

1. Call to Order

a. Call to Order

Meeting was called to order at 5:40pm

2. Roll Call

a. **Members present:** Patrick Murphy, Gregory Weaver, Chanda Norton, Joe Longobardi, Fred J Parker, Christine M Kaila, Kathryn Weatherly

b. **Members absent:** Tara Shade, Joshua Shaffer

I move to approve the minutes of August 6, 2020

Motion by Gregory Weaver, second by Fred J Parker

Final Resolution: Motion Carries

Yea: Patrick Murphy, Gregory Weaver, Chanda Norton, Joe Longobardi, Fred J Parker, Christine M Kaila, Kathryn Weatherly

3. New Business

a. Fall Youth Sports Guidelines

- Optimum safety in all programs (indoor & outdoor)
- Capacity
- Use
- Cleanliness
- Appropriate coaching

Through the departments Community Standards, high bar for optimum safety. Consultation with health officer and then set standards for best safety in the parks. New guidelines will come out soon and will most likely change in the next few days.

- Participation
- Spectators
- Face Coverings
- Compliance
- Future review & Modifications

Question: Chanda Norton - What about basketball participation?

Arthur Shepherd - Currently concentrating on Fall Youth Organized Leagues for field reservations. Staff will be there at the basketball courts to inform citizens what the guidelines are. The contact person for basketball should email Arthur Shepherd & Tyrone Harris to be included in the updates moving forward and to also be included in the meetings. Chanda Norton would like to set up infrastructure with Darrick Sesker, Sports Coordinator.

Patrick Murphy - Is it too early to speculate what the new guidelines will be?

Arthur Shepherd - Be allowed to participate in league games. Mr. Shepherd will contact league leaders via email with the new guidelines.

4. Old Business

a. Program Updates

- Full Day School Age Care at Hollywood Recreation Center on September 14. The IT Department equipped the center with wireless internet to accommodate participants logging into their virtual classrooms.
- Gymnastics - Full use of the gym. Working on plans for the recreational gymnasts to come back at lesser capacity.
- Pool - The Great Mills Swimming Pool became very popular this summer.
 - leaving the dome off for a couple more weeks
 - week of September 21 the pool will be closed in preparation of putting up the dome

- Red Cross coming down so we could open lifeguard certification and re-certification trainings for both current staff and open to public for registration
- Summerstock
 - Broadway Brevities Virtual Show this year directed by Wade Thompson was presented in two parts on the departments new YouTube channel.
- Leonard Hall Recreation Center
 - Family Skating – incredible fun time. Will offer again in October.
 - Plans to offer limited amount of dance and wellness programs, with smaller groups to utilize space that provides adequate social distancing.
 - Moving forward, opening more programs, face coverings and social distance

Moving forward with indoor & outdoor programing, delighted with where it is headed. Commissioners gave exemption to advertise for a coordinator since we lost two coordinators to retirement. At the Commissioners meeting on September 15, Gary Reed, Kenny Sothoron and David Guyther are being recognized for their years of service to the department.

Questions:

Kathryn Weatherly - How often will you be re-evaluating the changes that are coming out as we go through the season?

Arthur Shepherd - When the Health Department posts guidelines/recommendations on their website, R&P will look at those and make decisions to move forward. New guidelines are posted on the R&P webpage, Facebook and goes out to the master email list. Also, coaches and parents can contact the league leaders for any updated guidelines, or concerns about safe distancing, etc. People want to play, but with distancing and families being able to attend.

Chanda Norton - Was Hollywood the only facility considered for School Age Care?

Arthur Shepherd - Yes, because that is our facility. At this time, we are not allowed in the school facilities. Working with public schools to look to open School Age Care (SAC) in the school's once schools reopen.

Joe Longobardi – Headed in the right direction. Not just for travel teams, but for recreational leagues drawing from kids in the Tri-County area. If things took a bad turn to the point where they would look at restrictions, hope that there would consider some exemptions for those kids already participating in those youth sports in the county.

Arthur Shepherd – Due to the WebEx style of meeting Mr. Shepherd asked Joe to send a follow up email with his question so he can address it when making decisions in the future.

B. Capital Improvement Project Updates and C. CIP Summary Sheets

- Mr. Shepherd will need to have the CIP's in the county commissioners by October 27. Mr. Shepherd asked board for their input at the next board meeting October 1 on what projects they would like to see; big vision ideas or facility projects for the future
- FY 2020
 - Synthetic Turf Fields
 - With all the rain in August, the turf fields were able to be utilized
 - Getting major use on all fields
 - Working on putting the bleachers together
 - Smooth asphalt, walkways accessibility on the fields, purchase order has been cut but due to grounds being wet haven't been able to get the big trucks in
 - Lexington Manor Passive Park
 - Grading permit signed soon, then able to solicit for demolition, asphalt. Late spring 2021 you will see a very much improved Lexington Manor Passive Park
 - Disc Golf Course
 - Cut dead trees

- Will spend about \$25,000 out of the Passive Park money; this is not just an add on at south end of that property, would like people, family, parents using Lancaster that they can also use the Disc Golf too
- Dorsey Park Restroom
 - Getting building permit has been a challenge
- Shannon Farm
 - 3 access points, meeting on September 24 with the ad hoc to move forward. 3400 feet of shoreline,
- Snow Hill
 - solicitations go out soon for master plan and boat ramp
- Sports Complex Market Study
 - 1st draft this week, can not release yet until meet with the Stadium Authority, then they will come here to give presentation to commissioners
- Three Notch Trail – Phase VII
 - still ongoing, borings for storm water management, water flow, Geo technical side
- FY 2021 Capital Improvement Projects
 - St. Clement’s Island Museum Renovations
 - moving ahead
 - Three Notch Trail
 - moving ahead
 - Elms Beach Park Improvements
 - not ready yet, move to next year and year after
 - Multi-Purpose Synthetic/Turf Fields
 - 3 new fields most likely sited at Chancellors Run Regional Park, Lancaster Park and Chaptico Park
 - Great Mills Property Master Plan
 - Being utilized for YMCA
 - Where to site potential indoor facility or mission and scope of the YMCA
- Chanda Norton: What will happen to funds for Elms Beach Park Improvement?
- Arthur Shepherd: Funds are approved and will be moved to next year.
- Chanda Norton: Great Mills Property Master Plan funds being utilized for the YMCA effort?
- Arthur Shepherd: The funds are being utilized for study of placement of the YMCA
- Greg Weaver: Three Notch Trail - What are we doing about safety on cross walks going across main roads? What about existing trails, going back to make even safer?
- Arthur Shepherd: State Highway very particular about safety, crossing highways. We won’t get approval of construction of trail unless State Highway approves the plan. We are always mindful of that, we just put a bollard at Old Village Rd & Mechanicsville Rd (not far from Mechanicsville Elementary) so cars can’t access the trail. Also put in safety line, moved warning signs farther up the trail, cut down part of the wood line so cars and bikers have a clear view of each other. When we hear from citizens regarding the trail, we always investigate.
- Greg Weaver: St. Clement’s Island – Any planning on doing any renovations on the island itself
- Arthur Shepherd: Renovations to the building there at the St. Clement’s Island Museum, it will be a two-story building on the same footprint. The island has a lease with DNR to keep the improvements there.
- Recreation Facilities and Park Improvements
 - Potential playground at Lancaster Park
 - Athletic field lights at 5th District Park after talking to Babe Ruth Baseball
 - Three Notch Trail Overlay
 - Baseball/Softball Fields – fencing projects
- Meeting October 1 – start discussion

- What are our plans for FY2021?
- What can we move back?
- What new initiatives you might have
- This will give Mr. Shepherd time to put in 1st budget submittal for FY2022. You can email Mr. Shepherd before the October 1 board meeting with any questions or ideas.
- Chanda Norton: Regarding the Sports Complex, is there a location in mind?
- Arthur Shepherd: Discussion about parcel of land on St. Andrews Church Rd, keep in mind the property must be within ten miles of restaurants, hotels and must be at least 40 acres.
- Chanda Norton: What is project RP2204 is, Central County Park?
- Arthur Shepherd: Visionary piece of property. FY 2021 money has been approved but could be changed. FY 2022 has not been allocated but is budgeted.
- Chanda Norton: What is the next step YMCA Exploratory Committee?
- Arthur Shepherd: Working with YMCA of Chesapeake, going over study to proceed to next step.
- Chanda Norton: What is the departments role in Sports Complex, are we just facilitating?
- Arthur Shepherd: County went into agreement with MD Stadium Authority for economic analysis. MD Stadium Authority will come back to Commissioners and give report to see if it is viable and if commissioners would fund that through R&P CIP.
- Greg Weaver: Shannon Farm property
- Arthur Shepherd:
 - 3 options to access property
 - Would like 2 more members to join the Ad Hoc Committee. Would also like a R&P Board member to join the committee, Kathryn Weatherly would like to be on the committee. Mr. Shepherd will send minutes and pictures to Kathryn and the rest of the board members.
- Greg Weaver: Would roads be county money?
- Arthur Shepherd: Would be put in the CIP to fund the construction.
- Chanda Norton: Master Plan for Great Mills Property – When was the last time master plan has been reviewed.
- Arthur Shepherd: More than ten years.
- Patrick Murphy: Is the Golf Course still open?
- Arthur Shepherd: The golf course is open
 - Done well, not down too much
 - CIP – use for irrigation and cart path
 - Open and restaurant open
 - Any water damages? Nothing major, still using golf carts

5. Adjourn

I move to adjourn the meeting

Motion by Gregory Weaver, second by Chanda Norton

Final resolution: Motion Carries

Yea: Patrick Murphy, Gregory Weaver, Chanda Norton, Joe Longobardi, Fred J. Parker, Christine M. Kaila, Kathryn Weatherly