholarship Awards. There were 22 applicants, and all applicants meet the requirements. They were awarded \$1,818.18 for the FY22 school year.

### **G. Cadet Program**

Kelly Bell gave an update on the Cadet Program. Kelly attended a meeting with J.A.

Nelson, MFRI representatives and St. Mary's County Schools to finalize details on the program. We are still waiting for confirmation from MIRI to secure the fire instructors for January.

## **6. NEW BUSINESS**

### **A. By-Laws Review**

I move to accept the by-laws as written for the next three years with no changes.

Motion by Shawn Davidson, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Stephen Walker, Gary Bell, Hattie Norris

### **B. Budget Instructions**

Steve Walker gave a review and update on the budget instructions.

### **C. Waterway Improvement Fund Grant / Ridge Volunteer Fire Department**

I move to recommend the grant application from Ridge Volunteer Fire Department for Water Way Improvement Funds of \$50,000 to purchase a new fire-rescue raft style boat understanding the recipient's cost is \$100,000; no county funds are requested, and grant application meets financial and legal requirement and forward the recommendation to the CSMC.

Motion by JA Nelson, second by Shawn Davidson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Stephen Walker, Gary Bell, Hattie Norris

Garry Bill will address a letter to the Ridge Volunteer regarding the deadline for the application.

#### **D. American Recovery Act Fund Distribution**

I move to approve the proposed distribution of funds received from the CSMC on October 5, 2021, during County Administrator time as outlined by the St. Mary's County Fireboard Association.

Motion by JA Nelson, second by Gary Bell.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Stephen Walker, Gary Bell, Hattie Norris

I move to approve the request for \$836,775 for distribution to the EMS departments as outlined by the St. Mary's Ambulance and Rescue Squad Association and to forward this request to the Commissioners for approval.

Motion by Stephen Walker, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Stephen Walker, Gary Bell, Hattie Norris

#### **7. BOARD MEMBER**

Shawn Davidson offered his opinion on the autonomy and authority of the next EMS Chief should be granted.

#### **8. PUBLIC COMMENTS**

There were no public comments

#### **9. ADJOURN**

##### **A. Adjourn**

I move to adjourn the meeting.

The meeting was adjourned at 8:05pm.

Motion by JA Nelson, second by Hattie Norris.

Final Resolution: Motion Carries

Yea: Shawn Davidson, JA Nelson, Stephen Walker, Gary Bell, Hattie Norris

Darlene Mund Recorder

Minutes approved by St. Mary's County Emergency Services Board on Dec 8, 2021.