

**ST. MARY'S COUNTY GOVERNMENT  
DEPARTMENT OF LAND USE  
AND GROWTH MANAGEMENT**

*William Hunt, AICP, Director  
Kathleen Easley, AICP, Deputy Director*



**COMMISSIONERS OF ST. MARY'S COUNTY:**  
James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner

**St. Mary's County Plumbing and Fuel Gas Board Meeting  
September 19, 2018 at 2:00 pm  
Land Use & Growth Management, Middle Conference Room**

**Attendance:** Bernie Taylor, Chair; Richard Montgomery, Local Plumber;  
Daniel Garrison, Local Plumber; and Mike Sullivan (METCOM)

Absent: Charles Bartlett, Washington Gas and Daryl Calvano, Health Department

Larry Eberhard, Zoning Compliance Supervisor and Sandie Greene, Recording Secretary, were present from the Department of Land use and Growth Management (LUGM).

Dave Weiskopf, Acting County Attorney and Angela Blondino, Paralegal, County Attorney's Office.

**Approval of Minutes:**

Mike Sullivan made a motion approving the minutes for November 15, 2017.  
Richard Montgomery seconded the motion. The motion passed unanimously.

**Old Business**

Acting County Attorney David Weiskopf and Angela Blondino, Paralegal of the County Attorney's Office met with the previously called Plumbing and Fuel Gas Board to review the changes to the Board.

As discussed at the May meeting, Mr. Weiskopf advised the group that the Board had been disbanded; and would furthermore be referred to as the Plumbing and Fuel Gas Advisory Committee. The Advisory Committee will require a new set of Bylaws and a Resolution will need to be brought to the Commissioners.

The committee reviewed the new Bylaws formulated by the County Attorney's Office.

The Advisory Board along with County Attorney staff and Land Use and Growth Management staff discussed the new Bylaws and Resolution presented by the County Attorney's Office.

The following changes were made:

## Article II Purpose

- Accept the “Purpose” written for the Bylaws to be used for both the Bylaws and the Resolution.

## Article VII Meetings

- Current: Regular meetings shall be held as needed, but a minimum of four (4) times in a calendar year.
- Change: Regular meetings shall be held as needed, but a minimum of two (2) times in a calendar year.

## New Business:

- The members selected September and March as their semiannual meetings months, 2<sup>nd</sup> Wednesday at 2:00 p.m. in the LUGM conference room.
- Bernie Taylor, Chair offered to purchase a plaque for the wife of the late Charles Down. Mr. Down had been a member of the board for many years and served as the Vice Chair.

## Discussion

- The new 2018 National Standard Plumbing Code books are now available for purchase.
- The 2018 National Fuel Gas code may also be available.
- Michael Sullivan offered to research the information on purchasing the books and send it to Sandie Greene, Recording Secretary.
- Asked length of membership for the presentation of the new Bylaws.
  - Bernie Taylor- 20 years
  - Daniel Garrison- 6 years
  - Mike Sullivan – 12 years
  - Richard Montgomery- 6 years
  - Daryl Calvano – absent will request

## Adjourn

Mr. Montgomery made the motion to adjourn the meeting.

Mr. Sullivan seconded the motion. The motion passed unanimously.

The meeting was adjourned at approximately 2:45 p.m.

Next meeting will be held on Wednesday, March 13, 2019. In the Land Use and Growth Management Conference room.