

**St. Mary's County Emergency Services Board  
Wednesday, June 12, 2024**

**1. CALL TO ORDER**

Meeting was called to order at 7:00 pm

**2. ROLL CALL**

**Members present:**

Shawn Davidson, County Rescue Chief  
C P Miedzinski, County Fire Chief  
Ken Hicks, Rescue Squad Association  
Hattie Norris, Vice Chairperson of ESB  
Gary Bell, Chair of the ESB  
Jennifer Aubert-Utz, Director of Emergency Services

**Members Not Present:**

JA Nelson, St. Mary's Fire Association  
Jason Finkelstein, Jurisdictional Medical Director

**A. Review & Approve Minutes**

I move to approve the minutes from April 10, 2024, as presented.

Motion by Shawn Davidson, second by C P Miedzinski.

Final Resolution: Motion Carries

Yea: Shawn Davidson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

**3. PRESENTATION**

No Presentations

**4. COMMITTEE REPORTS**

No Committee Reports

**5. OLD BUSINESS**

**A. Emergency Services Report**

Director Utz gave an update on the operations and developments of Emergency Services. She also thanked Shawn for helping her make her way through the county to meet all the Rescue

Squads, and she congratulated the Cadets who completed the program. Director Utz also discussed her plans to meet with all the Volunteer Fire Departments in the coming months.

### **B. CAD Update**

Director Utz provided the date of 8/13/24 of the go-live date for the CAD. She explained that last month she stated the date was 8/12/24 but that is the date that Tyler the CAD company and IT will be on site to start going live with the CAD but the official date for all users is 8/13/24.

### **C. Cadet Program Update**

Kelly Bell provided an update on the completion of the Cadet program.

### **D. FY24 Scholarship Update**

I move to approve to divide the remaining available funds in the FY24 scholarship account after June 30 between the qualified applicants this fiscal year.

Motion by C P Miedzinski, second by Hattie Norris.

Final Resolution: Motion Carries

Yea: Shawn Davidson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

## **6. NEW BUSINESS**

### **A. Hazardous Weather Operations Policy**

An update was provided that the hazardous weather operations policy is in review.

### **B. Police, Fire, & Rescue Memorial Fund**

Shawn provided an update that both of the local volunteer associations supported the Southern Maryland Firemen's Association and the Restructuring of the police, fire, and EMS memorial fund.

### **C. FY25 Scholarship Application**

I move to approve the FY25 Scholarship application and allow DES to send it out to the St. Mary's County Volunteer Fire, and EMS departments after July 1st.

Motion by C P Miedzinski, second by Hattie Norris.

Final Resolution: Motion Carries

Yea: Shawn Davidson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

### **D. American Rescue Plan**

Director Utz provided an update on the funds that each volunteer department has through the American Rescue Plan.

### **E. Proposed OSHA Changes**

Director Utz provided an update on the proposed OSHA changes and stated she will keep the board updated on any changes.

## **7. BOARD MEMBER**

CP Miedzinski wished everyone a healthy and safe summer. He also congratulated Assistant Fire Chief Bill Rector for being selected to serve on study.

Shawn Davidson stated that the proposed changes from MIEMSS to the recertification process for EMT's is not going to change at this time.

Director Utz also wished everyone an enjoyable and safe summer.

## **8. PUBLIC COMMENTS**

No public comments

## **9. ADJOURN**

### **A. Adjourn**

I move to adjourn the meeting at 7:36 pm.

Motion by Ken Hicks, second by C P Miedzinski.

Final Resolution: Motion Carries

Yea: Shawn Davidson, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell

Angelique Clem, Recorder

Minutes approved by the St. Mary's County Emergency Services Board on 8/14/24.